

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Kletti, Leider, Groszklaus and Marchese. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Buildings Superintendent Behlen, and County Clerk Winkelhorst.

Others Present: Ryan Raskin- Beyer Construction, Frank Petran – Ozaukee County Historical Society, and Nathan Check- City of Mequon Engineering Services Manager.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Uselding at 8:00 AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Groszklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Leider presented Mr. Dreblow with a plaque acknowledging the Highway Department's participation in Flag Day.

Supervisor Leider reported on the Wisconsin Counties Highway Association Conference (WCHA). Supervisor Kletti was elected to serve as Vice-Chairperson on the WCHA Board of Directors.

Mr. Dreblow commented on two resolutions that he would like to bring forward at the next meeting. One resolution proposes a constitutional amendment to prohibit any further transfers or lapses from the segregated transportation fund and the second resolution is in regards to a repeal of the prevailing wage law. More information will be forthcoming.

Supervisor Groszklaus commented on the amount of weeds that were on the Highway Department's property last month. He was appalled that this wasn't taken care of and stated that this is not being a good neighbor as the County had promised to be. Other members expressed their dissatisfaction as well. Mr. Dreblow will be certain that it is taken care of and he explained that part of the property is owned by We Energies; however, the County does maintain it. Discussion on what can be done to address this issue.

Approve Minutes from the May 20 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Marchese to approve the May 20 meeting minutes as presented. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Action Item:

Review/Approve Painting or Siding Project for 4-H Youth Building: Mr. Behlen received two quotes for either re-painting or siding the 4-H Youth building. The bids for painting were from Dale Schauble - \$2,650 and Welsh Construction Management Services - \$4,782. The bids for siding were from C&K Services - \$21,081 and Hopkins Improvements - \$20,707.

Mr. Meaux requested that staff look at this as the building is in bad shape and suggested a permanent fix by obtaining a cost on siding as well. This was not budgeted for.

Motion made by Supervisor Kletti, seconded by Supervisor Groszklaus to approve the bid from Dale Schauble to pressure wash, scrape, caulk and paint the building including the metal exterior doors for \$2,650. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Report from Construction Manager Regarding Status of Lasata Crossings Project: The committee complimented Mr. Raskin on the timeliness of completion of the project.

Mr. Raskin reviewed the contingency and change order logs. The remaining contingency is \$310,000. Discussion on the contingency, and the overall budget.

Mr. Raskin thanked Mr. Dreblow and staff for working hard to get the top coat done in preparation for the open house.

8:50AM Matt Bednarksi, Client Services Manager - Bonestroo joined the meeting.

Management/Financial/Informational Reports: Mr. Behlen stated that the landscaping in front of the Justice Center was completed. Some trees were removed so that a better view of the parking lot could be shown on the security cameras.

Reports included in the packet. There were no further questions.

Planning & Parks:

Action Items:

Review/Approve Bid for the Mequon-Thiensville (MT) Dam Fish Passage Project-Phase II in the City of Mequon & Village of Thiensville for the Implementation of the American Recovery & Reinvestment Act (ARRA)/ National Oceanic and Atmospheric Administration (NOAA) Funded Project, Entitled "Fish Passage for the Milwaukee River Watershed": Three bids including the alternate that were received were McMullen & Pitz Construction Co. - \$346,900.65; Great Lakes Marine Contracting, Inc. - \$357,724; and Radtke Contractors, Inc. - \$462,190.86. Mr. Struck stated that the bid was set up with an alternate for excavation, fill and reconstruction of the south abutment. The reason it was set up as an alternate is that while it has some fish passage aspects to it, it is primarily a dam safety issue.

The County budgeted \$260,000 towards the project in the NOAA ARRA grant, and the City of Mequon and Village of Thiensville, per the Memorandum of Understanding, agree to pay 75% and 25% respectively of the difference between the lowest bid including the alternate and the County budgeted amount.

The City of Mequon has tentatively agreed to do some in-kind work particularly on other culvert projects in the City of Mequon under the Fish Passage Program with the difference or savings to be applied to lower their contribution on the MT Dam Phase II project. If there are savings countywide from the Fish Passage Program they could also be applied to lower contributions on the MT Dam Phase II project.

Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to award the low cost bid with the alternate of \$346,900.65 to McMullen & Pitz Construction Co. per the recommendation of Bonestroo and Planning and Parks Department staff. All members present voting aye. Motion carried. (5-0)

Review/Approve Bid for New Drinking Water Well at Covered Bridge County Park: Mr. Struck stated that the original bids for the wells at Covered Bridge County Park and Pioneer Village/Hawthorne Hills County Park had expired and were re-bid. Each of the companies had a difference in the projected depth of the well and the amount of casing that would be needed. Planning & Parks Department staff put together an "apples to apples" comparison with depth, casing, tank, install, pump, and permitting etc., and that summary was included in the packet.

Five bids were received for each project. For Covered Bridge – Michael Hartman-\$5,875; Groth - \$5,835; Herr Well Drilling - \$8,585; Badger Well Drilling - \$5,291; and Laabs Well Drilling - \$7,240.

For Pioneer Village – Michael Hartman - \$15,250; Groth - \$14,685; Herr Well Drilling - \$18,760; Badger Well Drilling - \$14,124; and Laabs Well Drilling - \$18,202. The difference is the trench / hook-up lateral to tank in the caretaker house.

Additional costs to Covered Bridge would be the immediate hook up to the water fountain. The Highway Department will be able to do the concrete work. There will also be some permitting required for filling in the flood fringe. The immediate plan is to hook up to an onsite water fountain with the long range plan to have bathroom facilities, but there is no budget for the bathrooms at this time. It is estimated that the fountain and concrete work will be approximately \$6,000. \$10,000 is currently budgeted for this project, so with estimated additional costs this will be slightly over what was budgeted.

The bid for Pioneer Village will take care of the hook-up to the caretaker house, with the hope that an install of a water fountain near the well, similar to Covered Bridge, and long range to a proposed building/bathroom/shower. The estimated cost for the fountain and concrete work would be approximately \$6,000. There is also the potential of an additional pressure tank as there are several wells on the property. \$20,000 is currently budgeted, so with additional costs this will be very close to the budgeted amount.

Mr. Struck is recommending moving forward on both projects, with Badger Well Drilling being the low bid in both cases. He is also recommending a not-to-exceed total amount of \$30,000 to account for additional costs as mentioned and contingencies on the depth of well, casing, etc. The consideration of both projects together allows him to work within one budget to complete Covered Bridge well and fountain; and to drill the well but forego the fountain at Pioneer Village if there aren't enough funds.

9:15AM City of Port Washington Department of Public Works Engineer Rob Vanden Noven joined the meeting.

Motion made by Supervisor Marchese, seconded by Supervisor Kletti to approve awarding the projects to Badger Well Drilling for the low bids for drilling of the new wells at Pioneer Village/Hawthorne Hills County Park and Covered Bridge County Park for an amount not-to-exceed \$30,000. All members present voting aye. Motion carried. (5-0)

Review/Approve Bid for New Drinking Water Well at Pioneer Village: Included in the previous motion.

Review/Approve Amending Policy & Procedure Manual-Naming Rights Policy: Mr. Meaux explained that the previous Public Works Committee had appointed a sub-committee to develop a naming rights policy to address the naming of newly acquired or donated property, particularly for parks and natural areas. Meetings were held by the sub-committee where issues were discussed, and other county policies were looked at. The intent was to apply this universally throughout the county and to address any possibilities that could occur.

Mr. Meaux reviewed the wording of the policy that provides oversight, defines the priorities of those donating funds or assets to the county, and allows naming to be done administratively. His recommendation is to approve and forward to the County Board for approval.

Supervisor Kletti questioned as to what would be a “significant” contribution. Mr. Meaux stated that the County Board would have to determine what would be appropriate. Mr. Kletti would like to specify a percentage on a contribution. Discussion on contributions.

9:33AM Transit Superintendent Wittek joined the meeting.

Motion made by Supervisor Leider, seconded by Supervisor Grosklaus to approve the Naming Rights Policy as presented and recommending approval to the County Board. The majority of members present voting aye. Motion carried. (4-1) Kletti opposed.

Discussion Item:

Update on the State LET Bids for the STH 57/Trinity Creek Crossing Fish Passage Project in the City of Mequon: The County is cost sharing with the State on this project and funds will come from the NOAA/ARRA Fish Passage Program. The engineering estimate was \$493,057.24 and the low bid came in at \$341,225.84. The engineering costs to date have been paid from the NOAA/ARRA funds and are not part of the contract with the Wisconsin Department of Transportation (WisDOT) for construction. The County contribution is up to \$250,000 and based on the contract agreement the local share will be less. No action needed, informational only.

Management/Financial/Informational Reports: Mr. Lesar reported that golf is still ahead of last year, but weather has a huge impact. It was down in the month of May, but still up year to date. The course conditions are excellent and a lot of good comments have been received. The equipment that was ordered has all arrived.

The Gathering on the Green in Mequon has requested use of golf and utility carts. This is the week of July 4. This is an annual event that the County has provided for in the past.

Mr. Lesar stated that at Mee-Kwon Park Golf Course Clubhouse two video gambling machines were put in by the concessionaires. He contacted Corporation Counsel who felt that the County should approve equipment that is installed in the buildings. Mr. Lesar is looking for direction on this and will bring it back next month for action.

Mr. Lesar distributed an information sheet that was compiled when exploring a golf discount for active duty military personnel. Other local county courses do not offer a discount, but around the country there are quite a few that give discounts. Mr. Lesar is suggesting that a new fee should not be established, but rather using an existing fee for active duty military personnel. This will be brought back next month for action. He would also like to look at non-resident juniors and will bring that back next month as well.

Mr. Struck reported that there has been a rash of vandalism at the County parks. In particular the portable bathroom was destroyed at Covered Bridge Park at a cost of \$1,600 that the County is liable for. Lion's Den Gorge Nature Preserve had vandalism of benches and signs and Tendick Park had vandalism on the disc golf signage. Discussion.

Trail user counts were taken before and after the new part of the trail and bridge over CTH W and I-43 were completed. It was noted that the total counts for the March thru June time period have approximately doubled from before the Trail Improvement Project was completed.

10:10AM Construction Superintendent Banton joined the meeting.

Transit Services:

Management/Financial/Informational Reports: Mr. Dreblow and Mr. Wittek met with Walmart officials to discuss the bus shelter in their parking lot. Walmart will be undergoing an expansion and there may be some possible changes with the bus access. Mr. Dreblow and Mr. Wittek will be working with Milwaukee County Transit System (MCTS), Village of Saukville and Walmart as this develops.

The bus shelter in Newburg is completed.

Mr. Wittek is considering surveying riders as to whether there should be one or two stops in Grafton. The last survey indicated that there were too many stops and this is being considered in an effort to speed up the time of the express route going downtown Milwaukee. Discussion.

Mr. Wittek reported that there have been 98 uses from January to May for the bike racks on buses. Surface bike racks will be installed at the park and rides this month.

Highways:

Action Items:

Review/Approve Use of Outlot 1 of Certified Survey Map (CSM) 3268 by the City of Port Washington for Stormwater Facilities: Mr. Dreblow provided a brief history of the property, the changes that will occur with the impending construction of Highway 33, and the current policy on excess right of way for municipal purposes.

This parcel is five acres and the City of Port Washington is requesting to relocate a proposed stormwater pond from the west side of Highway LL where it was originally to be located to the east side of Hwy LL.

Mr. Vanden Noven stated that the urbanization of Hwy 33 requires a stormwater detention pond to collect, treat and control the stormwater coming off of the roadway. Bonestroo will be designing the pond. The first step in the process is to get approval from the County to use that parcel of land. It is the City's goal to leave developable land along Second Avenue.

It is unclear at this time how much land will be available. Mr. Bednarski will keep Mr. Dreblow informed as the grading plan is put together.

Mr. Dreblow stated that there will a storm sewer main installed in Hwy LL which will run down the centerline of Hwy LL and discharge into the ponds. In preliminary discussions that would be a City facility and the City would be responsible for maintaining the main line sewer.

Supervisor Marchese questioned as to who would maintain the ponds as they are on County property. Mr. Dreblow's intent is to enter into a Memorandum of Understanding (MOU) with the City, indicating that the City would be responsible for maintaining the ponds and the grounds around them.

Supervisor Kletti questioned if the County, as owner of the property has any liability. Mr. Dreblow stated that it would be requested that the City would hold the County harmless which would be indicated in the MOU.

Motion made by Supervisor Marchese, seconded by Supervisor Leider to authorized the use of Outlot 1 by the City of Port Washington for stormwater management purposes subject to the City being responsible for all maintenance related to the facility. All members present voting aye. Motion carried. (5-0)

Review/Approve Attendance at Wisconsin County Highway Superintendent and Foremen's Association (WCHSFA) Conference on September 15-17: Ozaukee County is jointly hosting this conference with Sheboygan County at Blue Harbor Resort and Conference Center in Sheboygan. This is usually offered to six Superintendents/Foremen to attend. Mr. Dreblow will attend one night as he was requested to participate as co-host.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to authorize sending six Superintendents/Foremen to the WCHSFA Conference September 15-17 in Sheboygan. All members present voting aye. Motion carried. (5-0)

Review/Approve Policy Regarding Street Lighting & Traffic Signals: Mr. Dreblow stated that the issue today evolved through the Port Washington Road project. The County policy regarding street lighting has traditionally been that it is a local concern and that the local municipalities are responsible for it. When a traffic signal is installed standard design will have the lighting on the same pole as the signal. The County practice requires separation of the two systems as the Coun-

ty is responsible for the traffic signals only. The new signals at Cosco, Target and Highland Road are done that way.

Older signals such as CTH C and CTH W and at Donges Bay and CTH W have lighting on single poles with the traffic signals. The County has been paying for the lighting in those intersections since they have only a single meter. They can be metered separately, but then the other issue is when a knock down occurs, there isn't always an insurance claim to go back on to recover repair costs. So then who would pay, the city or the county. The County always ended up paying which is why the policy provides for lights and signals on separate poles.

When the Port Washington Road (CTH W) project was designed, signals were added at Venture Court, Eastbrook and at Glen Oaks intersections. The designer used a standard template that showed the lights on the signals. Mr. Dreblow told the designer it had to be separate. In the meantime, City of Mequon was working on their lighting plan and did not include lighting at those intersections.

The City of Mequon is requesting an exception to the County policy and allow the lights to be on the traffic signal poles. It was suggested by City of Mequon Public Works Director Jon Garms that the energy usage be metered separately and in the event there is damage that is not recoverable through insurance, that the city and county share the cost. Additional poles would be required if the county policy is adhered to.

Discussion on whether or not we would be changing our policy to accommodate the city. Mr. Dreblow explained that even if metered separately the county would be participating in capital costs with a shared pole by paying for the pole with the lighting arm attached, which is not in line with the policy.

Supervisor Marchese doesn't want to change the policy but would entertain exceptions on a case by case basis at the request of the municipality.

Mr. Check stated that as part of the WisDOT project through the Surface Transportation Program (STP) there is an 80/20 split with the state and the County and City share the 20%. This is the case for two out of three intersections. Eastbrook is a non participating intersection that Metro Mart is paying for. If this isn't allowed by the County, the City will need to spend an additional \$30,000 to meet the requirements of the policy.

Motion made by Supervisor Marchese, seconded by Supervisor Grosklous to approve an exception to the County policy to allow separate energy usage meters and that the City and County will share damage that is non recoverable through an insurance company and that this will be included in a MOU with the City of Mequon. All members present voting aye. Motion carried. (5-0)

Mr. Check provided an update on Pioneer Road west of Wauwatosa Road.

Review/Approve Directional Sign for Luxembourg Society on CTH D: Recently an adopted County ordinance allows for directional signs in the CTH right of way if they are for municipal purposes. This proposed sign would be located on the east side of CTH LL just north of CTH D. This would provide direction to the Luxembourg Cultural Center. The sign was made in the Highway sign shop and all costs associated will be billed to the Village of Belgium.

Motion made by Supervisor Leider, seconded by Chairperson Uselding to approve the directional sign for the Luxembourg Cultural Center as requested by the Village of Belgium. All members present voting aye. Motion carried. (5-0)

Review/Approve Purchase of Used Excavator: Mr. Dreblow explained that approximately \$56,000 remains in the budget from the savings achieved from the purchase of the new drag ele-

vator at the hot mix plant. He would like to use those funds to purchase a used track type excavator. Annually, they rent one for mining at the Guenther Pit and the Hetzel Pit. This would also be used for the culverts for the fish passage program. Shop Superintendent Leppla has received two quotes on used excavators, Kelbe Bros. Equipment Co, Inc. for a 2004 Link Belt model 240LX for \$58,750 and TNT Enterprises for a 2001 EC240LC Volvo for \$51,600. Staff has tried the Volvo, but not yet the Link Belt. Mr. Banton explained why the Link Belt would be of better quality and would like to try that.

Mr. Dreblow stated that usually it is rented out during the time of removing material from the pit, but now would probably be rented until the end of the year for the culverts. Some of the hourly rates will be recovered through the fish passage program.

Supervisor Marchese would like to see a financial analysis of the equipment over a long period of time showing the relationship between the rental and purchase. Mr. Dreblow commented that part of owning the equipment is having it available when it is needed. A job that occasionally comes requires a depth deeper than what their equipment can handle, that they wouldn't rent, but rather hire someone to come in. That estimated cost would be \$250 per hour plus mobilization. Mr. Banton stated that the rental last year was very low because the vendor wanted to sell the equipment and wanted to apply rental costs to the purchase.

11:25AM Shop Superintendent Leppla and Patrol Superintendent Tackes joined the meeting.

Mr. Leppla explained that estimated costs to rent from a dealer that size excavator are \$6,800 per month. Since 2006 the rental costs have been \$42,726 and that is a discounted rate. The rubber tire excavator that the county has, would not be able to do the culverts, we would have to rent.

The costs were reviewed. Mr. Leppla would like to try the Link Belt and prices have not been negotiated as of yet. Discussion.

Mr. Leppla contacted the state and \$53 per hour of the equipment plus the operator's charge could be charged to the fish passage program.

Motion made by Supervisor Marchese, seconded by Supervisor Leider to authorize the Public Works Director to use the left over savings from the hot mix renovation for the purchase of a used excavator and to provide a financial analysis to the committee. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Review of Contractor & Vendor Contracting Policies: Supervisor Marchese requested that these next three items be on the agenda for discussion. As a new member of the committee, he had some concerns regarding the Hetzel Pit discussion at a recent County Board meeting. He doesn't feel that "Gentlemen's Agreements" should be done with contractors especially if there is a change or extended change of dollars. As an oversight committee it is important to know that there are contracts in place, contracts are timely, and that there is an audible trail in place.

Mr. Dreblow reviewed what occurred with the Hetzel Pit issue. He further explained that the department is audited annually and have never been told that anything was done improper. When copies of contracts are requested he provides them. Discussion.

Supervisor Marchese, as a member of this policy committee, he will insist upon documentation and is assuming by this conversation today that going forward there are no issues at this time.

Monthly Project Statement: Supervisor Marchese questioned as to whether this committee is provided project status reports as part of the packet. He is looking for basic information on projects such as what is the scope of the project, when did it start, what is the budget, are there changes, are there community impacts, and when is it going to be finished. This could be done

on a spreadsheet. Mr. Dreblow explained that annually Mr. Banton provides a single page document of County projects that the Highway Department is doing themselves. Verbal updates are provided on State projects. Mr. Marchese would like significant projects put on a spreadsheet. This is not referring to capital projects. He would just like the committee to be conscientious of projects and their status. Mr. Dreblow will provide a summary sheet and if more information is needed he will provide that as well.

Department Head Comments Regarding Projects: Supervisor Marchese raised concerns on comments made by staff regarding not supporting particular projects. Mr. Dreblow explained that staff may give their recommendation, but the committee makes the final decision. Discussion.

Management/Financial/Informational Reports: Mr. Dreblow is working with Corporation Counsel on the revised lease with the Port Washington Soccer Club.

Ozaukee Ice Center is having a fundraising event on June 23 and has requested a temporary lane closure of the east bound outside lane on Pioneer Road in front of the ice center. This section is under maintenance authority of the City of Cedarburg, who has authorized the County to put up the proper lane closure. This would be done during working hours and when the event ends the volunteers will work with the City of Cedarburg Police Department to remove the barricades. The Highway Department would then pick them up the next day.

Next Meeting Date: Thursday, July 22, 2010 – 8:00 AM

Adjournment: Motion made by Supervisor Leider, seconded by Supervisor Grosklaus to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 12:16PM

Julianne B. Winkelhorst, County Clerk