

Cedarburg, Wisconsin  
June 16, 2010

The Executive Committee met in the Lasata Crossings Conference Room at 8:00 AM

Executive Committee called to order by Chairperson Brooks.

Present: Executive Committee Members: Chairperson Robert Brooks, Cindy Bock, Kathlyn Geracie, Richard Nelson, Bill Niehaus, and Jim Uselding.

Others Present: Supervisors: Tom Richart, Al Kletti, Pat Marchese, Glenn Stumpf, County Administrator Thomas Meaux, and Assistant County Administrator Jason Dzwinel.

Absent: Vice-Chairperson Mark Cronce

1. Call to Order/Proper Notice/Adoption of Agenda: Agenda adopted by unanimous consent (6-0).
2. Public Comments/Correspondence/Communications: None
3. Approve Minutes from March 3, 2010 Meeting: Motion made by Supervisor Nelson to approve the minutes as presented, seconded by Supervisor Geracie. Motion carried (6-0)
4. Action Items:
  - a. Resolution – Fiscal Review of State Competitiveness: Chairperson Brooks presented the resolution. Supervisor Nelson inquired what the WCA is trying to accomplish. County Administrator Meaux stated that they are seeking an overall review of economic development competitiveness, and that this analysis corresponds with the work of the Wisconsin Way. Motion made by Supervisor Nelson to approve the resolution, seconded by Supervisor Niehaus. Motion carried (6-0).
  - b. Process for Management Job Evaluations and Salary Survey: Chairperson Brooks presented the issue. During the recent discussions over the Finance Director's pay grade at the Administrative Committee, the issue of a Countywide non-represented salary survey was discussed. Supervisor Bock suggested that the issue is not management salaries, but the process that was used to upgrade the Finance Director position. Supervisor Niehaus inquired if the County policy allows for administrative flexibility and suggested that the policy should allow for adjustment to the situation. The current policy simply states that all non-budgeted salary changes require County Board approval; this was the process that was used with the Finance Director. Committee consensus was to allow for flexibility by the County Board Chair and County Administrator and maintain the

current policy of requiring County Board approval of all increases in pay. No salary survey will be implemented; any non-represented positions requiring a job evaluation should follow the current process of oversight and Administrative Committee approval.

- c. Review/Approve – Reorganization Committee Process/Agenda Items: Chairperson Brooks presented the issue. Supervisor Geracie will chair the committee. Suggested agenda topics include: term limits at the board and committee level, reapportionment, committee restructuring, and communication (i.e., paperless agendas). The issue of transition planning for management staff will be left to the Executive Committee. Tentative committee schedule should allow for a facilitated roundtable in January, with implementation planned for April for committee reappointment.
  - d. Review/Approve – Program Evaluation Scorecard: the committee reviewed and approved the scorecard.
5. Discussion Items:
- a. Schedule of County Board Policy Meeting:
    - July - facility marketing, economic development, asset inventory and golf courses
    - August – cancelled
    - September - Road trip, County Administrator’s proposed budget
    - October - Administrative Committee proposed budget
    - Other topics - shared records, aging demographics
  - b. County Administrator Annual Review; Chairman Brooks presented the form. It will be distributed to the full Board and the Executive Committee will finalize the review at a future meeting. Committee consensus was to accept the proposed approach.
6. Adjournment – Motion made by Supervisor Nelson to adjourn, seconded by Supervisor Geracie. Meeting adjourned at 9:00 AM