

Port Washington, WI  
January 21, 2010

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Grosklaus, Kletti, Leider and Rothstein. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Lasata Administrator Luedtke, Transit Superintendent Wittek and Deputy County Clerk Henning.

Others Present: Gregg Golden, Plunkett/Rayisch Architects; Ryan Raskin, Beyer Construction; Mark Grams, City of Port Washington Administrator; Rob Vanden Noven, City of Port Washington Engineer; Kristyn Halbig Ziehm

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Uselding at 8:04AM. Ms. Henning assured the committee that the meeting was properly noticed. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Leider presented the Random Lake newspaper, *The Sounder*, containing a picture of the highway department plow removing snow. Supervisor Kletti stated he attended the Highway Convention with Supervisor Rothstein and Public Works Director Dreblow. There were approximately 509 attendees and approximately 50 booths at the convention. Supervisor Kletti attended sessions regarding prevailing wages and level of service in addition to listening to a number of key note speakers. Supervisor Rothstein attended a program on sustainable road methods where fly ash is being used as part of sub grade for soil stabilization.

Supervisor Rothstein spoke of an organization called Wounded Warriors which is a group of veterans that have been severely disabled. It is a bicycle program which was started as part of their rehabilitation. This group is interested in having a ride on the Ozaukee Interurban Trail the Friday before Flag Day.

Approve Minutes from the December 17, 2009 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the December 17 meeting minutes as presented. All members present voting aye. Motion carried. (5-0)

Motion made by Supervisor Kletti, seconded by Supervisor Leider to move ahead in the agenda. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Discussion Items:

Request from City of Port Washington for Sidewalk to be Installed on the East Side of Milwaukee Street from Main Street to Washington Street: Mr. Dreblow explained that the City of Port Washington is requesting Ozaukee County install a public sidewalk on the east side of Milwaukee Street from Main Street to Washington Street. The sidewalk would be off the northwest corner of the new parking lot and proceed up the hill to the new deck at Harborview Park. There is no sidewalk there at the present time and the City is asking that the County pay for the cost to install and maintain the new sidewalk. Mr. Grams stated that this request is a result of requests received from city residents. There is enough room to install a sidewalk. Mr. Grams stated that there would be a need for a railing along the sidewalk due to the slope which the City would install. The City's ordinance requires the abutting property owner put the sidewalk in. Mr. Dreblow stated there is not money in the budget to install the sidewalk and approximates the cost at

\$4500. Mr. Grams would like the project completed in 2010. In conclusion, the City has ordered the sidewalk in; if the Committee opposes the installation, the County would have to appeal the request by proceeding with a special assessment process. Consensus of the Committee is that the sidewalk will be installed by the Highway Department.

#### Highways:

##### Action Items:

Approval of Proposed Changes to the Intersection of CTH C and CTH CC: Mr. Grams stated that the City of Port Washington is requesting changes be made to the intersection of CTH C and CTH CC as We Energies will be installing a new road which basically is an extension of South Wisconsin Street onto Highway C. These changes would include channelization to emphasize a right turn movement onto Wisconsin Street and associated directional signage to raise driver awareness of the downtown and marina area. Discussion regarding placement of signage.

Mr. Grams stated that the current speed limit is 45mph on Highway C, decreasing to 40mph near this intersection, and finally decreases to 25mph in the City. The City is requesting that the County reduce the speed limit from 40mph to 35mph in that section. The City is willing to consider taking over jurisdiction of the section of road from the construction limit down to Sunset Road. The City will be taking the request to assume jurisdiction of this section to their Board of Public Works. If the City takes over jurisdiction, they would have control of speed limit and driveway access as the land develops. Mr. Dreblow recommends the jurisdictional transfer as from the County's standpoint it makes sense so the City would have full control. To accommodate the City's request, two things will have to happen. First, the speed limit reduction would require an ordinance change that would need to go to the County Board and second, creating an ordinance that would allow directional signs within the County right-of-way for specific purposes. Mr. Dreblow questioned the City's sign ordinance regarding the actual meaning of "the sign must be located within or adjacent to the territorial jurisdiction..." and whether the City would want the County to issue a permit for the signage. Discussion. Mr. Dreblow suggested the City revise their sign ordinance to add approval of the sign by the Public Works Committee. Typically, a reduction in speed limit follows the approval process of the Traffic Safety Committee, the Public Works Committee and finally the County Board. Supervisor Grosklaus recommends taking the reduction in speed limit request directly to the County Board.

Motion to direct staff to come back with the proposed ordinance change relative to signage, speed limit and formally request the City of Port Washington to assume jurisdiction of CTH C from the north construction limits of CTH C to Sunset Road by Supervisor Kletti, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0)

Chairperson Uselding reverted back to the order of the agenda.

#### Facilities Management:

##### Action Item:

Award of Lasata Kitchen Remodeling Project: When Lasata Crossings was designed it was determined that a full service kitchen would not be included. The committee decided to renovate the kitchen at Lasata Care Center to accommodate the increased needs of the new assisted living facility as all meals will be prepared there. Mr. Luedtke stated that the estimated cost is \$315,000. \$250,000 is budgeted in the 2010 capital outlay budget. There will be a carryover from 2009 capital outlay for the remaining funds.

The base bid includes equipment, equipment installation, demolition and remodeling. Mr. Luedtke explained that as the project was being developed, the State Nursing Home Engineer surveyed the Care Center and is requiring state approved plans for some other projects that were being considered and would have been done in house. Plunkett/Raysich then designed three al-

ternates – 1) portion off 1 large office into 2 smaller offices, 2) renovate a storage closet in a handicap accessible toilet room and 3) add a fire alarm signal to a new office. Per the Aging & Long Term Care Committee, a questionnaire was sent to the five lowest bidders asking questions to make sure they were qualified bids. Upon return of the questionnaires, it was determined that all bidders are qualified bidders; therefore no one can be denied. Mr. Luedtke recommends going with the base bid without any alternates at this time.

Motion to award the Lasata Kitchen Remodeling Project to the low base bid by Supervisor Rothstein, seconded by Supervisor Leider. The majority of members present voting aye. Motion carried. (4-1) Uselding opposed.

Discussion Items:

Report from Construction Manager Regarding Status of Lasata Crossings Project: Mr. Raskin reviewed the project status report for December. Information on the job progress schedule, budget, contingency log and change order log was included.

The tracking is right on with the milestone schedule for target date of June 1. The overall budget is doing well. The percentage complete on the contracts is 47% through December and 15% of the contingency has been used. Current budget is at \$9,638,000.

Management/Financial/Informational Reports: In the packet. There were no further questions. Mr. Dreblow stated that the final cost of the sewer and water work done at Lasata was just over \$90,000 of which \$72,068.74 went as costs against Lasata Care Center. The balance of \$17,948 is a cost associated with the Lasata Crossings RCAC project.

Planning & Parks:

Action Items:

Approve Bid for Controller System Replacement on the Irrigation System at Mee-Kwon Park Golf Course: Mr. Struck stated that the current system is obsolete and difficult to maintain as parts are no longer available. The software is extremely dated and the manufacturer that supported that system no longer exists. The conversion to a new controller system will enable wireless manual operation and programming to reduce testing and manual operation from a two person to a one person job. The overall scope of the project is to replace the central control system, install new wiring from control system to each valve on golf course, replace all current decoders and replace all current solenoids with compatible A/C solenoids.

Motion by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the purchase of the Hunter Industries brand irrigation control system through John Deere Landscapes for a not-to-exceed total of \$43,003.54 for the irrigation control system renovation project at Mee-Kwon Park Golf Course. All members present voting aye. Motion carried. (5-0)

Approve Bid for Wiring the Controller System Replacement on the Irrigation System at Mee-Kwon Park Golf Course: Mr. Struck stated that this bid is to replace the wiring for the central controller system including plowing in 27,500 feet of wire for a new decoder system along with separate communication wire. Wire will be installed from the control system to each valve on the golf course.

Motion by Supervisor Kletti, seconded by Supervisor Leider to approve the low cost bid of Steinie's Water Gardens for a not-to-exceed total of \$7,800 for plowing in and laying new wiring for the new decoder irrigation control system renovation project at Mee-Kwon Park Golf Course. All members present voting aye. Motion Carried. (5-0).

Review/Approve Revised Lease Agreement with the Ozaukee County Historical Society, Inc. for Operation of Ozaukee County Pioneer Village at Hawthorne Hills County Park: The Ozaukee County Historical Society Inc.'s (OCHS) Lease Agreement with Ozaukee County for use of the

property at Hawthorne Hills County Park to operate the Ozaukee County Pioneer Village has expired and is out of date. The Planning and Parks Department and County Administrator's Office has worked with the OCHS to redraft and update the lease agreement. Essentially, Ozaukee County will be responsible for infrastructure improvements to serve the property and also maintenance items related to accessing the leased parcels. The OCHS will be responsible for maintenance of the grounds, buildings and all non-infrastructure items on the leased parcels. Discussion.

Motion by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the revised lease agreement with the Ozaukee County Historical Society, Inc. for operation of Ozaukee County Pioneer Village at Hawthorne Hills County Park. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Mee-Kwon Park Golf Course - Mechanic Position: Mr. Struck stated that the Mee-Kwon Park Golf Course - mechanic position will be vacant as of March 19, 2010 due to retirement. The Planning and Parks Department staff will evaluate four options for addressing the vacancy: 1) contractual agreements for these duties, 2) discussions with the Highway Department on a shared staff scenario, 3) creating two part-time positions and 4) re-filling the full-time position as it currently exists. An analysis and report of the findings for the vacancy will be provided at the next meeting. Informational only.

Management/Financial/Informational Reports: Financial reports were included in the packet. There were no further questions.

Mr. Lesar worked with the charge card provider and negotiated the percentage rate decrease from 2.78% to 2.58% per transaction thus saving the County \$2500-\$3500 per year. Mr. Struck and Mr. Lesar attended a meeting regarding adaptive golf carts for handicap people, specifically veterans. The Veterans Administration and Spinal Cord Rehabilitation Center may be able to fund a cart for this purpose for Mee-Kwon Park Golf Course.

Mr. Struck informed the committee that most of the Fish Passage projects are close to getting under way as much of the design and engineering is either on-going or complete. Most of the design and engineering work has been contracted and the Environment and Land Use Committee approved several contracts at their last meeting. Work on the Fish Passage Program on a culvert replacement at State Highway 57 and Trinity Creek in the City of Mequon will be State LET. The final PS&E is due on February 15, 2010 and a 90% design review meeting will be held.

The Highway Department completed construction and signage at Harborview Park and the parking area improvements at Ehler's Park.

Transit Services:

Action Items:

Approve 2010 Contract with MCTS for Ozaukee County Express Bus Service: Mr. Wittek stated that the rates decreased this year from \$107.83/hour to \$106.30/hour. Service levels remain the same in 2010 as it was for 2009.

Motion by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the 2010 Contract with Milwaukee Transport Services, Inc. for operation of the Ozaukee County Express Bus Service. All members present voting aye. Motion carried. (5-0)

Approve 2010 Contract with STS for the Ozaukee County Shared Ride Taxi Program: Mr. Wittek stated that there will not be an increase in the hourly rate for the taxi service. The rate will remain status quo at \$22.74/hour. Service level remains the same in 2010 as it was for 2009.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the 2010 Contract with Specialized Transport Services, Inc. for the operation of the Ozaukee County Shared Ride service. All members present voting aye. Motion carried. (5-0)

Approve Attendance of Transit Superintendent at the Management of Transit Construction Projects” Training in Indianapolis, IN, on April 13-15, 2010: Mr. Dreblow stated that one of the priorities for the Transit Superintendent is to meet all the Federal requirements so that authorization can be obtained to spend money for the design and demolition of the Modern Equipment building as part of the project to construct a vehicle storage facility using federal funds. Tuition is waived for government employees; the only cost involved is travel and lodging.

Motion by Supervisor Grosklaus, seconded by Supervisor Kletti to approve attendance of the Transit Superintendent at the “Management of Transit Construction Projects” training in Indianapolis, IN on April 13-15, 2010. All members present voting aye. Motion carried. (5-0)

Discussion Item:

FTA Achievement of Excellence Certificate for the 2009 Triennial Review: Ozaukee County received an Achievement of Excellence Certificate from the Federal Transit Administration for its exemplary completion of the 2009 Triennial Review.

Management/Financial/Informational Reports: Financial and informational reports included in the packet. There were no further questions.

Mr. Wittek reported that 126 rides were provided on New Year’s Eve. Four new sedans have been received and logos have been applied; five new vans will arrive shortly.

Highways:

Action Items:

Approve Purchase of Triaxle & 5 Cy Truck Chassis: Bids have been received for the purchase of a triaxle and 5 Cy truck chassis that was approved in the 2010 budget. Mr. Dreblow stated that the goal is to purchase engines meeting 2009 emission standards.

Motion by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve purchase of the low bid triaxle and 5 cy truck chassis. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Equipment Operator - Waubeka Shop: An Equipment Operator retired in December and another will retire mid-February. In order to address funding reductions from the Department of Transportation in the Routine Maintenance Agreement (RMA) it is recommended that one position be eliminated permanently reducing the authorized positions to 43. Filling of the second position will be delayed at this time in order to evaluate operations and other possibilities such as contracting services. Informational only.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

Next Meeting Date: Thursday, February 18, 2010 – 8:00 AM

Adjournment: Motion made by Supervisor Kletti, seconded by Supervisor Leider to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 12:00 PM

*Lisa M. Henning, Deputy County Clerk*