

## EASTERN SHORES LIBRARY SYSTEM BOARD OF TRUSTEES MINUTES

Eastern Shores Library System Office

Monday, November 29, 2010    Called to Order: 4:30 p.m.    Adjourned: 6:25 p.m.

Present: Rob Nuernberg, presiding; Linda Bosman, Don Dohrwardt, Bill Goehring, Howard Hoppe, Jim Hughes, Henry Nelson, Amy Rachuba, Tom Hudson, Sherry Speth, Joann Wiesner and Jim Zeisler. One vacancy.

Absent: Carol Baumann and Nancy Lewis.

Also present: David Weinhold, Director, Darla Jean Kraus, TAC Advisor; Paul Onufrak, Automation Librarian; and Paula Siefert, Recording Secretary designate.

1. **Call to Order:** At 4:30 p.m. a quorum was present. Nuernberg called the meeting to order. The meeting was posted in compliance with the open meeting law.
2. **Approval of Minutes:** Wiesner moved to approve the Minutes of the September 27, 2010 meeting. Seconded by Bosman, motion carried by voice vote.
3. **Expenditures and Financial Report:** Hudson reviewed the expenditures of October 3-9; October 21; November 7-13; November 29, 2010 and payroll earnings. Hudson moved for approval of the expenditures. Seconded by Wiesner, motion carried by voice vote. Hudson reviewed the Financial Budget vs Actual January 1 through November 29, 2010 and the report was filed.
4. **Public Comment and Correspondence:** Two correspondences received - First one from the Fire Department about the brightness of one exit light. Second was about the F.L. Weyenberg Library dispute with Washington County for reimbursement of adjacent county library service to Washington County residents.
5. **TAC Representative Report:** Kraus highlighted items discussed at the November TAC meeting.
6. **Agreements - from the Contracts Committee:**  
2011 Resource Library Agreement: Mead Public Library Board has signed the Agreement. Bosman moved to authorize the ESLS board president and director to sign the 2011 Resource Library Agreement. Seconded by Nelson, motion carried by voice vote.  
Ozaukee County Agreement and Sheboygan County Agreement: Dohrwardt moved to approve the president and director signatures on the Ozaukee County Agreement and Sheboygan County Agreement. Seconded by Hoppe, motion carried by voice vote.
7. **Acronyms and Technology Terms:** Trustees received ESLS Acronyms and Glossary and Technology Related Terms lists.
8. **Establish 2011 Meeting Schedule and By-law Change:** Nelson moved to change Section 1 to state "The System Board shall meet on the last Monday..." and approve Proposed Section 2 to state "The System Board's annual meeting shall be the January meeting." Second by Bosman, motion carried by voice vote. Trustees chose the 2011 meeting dates. Hudson moved to approve the chosen dates. Seconded by Dohrwardt, motion carried by voice vote. The first meeting will be the annual meeting on January 31, 2011.
9. **Resolution for signatories on checking account:** Goehring moved to approve the

authorized signatories of the Library System's Operations and Payroll checking accounts. Seconded by Wiesner, motion carried by voice vote.

10. **Review Timeline for Compliance with System Member Requirements:** Weinhold reviewed. Dohrwardt moved to authorize the ESLS board president to send the first notification letter to the Mead Public Library Board of Trustees for Initial Notification of Noncompliance. Seconded by Hudson, motion carried by voice vote with Nelson abstaining.

11. **Changes to Chapter 43:** This is a draft of Chapter 43 "Clean-Up" items proposed by WLA and the DLTCL. Weinhold reviewed.

12. **Lease Renewal Committee Report:** Current lease is up in 2015. Nuernberg moved to authorize the Lease Renewal Committee to begin negotiations with the landlord. Seconded by Hoppe motion carried by voice vote.

13. **Expiration of Board Terms 2010:** Jim Hughes, Sherry Speth, Tom Hudson, Carol Baumann, and Joann Wiesner. Both Counties have been notified.

14. **Nomination Committee** will present the slate of officers at the January 31, 2011 meeting.

15. **System Staff Reports:** Written and oral reports in their area were given.

16. **Adjourn:** At 6:25 p.m. Dohrwardt moved to adjourn, seconded by Hoppe, motion carried by voice vote.