

ADRC BOARD/COMMISSION ON AGING MINUTES AUGUST 8, 2011

THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN

PRESENT: Pat Treffert, Suzanne Bruner, Stan Suring, Paul Gurgel, James Fisher, Karen Nadolski, Donna Kolanko, Stacy McCutcheon, Supervisor Katie Callen, and Michael Gottfried

EXCUSED: None

OTHERS PRESENT: Michelle Pike, Director of ADRC, Mary Ferrell, Aging Services Manager, Tara Meinnert, Office Assistant, Ginger Ayres, Information and Assistance Specialist, and Tom Meaux, County Administrator

CALL TO ORDER: Chairperson Pat Treffert called the meeting to order at 9:00a.m.

ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED: Ms. Meinnert indicated that the meeting had been properly noticed.

ADOPTION OF AGENDA: *On a motion by Stan Suring and a second by Karen Nadolski, the agenda was adopted.*

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: *On a motion by Suzanne Bruner and a second by James Fisher, the minutes from the meeting on 6/13/11 were approved.* After minutes were approved, Ms. Treffert brought to the attention of the board that the current as well as future meeting minutes regarding the reports from the board members representing individuals with Developmental Disabilities do not need to state that Ms. Kolanko represents Portal, Inc. and that Ms. Nadolski represents Balance Inc.

On a motion by James Fisher and a second by Suzanne Bruner the request to correct ADRC Board minutes from June 13, 2011 was unanimously approved.

❖ ADRC DISCUSSION ITEMS:

- Wait List Policy and Urgent Enrollment criteria
 - Ms. Pike reviewed and discussed all changes on the Wait List and Enrollment Priority Policy handout; edits in red were done by the state and Ms. Pike edited one item under Local Priorities. Ms. Pike explained that the local priorities section of the current county wait list policy will be followed before determining use of urgent slots allowed by the State. Ms Pike also mentioned that the State still must seek approval from the Federal government to impose the enrollment caps. This has not happened to date.

- Budget for 2012
 - Ms. Pike reported that budget information for 2012 will be provided at the September meeting. On a preliminary note, in the ADRC budget, the most difficult task will be figuring out how to project the ADRC's revenue because of the newly created cap on Family Care admissions. In the Aging budget there will be a need to budget more money for the cost of the meals in the meal program and an increase in gas cost also related to the meal program.
- Updates from ADRC
 - Ms. Pike reported that on the evening of Wednesday, August 17, Washington and Ozaukee County will be hosting a public forum and informational session on LTC options and Self Directed Supports. Assistant Secretary Kitty Rhodes will be present at this meeting to talk about the caps on publicly funded long term care programs.

❖ **AGING SERVICES DISCUSSION ITEMS:**

- Recommendation – Meal Program Vendor Bid
 - Ms. Ferrell reported that the only bid received was from Taher, Inc., our current provider for the meal program; as expected there will be a 3% increase in costs.
- Meal Program Surveys
 - Ms. Ferrell reported that surveys were sent out to participants in congregate and home delivered meals; feedback is very reflective and happy with results. Ms. Ferrell handed out a copy of survey format for board members to see.
- Updates from Aging
 - Ms. Ferrell, along with Ms. Pike, attended a recent training on Emergency Preparedness for Special Needs Population. The focus on this training was “long-haul” or “long-term” displacement and was given by an instructor who had experience with the disasters of 9-11 and Katrina.

❖ **REPORTS:**

Developmentally Disabilities Representative Report:

- Ms. Nadolski reported:
 - “Sponsor A Day” (Balance, Inc.) - a picnic sponsored by the Rotary Club was held at Upper Lake Park in Port Washington; Rotary International gave \$1200 towards the event.
 - The summer recreation program through Balance, Inc. is in full swing during the month of July and Ozaukee ARC awarded a quarterly grant; if there is any left at the end of the summer it gets split amongst all volunteers.
- Ms. Kolanko reported:
 - Portal, Industries has now changed their name to Portal, Inc. as of May 2011
 - Handed out copies of an article from Carol Stuebe (Executive Director of Portal) regarding Wisconsin Disability Budget Proposals; this information can be found at www.dawninfo.org/advocacy/budget.cfm.

Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that the congregate numbers look good at all locations but she plans to help to work on increasing attendance at Range Line location.
- Ms. Ferrell reported that home delivered meals continue to fluctuate daily or monthly; gas prices appear to be a non issue for volunteers at this time. Mequon can have up to three home delivered routes some days. Ms. Ferrell is working to resolve some issues on the contract with Community Care and their clients who receive home delivered meals; correcting previous invoices.

Information & Assistance (I & A):

- Ms. Ayres reported total contacts and people compared for months of June and July; statistical data show that numbers are down but the time spent with clients has increased significantly. Less people may be calling but the issues they are calling with are more complicated, thus, taking more time to help them resolve. Ms. Ayres included a summary of the Senior Conference held at Grafton High School in June.

Department Financial Report:

- Ms. Pike reported the ADRC budget is satisfactory at this time; always two months behind on being reimbursed revenue from Time Reports submitted to the State.
- Ms. Ferrell reported the Aging budget is satisfactory at this time; an additional \$500 will be received to be used for Falls Prevention.

Other Business:

- Ms. Pike shared how successful a recent visit and job shadow experience went with the two women from New Mexico. These women are also involved in the Nationwide Options Counseling Grant and came to see how Wisconsin's Resource Center systems work.

Topics for Next Meeting:

- ADRC Board Member Bio – Stacy McCutcheon

On a motion by Michael Gottfried and a second by Supervisor Katie Callen, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Tara Meinnert
Office Assistant
ADRC of Ozaukee County