

ADRC BOARD/COMMISSION ON AGING MINUTES JANUARY 10, 2011

THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN

PRESENT: Supervisors Tom Richart and Bob Walerstein, Pat Treffert, Suzanne Bruner, Paul Gurgel, Donna Kolanko, James Fisher, Karen Nadolski, and John Hilber

EXCUSED: Stan Suring

OTHERS PRESENT: Michelle Pike, ADRC Director, Mary Ferrell, Aging Services Manager, Tara Meinnert, Office Assistant, Bob Haupt, Director of Health and Human Services, and Tom Meaux, County Administrator

CALL TO ORDER: Chairperson Pat Treffert called the meeting to order at 9:00a.m.

ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED: Ms. Pike and Ms. Ferrell indicated that the meeting had been properly noticed.

ADOPTION OF AGENDA: *On a motion by Bob Walerstein and a second by Karen Nadolski, the agenda was adopted.*

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: *On a motion by James Fisher and a second by Bob Walerstein, the minutes from the meeting on 12/13/10 were approved.*

❖ ADRC DISCUSSION ITEMS:

- Clarification of Terms for Board Members
 - Ms. Pike and board members reviewed their terms; contact Michelle if an earlier end date is needed for any reason.
- Update on Family Care Entitlement
 - Ms. Pike reported that Family Care Entitlement is still set to begin in March; Information and Assistance Specialists have been assigned 8 to 12 cases each off the waiting list. Ms. Pike stated that all efforts will be made to be through the entire wait list by the end of March but that there are some issues that are beyond her control that could potentially delay individual case (such as Economic Support staff caseloads).
- General Updates
 - Ms. Pike is currently working on completing the 2010 Year End report and will present this to the board in March. Update: Ms. Pike's request to attend a National Conference/Meeting in Baltimore in February was also approved by the HHS Board so she will be gone during the February board meeting.

❖ **AGING SERVICES ACTION ITEMS:**

- Review and Approve Budget for 2011 AFCSP funding
 - Ms. Ferrell reviewed the planned use for AFCSP funding for 2011. AFCSP funding is used for clients who have a diagnosis of Alzheimer's Disease to attend adult day care (provides respite for a caregiver who may need a break or may need to run errands for a few hours while their loved one is taken care of in an adult day care setting).

On a motion by John Hilber and a second by Bob Walerstein the budget for 2011 AFCSP was unanimously approved

❖ **AGING SERVICES DISCUSSION ITEMS:**

- Titled Funding Distributions for 2011
 - Ms. Ferrell reported that there will be changes with how Elder Abuse and Congregate meal site State funding is distributed; 25% will be received the first 6 months and 75% will be received in the last 6 months.
- General Updates
 - Ms. Ferrell continued discussions on Title funding - will be carefully scrutinized and will maximize the budget for adult services.

❖ **REPORTS:**

Developmentally Disabilities Representative Report:

- Ms. Nadolski (reporting on behalf of Balance, Inc.)
 - Balance, Inc. is still waiting on a person from Dane County to occupy a home that they recently purchased. Balance will be facing more funding challenges within the upcoming months – Community Care is notifying all providers that rates will be reduced because there is currently not enough Family Care funding available throughout the State of Wisconsin to sustain the current level of spending. If current providers are unable or unwilling to continue serving members at the new rates, a 30 day written notice to the member and to his/her care manager needs to be submitted.
- Ms. Kolanko (reporting on behalf of Portal)
 - Ms. Kolanko showed a sample of a Portal Industries window cling that Carol Strube is distributing to businesses that support Portal and employ adults with disabilities. The window clings are being distributed to raise awareness of Portal Inc. and the individuals they support.

Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that home delivered meals and congregate numbers remain strong. She is very pleased with the continued success of our meal site at Rangeline School. Ms. Ferrell's decision to go with permanent silverware and cups at this location is working out well. At least 5 people from the previous

meal site at Oakwood apartments are using public transportation to attend the new site on a regular basis. Supervisor Walerstein asked if there is any concern with recruiting or maintaining home delivered meal volunteers because of the recent increase with gas prices. Ms. Ferrell has not received any concerns thus far and feels she has a great group of volunteers throughout the county.

Information & Assistance (I & A):

- Ms. Pike reported on behalf of Ms. Ayres – Ms. Ayres provided total contacts for December along with totals for the 2010 Year-End report. The number of I & A contacts for 2010 are very close to the numbers shown for 2009.

Department Financial Report:

- Ms. Pike reported that the ADRC budget is satisfactory at this time – revenue from time reporting is about 2 months behind so additional revenue is expected.
- Ms. Ferrell reported that the Aging budget is satisfactory at this time – revenue from GWAAR and home delivered meals is about 1-3 months behind so again, additional revenue is expected.

Board Member Bio:

- ADRC Board Member Bio given by Tara Meinnert – Tara shared information about her career, education history, family life, hobbies, etc.

Other Business:

- Ms. Treffert and Ms. Pike reminded everyone of the upcoming Aging Consortium Meeting on January 20, 2011. The topic of this meeting will be Medicare Fraud presented by CWAG (Coalition of Wisconsin Aging Groups) Attorney Brooke Barker. Ms Pike invited all board members who are interested to attend.

Topics for Next Meeting:

- ADRC Board Member/ADRC Staff Bio – Donna Kolanko

On a motion by Suzanne Bruner and a second by Bob Walerstein, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Tara Meinnert
Office Assistant
ADRC of Ozaukee County