



**Ulao Creek Partnership Meeting Minutes  
April 22, 2010**

P. O. Box 994 Port Washington, Wisconsin 53074

The meeting was called to order at 5:35 by Mike Grisar.

**PRESIDENT**

August Hoppe  
Landowner

In attendance were Lesley Brotkowski, Dale Buser, Debbie Davis, Shawn Graff, Mike Grisar, Andy Holschbach, August Hoppe, Karin Manley, Dave Schwengel, Andrew Struck, and Marjie Tomter.

**VICE-PRESIDENT**

Mike Grisar  
We Energies

**Approval of Minutes**

Marjie Tomter made a motion, seconded by Debbie Davis, to approve the February 25, 2010 minutes. Motion carried.

**SECRETARY**

Debra Davis  
Concerned Citizen

**TREASURER**

Karin Manley  
Landowner

**Treasurer's Report**

Karin Manley presented the Treasurer's report and suggested transferring our accounts to a local bank either Cornerstone or Port Washington Bank. Andy Holschbach made a motion, seconded by Lesley Brotkowski, to move our funds to Cornerstone Bank. Motion carried. Debbie Davis made a motion, seconded by Marjie Tomter to approve the Treasurer's report. Motion carried.

**BOARD OF DIRECTORS**

Lesley Brotkowski  
Cedarburg Science

Dale Buser  
Northern Environmental

Andy Holschbach  
Ozaukee County  
Planning, Resources & Land  
Management

**Officer Election & Board Appointments**

Andy Struck made a motion, seconded by Dale Buser to approve the new officers. Motion carried.

Paul Helms  
Landowner

- August Hoppe, President
- Mike Grisar, Vice-President
- Debbie Davis, Secretary
- Karin Manley, Treasurer

Tim Kaul  
Landowner

Tom Latzl  
Landowner

David A. Schwengel  
Concerned Citizen

August Hoppe made a motion, seconded by Lesley Brotkowski remove Debbie Davis and add Lesley Brotkowski to the Board of Directors. Motion carried.

Andrew Struck  
Ozaukee County  
Planning, Resources & Land  
Management Dept.

**Old/On-going Business**

Marjie Tomter  
Landowner

**Invasive Species Field Guides and NR 40**

Mike Grisar gave an update on the progress of the Invasive Species field guides and NR 40. 75 3-ring bound copies are being printed. Suggestions for distribution of the guides were: to board members, events, memberships, field training days / gateway opportunities and Treasures of Ozaukee. Other ideas were libraries and nature centers. The field guide will be availability on CD's and will be available on the website. Linking the field guide to the UCP website was recommended.

**TECHNICAL ADVISORY MEMBERS**

Noel Cutright  
We Energies

Shawn Graff  
Oz/Wash Land Trust, Inc.

Bill Niehaus  
Ozaukee County

Ginny Plumeau  
Cedarburg Science

**Land Conservation Partnership of Ozaukee Funding Request**

Mike Grisar made a motion, seconded by Dave Schwengel, to donate \$100 to the LCP towards projects to educate the Land Preservation Board and the public. Motion carried.

William Wawrzyn  
DNR

*The Ulao Creek Partnership mission is to form an alliance of concerned citizens, landowners, and public and private organizations to protect and improve the water quality and natural habitats in the Ulao Creek watershed.*

## **The Gateway – Conservation Land / Easement**

Shawn Graff and Mike Grisar met with Kraig Sadownikow of American Design Build to discuss the details in purchasing a conservation easement for a 7-acre parcel of the site by the UCP. Shawn reviewed steps to consider:

1. Environmental Assessment
2. Interview Owner
3. Site visit
4. Survey copy to UCP
5. Pay for surveyor to verify corner boundaries
6. Title Commitment from him – an attorney would be needed to look at the title commitment.
7. Insurance – to protect directors and/or officers. Shawn stressed the need to defend ourselves as a board. The state protects UCP, but officers and directors can be sued and an attorney would need to be hired.

Ozaukee Washington Land Trust (OWLT) will help with the steps if we choose to buy the easement.

The easement is long term and a lot of work up front. An easement and baseline report needs to be developed with the language structured precisely for the IRS. This will need to be monitored annually and changed noted in a report. If there's a violation, the UCP will be obligated to defend the easement. A mission statement and by-laws need to be written. Recording / transfer fees would be paid by owner. There will be maintenance fees. Mike Grisar said grants available for that.

Taxes are a big issue and Kraig is responsible for some of the taxes and the easement costs, Tax exempt status needs to be obtained.

Marjie Tomter wondered why we assumed responsibility for this and questioned whether or not we are equipped to handle this. Mike said Kraig has permit to grant easement to non-profit and Cherie Wielock (Paul Wiese), DNR wrote UCP into the easement in a wetland permit.

Shawn and Mike said outright ownership is easier than an easement.

Marjie Tomter made a motion, seconded by Andy Holschbach, for Mike Grisar and Shawn Graf to pursue options and do further research on options for easement, ownership, or Village of Grafton as owner. Motion carried.

## **Treasures of Ozaukee project**

Marjie Tomter updated the committee on the July 24, 2010 Treasures of Oz Celebration. UCP will have a booth and needs volunteers to man booth. August Hoppe will pick up the booth and volunteered to man the booth. Lesley Brotkowski will make sure Cedarburg Science has the information. The goal is to get new people out and involved in natural areas. Dale Buser has laminated hydro studies and will drop them off. Send photos for the display that need to be laminated to Lesley. Marjie handed out posters and will send a pdf to the group. It was noted that the Treasures of Oz will be the UCP summer event for 2010.

## **New Business**

### **2010 events/activities**

Invasive Species Management Day – On May 8<sup>th</sup> from 7:30 a.m. – 11 a.m. there will be a Garlic Mustard pull at the Gateway and a site walk. Other areas for consideration are Latzls, Mauris and We Landfill. Andy Holschbach will post this on the UCP website.

Other activity suggestions are to plant Tamaracks in the spring of 2011, a Barn Dance, and fish impediment removal through NOAA. Removals are actively occurring. UCP can help in upcoming years.

Future Years – Fyke net and/or fish shocking, help demonstrate contaminants in fish with impediments removals.

Gateway activities: Invasive digs in the fall and site assessment. Kraig will allow us to work there this year prior to ownership.

### **UCP Membership Drive**

OWLT / Shawn Graff is willing to help with the membership drive. He will mail membership letters and send a OWLT template that UCP can use. August will draft a letter to send to UCP, Ozaukee County, OWLT mailing lists. Andy Holschbach can get a list of the entire watershed.

Suggestions to include in the letter are flag fish impediment project, list of UCP accomplishments, plans, and activities, harvest name recognition with projects and future goals. Get more energy going.

The UCP newsletter will be coming out within the month. It was suggested leaving the newsletter at gas stations and libraries.

### **Other Business**

UCP is on Facebook.

August Hoppe is doing monthly water quality monitoring in the Ulao Creek.

Two trees have fallen on Falls Road and need to see if they're impeding fish. Andy Holschbach will mention that to Matt Aho.

Lesley Brotkowski will email the Bog activity list to Dale Buser.

Next Meeting Date Thursday, July 29 at 5:30 p.m.

Andy Holschbach made a motion, seconded by Marjie Tomter to adjourn at 7:50 p.m.