

Port Washington, Wisconsin  
July 20, 2010

The Health & Human Services Board/Committee met in Room A-200 of the Administration Center.

Present: Supervisors Bock, Hertz, Walerstein, Callen, and Meyer. Board Members Wirth, Buenger, Lueders-Bolwerk, and Perez (3:30pm). Staff: County Administrator Meaux, Human Services Director Haupt, Public Health Director Gruebling, ADRC Director Pike, and County Clerk Winkelhorst.

Note: \* Health & Human Services Vote included.

Call to Order/Proper Notice/Adoption of Agenda\*: Meeting called to order by Chairperson Bock at 3:00pm. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Callen, seconded by Supervisor Walerstein to adopt the agenda as presented. All members present voting aye. Motion carried. (8-0)

Public Comments/Correspondence/Communications: Discussion on the ADRC surveys that was included in the packet.

Approve Minutes from the May 18 Meeting\*: Motion made by Supervisor Hertz, seconded by Supervisor Walerstein, to approve the minutes from the May 18 meeting as submitted. All members present voting aye. Motion carried. (8-0)

#### Human Services:

##### Action Item:

Review/Approve Appointments to the Marsh Country Health Alliance Commission\*: Mr. Haupt and Supervisor Hertz attended the first meeting of the Marsh Country Health Alliance Commission. Every participating county is to appoint a County Board member to represent their counties interest. After speaking with Mr. Meaux it was suggested that an alternate be appointed as well. It is expected that the commission will meet quarterly depending on the need.

Chairperson Bock commented that Supervisor Hertz has volunteered to be the commission member. Supervisor Walerstein volunteered to be the alternate.

Motion made by Supervisor Callen, seconded by Supervisor Meyer to confirm the appointment of Supervisor Hertz as a member of the commission and Supervisor Walerstein as the alternate. All members present voting aye. Motion carried. (8-0)

##### Discussion Item:

Modifications in Job Descriptions for Behavioral Health Managers: Mr. Haupt explained that when Community Programs and Social Services combined to create the Human Services Department, Mr. Meaux suggested that he take time to get to know the staff and the programs before making any decisions on management staff. As a result of that assessment and working with the managers, it was determined to have co-managers to back each other up and make policy decisions together. This has worked very well however, things have changed and evolved, so Mr. Haupt discussed with the Behavior Health Managers to determine the best way to serve those in behavior health. It was the consensus that one manager instead of co-managers would be the best way.

The job descriptions have changed with Mr. Lappen having responsibility over the behavioral health program and Ms. Kojis would be directly responsible to Mr. Lappen. Overall fiscal management and direct oversight over the doctor and nurse that see clients will be Mr. Lappen's re-

sponsibility. Mr. Meaux and Human Resources Director Dzwinel support this decision. Discussion.

Management/Financial/Informational Reports: Mr. Haupt stated that overall the budget is doing well. It has been a difficult year in placing youth in residential facilities.

An update was given on the client that is at Mendota Mental Health Institute. Discussion.

Aging & Disability Resource Center (ADRC):

Management/Financial/Informational Reports:

ADRC Financial Report: Ms. Pike explained that revenue is usually two months behind getting reimbursement from the state. Budget is on target.

Aging Services Financial Report: Budget is on target.

Supervisor Walerstein complimented the entire ADRC staff on the great job they have done and how high they scored when the State did their inspection. Ms. Pike further stated that she has an outstanding staff and that the surveys that were included in the packet are only some of the responses she gets on the service her department provides.

Supervisor Hertz asked about the meal programs and the sites that are around the county. Ms. Pike stated that earlier this year it was looked at to see if all meal sites were needed. The numbers showed that the sites are all being used and that the numbers have slightly increased.

Public Health:

Discussion Item:

Community Health Improvement Plan: Ms. Gruebling stated that the Community Health Improvement Plan is overdue to the state. It will be submitted as presented however, at first glances she feels that it is not a good representation of the community. There will be a further review done over the next year to have a much broader input from the community and resubmit the plan for 2010-2015. Her hope is over the next year to work on community engagements and to have a large forum bringing together community members to do strategic planning in the direction that the community would like to go in with public health. Discussion.

Supervisor Meyer commented that the plan didn't address youth and getting employers to pay for wellness programs.

Supervisor Callen stated that this plan comes from research that was done for our county. There hasn't been anything interjected in the plan that wasn't identified from the citizen survey.

Ms. Gruebling further stated that other counties often have schools, youth clubs etc. represented in writing this plan. In turn this strengthens the partnerships that the health department has. This can develop coalitions and grant writing to bring in dollars for large community prevention projects. Broadening this plan will benefit us with partnerships in the community.

Ms. Gruebling commented that her vision for the next year is to recognize the role of public health in the community, to look at it more broadly, and become more actively involved in the community.

Management/Financial & Informational Reports:

Next Meeting Date: Tuesday, August 17, 2010 at 3:00pm.

Adjournment\*: Motion made by Supervisor Hertz, seconded by Supervisor Walerstein to adjourn. All members present voting aye. Motion carried. (9-0)

Meeting adjourned at 4:00PM

*Julianne B. Winkelhorst, County Clerk*