



OZAUKEE COUNTY

Emergency Management

Local Emergency Planning Committee

1201 S. Spring Street, P.O.Box 994, Port Washington, WI 53074-0994
Local: (262) 284-8397 Metro: (262)238-8397 FAX: (262)238-7749
<http://www.co.ozaukee.wi.us> ozem@co.ozaukee.wi.us

Local Emergency Planning Committee Minutes of the January 14th, 2010 Meeting

These minutes have not yet been approved by the Committee to which they pertain.

Plan Update Sub-Committee Review of Off-Site Plans:

Plan Update Sub-Committee Called to Order by Dean Kelley at 6:35pm.

Members Present:

Dean Kelley Dave Haas Mark Owen
Mary Fitzgerald Glenda Madlom

Members reviewed the following Off-Site Emergency Response Plans:
Charter Steel Johnson Brass & Machine Foundry, Inc. (Final)

Motion by Dave Haas, second by Glenda Madlom to accept the plans and recommend acceptance by the full LEPC. All members present voting AYE, motion carried.

Motion by Dave Haas, second by Glenda Madlom to accept the plans and recommend acceptance by the full LEPC. All members present voting AYE, motion carried.

Sub-Committee adjourned at 6:55 pm.

Full LEPC Call to Order:

LEPC meeting called to order by Chairperson Kelley at 7:01 pm.

Members Present:

Mark Owen Nancy Szatkowski Dean Kelley Fran Myers
Mary Fitzgerald George King David Haas Monika Hartl
Mark Mitchell Richard Nelson Ron Zabransky Sgt. Vargo
Glenda Madlom

Members Absent:

Paul Schumacher

Others Present:

Mike Yuhas Bruce Koehler

Administrative Issues:

Meeting Notice:

Mary Fitzgerald advised the agenda was sent to the County Clerk and posted on the Web in a timely manner.

Agenda Adoption:

Motion by Rick Nelson, second by Nancy Szatkowski to adopt the agenda. All members present voting AYE, motion carried.

Approval of Minutes:

Motion by Rick Nelson, second by Nancy Szatkowski to approve the minutes of the November., 2009 meeting. All members present voting AYE, motion carried.



Public Comment: None

Action Items:

Off-Site Plan Acceptance:

Dave Haas reported that the Plan Update Sub-Committee met, reviewed, accepted, and recommend acceptance by the full LEPC for the following facilities:

Charter Steel Johnson Brass & Machine Foundry, Inc (Final)

Motion by Rick Nelson, second by Nancy Szatkowski to accept the plans as presented. All members present voting AYE, motion carried.

Motion by Rick Nelson, second by Mark Mitchell to write a letter of acknowledgement to Johnson Brass & Machine Foundry, Inc. for removal of the extremely hazardous substance from their facility. All members present voting AYE, motion carried.

Department Report:

HazMat Team:

Inventoring equipment

Applied for Computer/EPCRA HazMat Grant.

Discussion held changing HazMat physicals to every two years instead of every year. Half the team will have their physicals done one year and the rest of the team the following year. OSHA regs under 1910.120 states that they can be done biennially, unless the employee has been exposed or upon terminate of employment or reassignment.

Open Records Policy:

If someone would like to see an off-site plan they now must go to the Sheriff's Department and fill out an open records request.

HMEP Grant:

Anticipate being awarded \$51,500 to create comprehensive Level B operations manual to include all elements of response for Ozaukee, Milwaukee, Waukesha, Racine and Washington. This manual will utilize and be US DOT, NFPA 471 and 472 compliant. There will be a training component to this grant.

Incident Reports:

11-27-2009	Hydraulic Diesel Fuel	Port Washington
12-19-2009	Ammonia	Cedarburg
1-5-2010	Mineral Oil	Mequon

Training & Exercise:

Flood Fighting Operations- March 15-18, 2010, Justice Center, Port Washington

Submitted two applications for exercises, one for a Port Security Exercise and the other will be at Cook Composites and Polymers in Saukville.

We will also be participating in a National Guard exercise titled Vigilant Guard in 2011.

Guest Speaker:

Mike Yuhas gave an excellent presentation on OZARES.

Next Meeting Item:

Next meeting scheduled for March 11, 2010

Adjournment:

Motion by Rick Nelson, second by Dave Haas to adjourn meeting. All members present voting AYE, motion carried.

Meeting adjourned at 8:40 pm.