

## **ADRC BOARD/COMMISSION ON AGING MINUTES JUNE 13, 2011**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Pat Treffert, Suzanne Bruner, Stan Suring, Paul Gurgel, James Fisher, Karen Nadolski, Donna Kolanko, Stacy McCutcheon, and Michael Gottfried

**EXCUSED:** None

**OTHERS PRESENT:** Michelle Pike, Director of ADRC, Mary Ferrell, Aging Services Manager, Tara Meinnert, Office Assistant, Ginger Ayres, Information and Assistance Specialist, and Tom Meaux, County Administrator

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Meinnert indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by Karen Nadolski and a second by Stan Suring, the agenda was adopted.*

**PUBLIC COMMENTS:** Ms. Pike read numerous letters that commended staff and services provided by ADRC; a \$500 honorarium was sent to ADRC from UW-Milwaukee Center for Age and Community Development for Ms. Pike's participation with their 2012 Summer Institute Planning committee.

**APPROVAL OF MINUTES:** *On a motion by James Fisher and a second by Suzanne Bruner, the minutes from the meeting on 5/09/11 were approved. After minutes were approved, Ms. Treffert brought to the attention of the board a correction to be made under ADRC Discussion Item – Proposed Changes in Family Care*

***On a motion by James Fisher and a second by Suzanne Bruner the request to correct ADRC Board minutes from May 9, 2011 was unanimously approved.***

### **❖ ADRC DISCUSSION ITEMS:**

- Introduction and Welcome of new ADRC Board Members – Michael Gottfried and Stacy McCutcheon
  - Ms. Pike introduced Michael and Stacy; both individuals then briefed the board on their background and reasons for interest in serving on the ADRC Board. Stacy replaces the vacancy left by John Hilber, who represented the Physically Disabled population. Michael will also represent the Physically Disabled population.

- Update on information from Statewide ADRC Directors meeting (June 1, 2011)
  - Ms. Pike reported that the state is currently developing a standardized Wait List Policy for Family Care to be followed by all counties; The proposed July 1<sup>st</sup>, 2011 CAP for enrolling individuals into publicly funded long term care programs will include all programs (IRIS, Partnership and Family Care)– not just Family Care.
  - Ms. Pike believes nursing home relocations will become very difficult to manage logistically in the future with these CAP's. Some nursing home relocations will be able to be refilled when an opening occurs and some will not. An example: after 90 days in a nursing home, if a client meets the financial and functional eligibility, they can be enrolled go into LTC program. However, when this client passes away or moves out of the state, this opening cannot be refilled; if a consumer is in a nursing home less than 90 days they can still be relocated (provided financial and functional eligibility is confirmed) but they must use an attrition “slot”. When this person moves or passes away, this opening can be filled. It will be a challenge to maintain a list which identifies which type of nursing home relocation has occurred and whether or not a future opening can be refilled.
  
- Update on the progress made on the Grant from the Administration on Aging regarding Options Counseling Standards
  - Ms. Pike defined Options Counseling as helping to empower older adults and individuals with disabilities to make informed decisions about their current or future long term care choices. One of the goals will be to educate consumers who have private resources so that they are able to make best use of their personal funds.
  - The goal of the grant is to develop national standards, tools, and training materials regarding Options Counseling. A pre-test and post-test survey will be completed by Dr. Amy Flowers. Random names will be selected from the SAMS database utilized by three counties in Wisconsin participating with this grant; these individuals will be contacted via phone to complete a survey designed by Dr. Amy Flowers. Revisions are currently being made in order to make the survey a workable length by individuals who will be contacted.
  - Ms. Pike is very excited about an opportunity approaching on July 18 – two women from the State of New Mexico who are working to develop the concept of ADRC's in their home state will be visiting our ADRC to review policies and procedures, look over the physical plant, and to job shadow some of the ADRC staff. The women will also be touring the Brown County ADRC for the same purpose.

❖ **AGING SERVICES DISCUSSION ITEMS:**

- Review of May's Older American's Month Celebration at Cedarburg Cultural Center
  - Ms. Ferrell reported the event to be a success with a great turnout! Many in attendance enjoyed the skits on scams, treats, and art work on display by clients of Portal Industries. Ms. Pike mentioned that she would like to use the same location and would like to coordinate senior art work as well as art work completed by individuals with Developmental Disabilities for 2012's celebration.
  
- Review of Ozaukee County Aging Unit – Self Assessment findings from GWAAR
  - Ms. Ferrell reported on the Self Assessment for 2010 Aging Plan – GWAAR assessment applauds our efforts in advocacy and compliance with Wisconsin Elder Act. They were very complimentary on Ozaukee's emergency preparedness, caregiver services, and prevention classes. Other accomplishments recognized by GWAAR included the Retirement 101 series held by the Elderly Benefit Specialist, the involvement of ADRC staff in the Ozaukee County Senior Conference, the Older

Americans Month celebration events, Senior Farmers Market vouchers, the development of the Stockbox Program in Ozaukee County, and the extensive Resource Directory published by the ADRC.

## ❖ REPORTS:

### Developmentally Disabilities Representative Report:

- Ms. Nadolski
  - The Friendship Club of Port Washington held their annual banquet at Circle B; bible study and social activities are provided for developmentally disabled who are paired with a volunteer from their church denomination. No cost for this banquet as it was paid by an anonymous donor.
  - Ozaukee ARC awards grants of \$2500 each quarter; 2<sup>nd</sup> quarter is for a person working in field related to developmental disabilities or someone beyond freshman year in college majoring in a field that offers a career working with developmentally disabled; no qualified candidates. In 3<sup>rd</sup> quarter, \$2500 is donated to the Ozaukee County summer recreation program while 1<sup>st</sup> and 4<sup>th</sup> quarter are solicited from nonprofit groups through articles in local papers. Ozaukee ARC also held their annual banquet on June 6 where officers were selected for the next year and no charge for clients or caretakers due to enough revenue generated from the rent of their two group homes; dinner was followed by music of Donny Burhop. Due to cuts in funding from Family Care, IGS (Individual Growth Services) could not send anyone due to staff coverage issues in their residences.
  - Balance has seen cuts in funding from Family Care within the last two years and now has hired a Resource Development person. Since then they have received grants of \$1000, \$5000, and \$15,000; executive personnel have taken significant pay cuts in order to maintain services. The home purchased on Stanford Street in Port Washington has occupancy along with all their facilities.
- Ms. Kolanko
  - Family of children who participate with Portal have concerns about their children being out on their own and scared of waiting lists, etc. due to the Family Care
  - Ms. Kolanko shared that both of her sons participate in the recreation program through Portal, Inc. and they enjoy it very much; recently her family enjoyed an Alaskan Cruise and what a great opportunity it was for her boys to work and save money prior to the trip and then experience independence while on the trip.

### Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that Est. Number of Clients on congregare report is not always available by meeting date – data entry and date are factors. Numbers between all sites fluctuate on a monthly basis – holidays, trips, and relocations play a role; Port meal site has been relocated to 403 Foster Street and other than a parking lot shortage things seem to be moving along with no major issues.
- Ms. Ferrell reported that home delivered meals continue to fluctuate daily or monthly and receive positive comments.

Information & Assistance (I & A):

- Ms. Ayres reported total contacts and people compared for month of May; statistical data about I & A Activities reported in SAMS for 2010 was included on the bottom of report. Ms. Ayres will be scheduling more I & A presentations for Fall 2011 to bring awareness of our services to surrounding communities.

Department Financial Report:

- Ms. Pike and Ms. Ferrell reported both the ADRC and Aging budgets are satisfactory at this time.

Other Business:

- Ms. Ferrell announced that August 18, 2011 will be the Senior Picnic at Grafton High School. Ms. Ferrell reported on her prevention programs - Living Well with Chronic Conditions currently has 18 attending and Stepping On currently has 16 attending. These are great attendance numbers and evidence that the word about the helpfulness of these programs is getting out. The ADRC, along with Public Health, will be hosting Arthritis with Ease program in August. Ms Ferrell will verify with Public Health on date and time.

Topics for Next Meeting:

- None

**On a motion by Stan Suring and a second by Stacy McCutcheon, the meeting was adjourned at 10:15 a.m.**

Respectfully submitted,

Tara Meinnert  
Office Assistant  
ADRC of Ozaukee County