

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Kletti, Leider, Grosklaus and Rothstein. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Buildings Superintendent Hicks and County Clerk Winkelhorst.

Others Present: Supervisor Walerstein, Ryan Raskin- Beyer Construction, and Kent Larimer.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Uselding at 8:00 AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Leider reported on the WI Southern Railroad Consortium that was held. Frank Huntington reported that the expansion project of the rail from Plymouth to Sheboygan Falls is ready to start and should be completed in 2011. There is a possibility of a rail inspection tour this summer. It was a very successful meeting. The next meeting is May 12 in Dodge County.

Chairperson Uselding had a question about the stormwater pond at Hawthorne Hills Golf Course. Mr. Struck stated that the pond was enlarged to hold the water from the parking lots and maintenance facility buildings because it was causing damage to the road and also overtopping the road flowing on to the adjacent property. Mr. Dreblow and Mr. Struck reviewed the project

Mr. Dreblow received a letter from the Governor approving the County Highway Improvement Program – Discretionary (CHIP-D) monies, which are just under \$163,000 that will be applied to the intersection of CTH D and CTH LL.

Mr. Dreblow stated that the Port Washington Road project from Mequon Road to Glen Oaks is moving forward. A public meeting will be held from 4:30-6:30pm on April 19 at Mequon City Hall.

The Wisconsin Counties Highway Association (WHCA) has been working on a Memorandum of Understanding (MOU) jointly with the Wisconsin Road Builders Association (WTBA), the Construction Business Group (CBG) and the Wisconsin Alliance for Fair Contracting (WAFC) regarding maintenance and construction work. Discussions will continue on the issues but this may not happen in this legislative session. The impasse is counties doing public construction for villages and cities.

Approve Minutes from the March 18 and April 7 Meetings: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the March 18 and April 7 meeting minutes as presented. All members present voting aye. Motion carried. (5-0)

Mr. Meaux requested to move ahead in agenda. There were no objections.

Facilities Management:

Discussion Items:

Emergency Use of Administration Center Auditorium & Highway Department Lunch Rooms by Red Cross: Emergency Management Director Owen requested to meet with Mr. Hicks and Mr. Dreblow before this is discussed. This will be on the next meeting agenda.

Management/Financial/Informational Reports: Mr. Hicks reported on an emergency roof repair at the Administration Center. Reports included in the packet. There were no further questions.

Chairperson Uselding reverted back to the order of the agenda.

Report from Construction Manager Regarding Status of Lasata Crossings Project: Mr. Raskin reviewed the project status report for March. The third floor punch list was gone through yesterday. In two weeks the punch list for second floor will be done.

Information on the job progress schedule, budget, contingency log and change order log was included. The tracking is right on with the milestone schedule for target date of June 1.

The overall budget is doing well. The percentage complete on the contracts is 74% and 23% of the contingency has been used. Current budget is at \$9,658,000 including the contingency.

Planning & Parks:

Action Items:

Review/Approve 2010 Budget Amendments for the NOAA/ARRA Milwaukee River Watershed Fish Passage Program: Mr. Struck stated that the budget amendments are for the entire fish passage program less the funds that were expended in 2009. The grant was received after the 2010 budget was already set. These are all federal funds. The total amount is \$4,300,160.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the budget amendment request in the amount of \$4,300,160.

Supervisor Leider questioned the line items for equipment. Mr. Struck explained that those line items are a nuance of the federal grant and the way the Finance Department allocated the funds. The equipment line item in each budget amendment is the allocation for contractor costs associated with construction. Mr. Struck discussed this with the Finance Department before the meeting and will follow-up on the line item allocation, but it is essentially for contracted construction costs. The federal grant is termed a “non-construction” grant; therefore, the monies are not associated with construction costs. Therefore, in discussions with the Finance Department, they decided to disperse the funds into equipment line items for the budget amendment.

Chairperson Uselding asked what happens to the equipment once the project is done. Mr. Struck stated that most of the equipment is small equipment and may not have a useful life afterward, but would be retained by the County. Mr. Struck noted that most of the equipment purchased by the County was hand tools that could be used in the Parks. Mr. Struck stated that he believes a federal decommissioning process is necessary for equipment over \$10,000 and this would be done after the project for any such equipment. He noted that currently the only piece of equipment which may need a decommissioning process would be the backpack shocker that was purchased for monitoring activities. Any small equipment if still usable will be retained by the County.

Mr. Struck summarized the projects that are being done throughout the County. This project will improve fish passage and water quality in Lake Michigan.

The vote was then taken on the motion. All members present voting aye. Motion carried. (5-0)

Use of a Solo Rider Golf Cart at Mee-Kwon Park Golf Course: Mr. Struck was approached by the Department of Veterans Affairs and a resident of the City of Mequon with a proposal to allow access to the Mee-Kwon Park Golf Course at no or reduced daily fees for the use and to store/maintain a specialized powered golf riding cart designed to allow people with paralytic disabilities to play golf.

Mr. Larimer stated that the request is just to use the facility. The Paralyzed Veterans of America have agreed to lease one machine for one year on a trial basis. The maintenance of the machine

will be included in the lease. Mr. Larimer is volunteering his time as a guide with the individual to be certain the golf course is not damaged or the pace of play is not slowed to an unacceptable level.

Supervisor Walerstein stated that there is no cost to the County and it is requested on a trial process. If it doesn't work it will be canceled.

Mr. Lesar said that it is possible to find a place to store the cart in the maintenance facility. There are some minor details that can be worked out.

Supervisor Leider questioned who will be able to use this cart. Mr. Larimer stated that he isn't sure of the answer to that, but if there is a non-veteran that wants to use the machine he would be more than willing to work with them. Ms. Leider also raised concerns that there will be a cost to the County to implement this program.

Supervisor Rothstein commented that the Golf Course Supervisor should have the final say as to whether or not this pilot program is working.

Mr. Lesar questioned as to whether any revenue would be received from golfing or renting of the cart and if so would that go to the County. This is a policy question. The individual would probably only golf two holes. Mr. Lesar suggested that reservations should be made through the Veterans Association then to the County. Discussion on whether to charge and maintenance issues.

Mr. Larimer clarified that this is a pilot program and there are issues that will need to be resolved. Supervisor Rothstein commented that Mr. Lesar should be given the authority. Mr. Meaux suggested that the committee decide if they want to do the pilot program and that it be offered at no cost to the participant and he will work out all the details to be certain there is no cost to the County.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve allowing people with paralytic disabilities to golf, at no cost, with the use of a specialized golf cart at Mee-Kwon Park Golf Course as part of a pilot program including giving authority to the Golf Course Supervisor to manage the use of the specialized golf cart, subject to the County being held harmless in every respect including fiscal, insurance and liability and that this pilot program may be subject to review at any time. The majority of members present voting aye. Motion carried. (3-2) Uselding, Leider opposed.

Management/Financial/Informational Reports: Mr. Lesar stated that currently the courses are \$48,000 ahead of last year. The irrigation system and wire upgrade should be completed at Mee-Kwon Golf Course by the beginning of May.

Supervisor Grosklaus expressed concern and noted complaints that have been received about the need for permanent bathrooms at Covered Bridge Park and Pioneer Village. Discussion.

9:40AM County Surveyor Banton joined the meeting.

Mr. Struck noted a public informational meeting on the STH 57 Trinity Creek project will be held at Mequon City Hall on April 19 at 4:30-6:30 pm. There are several public meetings on different projects at the same time at city hall.

He also noted that the Ozaukee County Park & Open Space Plan Visioning Sessions will be held on April 19 at Mee-Kwon Park Golf Course at 6:30 pm; April 26 at Hawthorne Hills Golf Course; and April 27 at the County Administration Center.

The Lime Kiln Dam removal is moving forward. Currently waiting on permitting from the Army Corp of Engineers.

The Bike Federation of Wisconsin awarded the Ozaukee Interurban Trail Improvement Project (bridge over CTH W and I-43) the FEDDY Award for the best multi-use trail improvement project.

Transit Services:

Action Items:

Review/Approve Policy with Regard to Shared-ride Taxi Service Territory: Mr. Dreblow explained that this policy addresses issues that have come up with regard to the territory that the shared-ride taxi is to serve. This policy specifically defines the service area. This is representative of what is currently being used now. Discussion on crossing county lines.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the boundaries as set forth in the policy of the shared-ride taxi service. All members present voting aye. Motion carried. (5-0)

Management/Financial/Informational Reports: Discussion on the ridership reports.

Mr. Dreblow stated the approval has been received from the Federal Transit Administration on the categorical exclusions for the new vehicle storage building. This will now allow the process to start to secure funding for that project.

Highways:

Action Items:

Review/Approve Engineering Agreement for Design of the CTH A Bridge: Mr. Dreblow explained that the existing bridge over Sauk Creek on CTH A is weight restricted and deficient. The replacement of this bridge was identified for 2011. CHIP funding will be used to fund 50% of the design cost in 2010. For approval is the agreement with Gremmer & Associates, Inc. for engineering for \$49,717; geotechnical investigation for \$4,250; environmental site assessment for \$2,400; and wetland delineation for \$2,100.

Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to approve the Engineering Agreement for Design by Gremmer & Associates, Inc. for a total amount of \$58,467. All members present voting aye. Motion carried. (5-0)

Review/Approve Agreement for Section Corner Maintenance: Mr. Dreblow needs to establish a section corner maintenance program with the idea to visit each section quarter in the townships once every five years. This starts the process for one township per year.

Supervisor Grosklaus and Chairperson Uselding questioned as to why the two surveyors on staff cannot do this. Mr. Banton stated that there are 400 corners in just the Town of Cedarburg. Mr. Dreblow further commented that for Mr. Banton it is a question of the amount of time needed to do this project. Mr. Banton's role as a surveyor contributes to only 5% of his workload time. The remaining 95% of his workload time is used for managing construction projects.

Mr. Banton is requesting to use the services of Dhein Land Surveying LLC for the program at a cost of \$4,560. The firm will visit the corners in the Town of Cedarburg and provide a report on what will need to be fixed or replaced.

This will be coming back before the committee for approval for every township. It is expected that Mr. Banton will have the time to make any necessary repairs but that will be dependent upon his workload at the time.

Supervisor Kletti questioned as to whether the towns could be charged back for some of this. Mr. Dreblow stated that it is the County Surveyor's responsibility to maintain the corners.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the Section Corner Maintenance Agreement in the amount of \$4,560 with Dhein Land Surveying LLC for the Town of Cedarburg. All members present voting aye. Motion carried. (5-0)

Review/Approve Jurisdictional Transfer of Part of CTH C to City of Port Washington: Mr. Dreblow asked the City of Port Washington to take over the maintenance responsibility of that part of CTH C from CTH CC to a point 0.25 miles north. The City Common Council has adopted a motion to accept the jurisdiction of this portion of CTH C. In order for this to be completed this committee would need to approve the jurisdictional transfer to the City of Port Washington. If this is approved then Mr. Dreblow will submit this to the Wisconsin Department of Transportation for their approval. Once that is completed then all road aid maps would be changed to reflect that part as a city street.

Motion made by Supervisor Leider, seconded by Supervisor Kletti to approve the jurisdictional transfer of the part of CTH C from CTH CC to a point 0.25 miles north to the City of Port Washington. All members present voting aye. Motion carried. (5-0)

Review/Approve Traffic Signal Annual Maintenance Agreement with TAPCO: This is the annual agreement to provide preventative maintenance at all of the county traffic signals. Currently there are seven covered by this agreement. This is for a total cost of \$1,050.

Motion made Supervisor Grosklaus, seconded by Supervisor Kletti to approve the Traffic Signal Preventive Maintenance Contract for the amount of \$1,050 with Traffic & Parking Control Co. Inc. (TAPCO). All members present voting aye. Motion carried. (5-0)

Review/Approve Posting of No U Turns at Signalized Intersections: Mr. Dreblow stated that a State law adopted on January 1, 2010 allows u-turns at signalized intersections unless posted. Village of Grafton took action to authorize the posting of 'no u-turns' along Hwy 60. The Village is requesting that the committee consider posting 'no u-turns' on Port Washington Road (CTH W) at the Costco and Home Depot intersections.

Mr. Dreblow then spoke with Lt. McCormick at the Sheriff's Department to discuss the other intersections along CTH W. Lt. McCormick was in agreement to post 'no u-turns' at the other intersections as well.

There is no ordinance required to make this change. It can be enforced off of the State law per Corporation Counsel and the Highway Commissioner can authorize this posting. However, Mr. Dreblow thought he would bring this to the committee for their action.

There are seven locations on CTH W. Supervisor Leider suggested limiting the hours for no u-turns. Traffic counts would need to be done if hours were restricted. Discussion.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to post 'no u-turns' at all seven signalized intersections on CTH W. All members present voting aye. Motion carried. (5-0)

Review/Approve Employee Participation in Safety Rodeo at Summer Highway Conference: The Safety Rodeo will be held on June 8. Traditionally, Ozaukee County has sent three people.

Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to approve three employees, at the discretion of the Public Works Director, to participate in the Safety Rodeo on June 8 in Wisconsin Dells. All members present voting aye. Motion carried. (5-0)

Review/Approve Purchase of Replacement Patrol Superintendent Vehicle: Three bids were received. Schmit Bros Ford – 2010 Ford Expedition SSV for \$25,408.50; 2010 Ford Expedition XLT for \$27,371.50; and 5 Corners GMC – 2010 GMC Yukon for \$33,314.25. The current ve-

hicle has 106,000 miles and will become the shop truck. The current shop truck will go to auction. \$36,000 has been budgeted. This is part of the regular cycle for replacement of vehicles.

The recommendation is to purchase the Ford Expedition XLT because it has the added feature of a console which is needed for equipment and a laptop that is used in the vehicle.

Motion made by Supervisor Grosklous, seconded by Supervisor Rothstein to approve the purchase of the 2010 Ford Expedition XLT from Schmit Bros. Ford for the amount of \$27,371.50. The majority of members present voting aye. Motion carried. (4-1) Uselding opposed.

Review/Approve Purchase of Utility Trailer: Mr. Dreblow explained that as part of the fish passage project, the Highway Department will be replacing 39 culvert crossing structures. For efficiency, a small enclosed utility trailer could be used for transporting equipment and supplies necessary for the work from site to site. This would be funded through the grant.

A proposal from Muellers Sales and Service for a 12 foot enclosed trailer for the amount of \$3,650 was received. Discussion.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklous to approve the purchase of a 12 foot utility trailer in the amount of \$3,650 from Mueller Sales and Service. The majority of members present voting aye. Motion carried. (4-1) Uselding opposed.

Discussion Item:

Proposal from Milwaukee Audubon Society with Regard to the Hetzel Pit: Correspondence was received from the Milwaukee Audubon Society expressing an interest in acquiring the Hetzel Pit property. Mr. Dreblow reviewed all the "soft" costs to date such as Northern Environmental work, soil testing, restoration plan and permitting work which was approximately \$43,260. Their proposal would include an immediate payment with an agreement that the County would stop extracting sand from the site.

To date Karrels Trucking has removed 5,395 cubic yards of sand. The immediate payment given would allow the County to pursue an alternative gravel extraction site. Mr. Dreblow stated that the Hetzel Pit would only provide one year's supply of gravel. The site would then have to be restored to what it was and a spot where there currently is black top would have to be removed. Discussion on purchasing gravel from an alternative site and the cost of restoration.

The Hetzel Pit property has been previously identified to have the land use be publicly held land as decided by this committee. Mr. Dreblow is recommending that the committee pursue this opportunity and that the general public be allowed to be on this property without being a member of the society. Further discussion. There is no objection from the committee for staff to do a follow up and report back to the committee.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

Next Meeting Date: (Tentative) Thursday, May 20, 2010 – 8:00 AM

Adjournment: Motion made by Supervisor Grosklous, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 11:25AM

*Julianne B. Winkelhorst, County Clerk*