

Port Washington, Wisconsin

March 3, 2010

The Executive Committee met in Room A-200 of the Administration Center at 11:48 AM

Executive Committee called to order by Chairperson Brooks.

Present: Executive Committee Members: Robert Brooks, Chairperson, Mark Cronce, Vice-Chair, Cindy Bock, Donald Dohrwardt, Kathlyn Geracie, Richard Nelson, and Jim Uselding.

Others Present: Supervisors Tom Richart, Glenn Stumpf, Bob Walerstein, Thomas Meaux, Sheriff Maury Straub, John Buhler, Julie Winkelhorst, and Jason Dzwinel.

Absent: None

1. Call to Order/Proper Notice/Adoption of Agenda: Meeting was called to order by Chairperson Brooks. Agenda adopted by unanimous consent (7-0).
2. Public Comments/Correspondence/Communications: None
3. Approve Minutes from December 2, 2009 Meeting: Motion made by Supervisor Nelson to approve the minutes as presented, seconded by Supervisor Uselding Motion carried (7-0)
4. Action Items
 - a. Resolution – Key Card Access Policy Lasata - The proposed Policy and Procedure Amendment adds the Lasata Campus buildings to the Key Card Access Policy, it is largely housekeeping. Motion made by Supervisor Dohrwardt to approve the resolution as presented, seconded by Supervisor Nelson. Motion carried (7-0).
 - b. Resolution - Cost of Living Policy – Chairperson Brooks presented the issue, the policy is intended to index the non-represented cost of living wage increases to the settled union contracts. The policy codifies the requirement that all county elected positions including constitutional officers and County Board wages be set before their term, as required by state statute. Administrative Committee to take up Constitutional positions pay range recommendations in March, forward to full County Board in April. Motion made by Supervisor Nelson to approve the resolution as presented, seconded by Supervisor Geracie. Motion carried (7-0).
 - c. Televising County Board Meetings – Vice Chair Cronce presented the issue, now that both the audio and video of monthly County Board meetings is being recorded the County must adhere to the requirements of the State of Wisconsin’s Open Records law. Under the law audio recordings are considered ‘working papers’ used to create the official County record of the meeting, a video recording is considered a public record under the law. The audio recordings must be kept at least 90 days, the video recordings for a period of 7 years.

As official public records the recordings cannot be altered or edited in any fashion, one of the concerns in the previous Committee discussion would be to edit out any unintentional behaviors of the Board or members of the audience that may be inadvertently caught on tape. If any member of the public requested a copy of the record it would have to be produced in its entirety. Chairperson Brooks directed staff to contact the WCA to clarify the public record keeping requirements. Motion made by Supervisor Crounce to support the Administrative Committee's recommendation, seconded by Supervisor Geracie. Motion carried (7-0).

- d. Conference and Meeting Attendance – The Committee reviewed and approved the County Administrator's attendance at the 2010 Wisconsin Counties Association Conference Planning Committee.

5. Discussion Items

- a. County Board Voting Procedures - Reconsideration of Agenda Items - The Committee discussed the process for reconsideration. The current rules of the County Board allow items to be considered twice in the same Board term. No recommended changes.
- b. Schedule of County Board Policy Meeting – Proposed Schedule and Policy Issues:

The Committee Directed the Administrator to revise/update county programs prioritization/evaluation, the Committee should revisit the approved scoring criteria.

Tentative County Board Schedule:

- Milwaukee Curlers, Fairgrounds Plan – April 20 (Board Reorganization meeting)
- County Portal and Technology Update – May 19
- Lasata Crossings Update - June 16
- Human Services Tour of Non-Profits – Summer, to be determined.
- County Board Retreat- November 17
 - Issues for discussion - Size of Board/2010 Census, Reapportionment, Term Limits, Committee Restructuring, Departmental Management Transition Planning

6. Adjournment – Motion made by Supervisor Dohrwardt to adjourn, seconded by Supervisor Geracie. Motion carried (7-0).

Meeting adjourned at 12:51 PM