

**Radio System User Committee
Minutes
October 21, 2010**

The meeting of the Radio System User Committee was called to order, by Chairman James L. Albrinck at 3:02 pm in Room 240 of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: James Albrinck (Chairman), Dave Harvey, Wendy Maechtle, Bill Tackes, Chief William Meloy and Patrick Pryor. Others in attendance: John Mesich, Technology Resources; Shawn Anderson, Technology Resources; and Captain David Guss, Ozaukee County Sheriff's Department. Absent: Committee Member, Supervisor Gerald Walker, Excused.

2. Per Chairman Albrinck, meeting was properly noticed. Motion by Chief Meloy, second by Dave Harvey Agenda adopted.

3. Public Comments/Correspondence and Communications.

A. Chairman Albrinck informed the Committee that the Committee's response letter to Mario Valdes, Concordia University Security dated October 13, 2010, had been mailed. Chairman Albrinck further stated that Mr. Valdes hasn't contacted him with any further concerns. Chief Meloy, Pat Pryor and Wendy Maechtle stated that Mr. Valdes has not contacted them with any further concerns, and no complaints regarding violation of radio protocol procedures concerning Concordia University Security have been received.

B. Chairman Albrinck informed the Committee that the Committee's letter to Dr. Zils, formally approving Aurora Grafton Medical Center's request to become an 800 Radio User, was mailed on October 13, 2010.

4. Request by Milwaukee Police Department to Relinquish Reserved Channels on the 800 System. Chairman Albrinck distributed a copy of Milwaukee PD Chief Flynn's letter to Sheriff Maury Straub, Ozaukee County, requesting the assignment of 5 reserved channels for Ozaukee County of 851.0375, 851.2875, 853.0375, 853.300 and 853.8125 to Milwaukee PD for their use. In addition, Chairman Albrinck distributed a copy of Sheriff Straub's response letter to Chief Flynn to the Committee members.

Discussion ensued.

Chairman Albrinck and Shawn Anderson explained to the Committee that these 5 reserved channels have not been licensed by Ozaukee County. These channels have only been reserved by the FCC for Ozaukee County to license in the future when/if needed. Further explanation was provided to the Committee by both John Mesich and Shawn Anderson regarding the background of the FCC's assignment of reserved channels for each County throughout Wisconsin.

Committee members expressed concerns that with more and more Users coming onto the Radio System, would we be jeopardizing the future needs of our Users by giving up these 5 reserved channels to Milwaukee PD? Chief Meloy asked Shawn Anderson what is the current load of the Radio System? Shawn Anderson approximated the current load capacity of the System to be between 35-50%.

Dave Harvey questioned the loading factor for Milwaukee PD's Open Sky System. Shawn Anderson explained to the Committee how the Open Sky Radio System worked, compared to Ozaukee County's 800 Radio System.

Chairman Albrinck discussed a possible temporary solution to Chief Flynn's request. The possibility of Ozaukee County licensing the 5 channel pairs, at Milwaukee PD's expense, and then entering into a 5-year contract with Milwaukee PD, allowing them the use of our 5 reserved channels, and revisiting the agreement every 5 years to see where Ozaukee County's needs stood.

Wendy Maechtle questioned John Mesich and Shawn Anderson if Ozaukee County had any other reserved channels other than the 5 in question, to which their answer was no. Maechtle further asked if Ozaukee County ever had more than the current 5 reserved channels assigned to them, to which Mesich and Anderson answered no.

The Committee reached a consensus that the reassignment of Ozaukee County's 5 reserved channels was not within the scope of our Committee to authorize, and any further action on this issue would need to be addressed with the County Board.

Therefore, motion by Chief Meloy, second by Pat Pryor that the Ozaukee County Radio User Group recommends that Ozaukee County retain the rights to the five reserved channels of 851.0375, 851.2875, 853.0375, 853.300 and 853.8125 assigned to Ozaukee County for future use. Discussion, Motion carried.

5. Chairman's Report on Letters to Concordia University and Aurora-Grafton. This agenda item was covered under item 2.

6. Update on System Failure Drill. Dave Harvey led the discussion. Dave Harvey is working with Chief Wenten, Grafton PD to ensure their dispatchers know how to go to their back-up mutual aid channels in the event of a Radio System Failure. Committee members will follow-up with their Users to ensure they are educated on the procedure, and will be able to complete the task of switching to their respective back-up mutual aid channels.

Dave Harvey questioned Mesich and Anderson what happens to IFERN capability during a Radio System Failure. Per Anderson IFERN capability would be lost. The possibility of a patch from a mutual aid ITAC channel to the VHF IFERN channel may be a solution to this issue.

7. Southeast Wisconsin Interoperability Council Meeting Report. Dave Harvey reported to the Committee the Council's second meeting had been held. The by-laws were approved, and Mark Owen was elected Chairman of the Council. The next Council meeting is scheduled for December 13, 2010.

8. The next Radio User Group meeting was set for December 2, 2010 at 3:00pm in room 240 at the Justice Center.

There being no further business, motion by Dave Harvey, second by Bill Tackes to adjourn at 3:49 p.m. Motion carried.

Cc: County Clerk
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