

CALL TO ORDER

Chairperson Tom Richart called the meeting to order at 1:15 PM. Comprehensive Planning Board members present were: Tom Richart, Cindy Bock, Kathy Geracie, Dan Becker, and Bob Walerstein. Al Kletti and Dan Herlache were not present at the meeting. Staff present included: Andrew Struck, Nicole Sidoff and Tom Meaux, Ozaukee County; and Ben McKay, Southeastern Wisconsin Regional Planning Commission (SEWRPC).

ASSURANCE THAT THE MEETING WAS PROPERLY NOTICED

Chairperson Tom Richart asked staff if the meeting had been properly noticed and agenda posted. Andrew Struck noted that the meeting was properly noticed and agenda posted.

ADOPTION OF AGENDA

Motion by Supervisor Bock and seconded by Supervisor Geracie to adopt the agenda as written. All members present voting aye, motion carried unanimously.

APPROVAL OF MINUTES

Motion by Supervisor Geracie and seconded by Supervisor Bock to approve the minutes for the November 20, 2007 Comprehensive Planning Board meeting. All members present voting aye, motion carried unanimously.

UPDATE/DISCUSSION/POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS, WDOA COMPREHENSIVE PLANNING GRANT AND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035

- **REVIEW, DISCUSSION AND POSSIBLE ACTION ON CHAPTER XI, "UTILITIES AND COMMUNITY FACILITIES ELEMENT" OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Ben McKay gave a PowerPoint presentation on Chapter XI, "Utilities and Community Facilities Element" and CPB members asked questions or made comments.

Supervisor Walerstein asked what the plans were throughout the County for the provision of water in the future, seeing as the usage is expected to double over the planning period. Andrew Struck noted that many areas in the City of Mequon that are developed and do not currently have water provided by the City are planned to have public water provision in the future. Ben McKay noted that the projections for water usage were derived from the Regional Water Supply Plan.

It was noted that the footnote (#5) at the bottom of page 4 should be deleted given recent developments.

Supervisor Bock asked if the Utilities and Community Facilities Element lists local government park and open space plans. Andrew Struck noted that those plans were all included in the inventory in Chapter V. Andrew stated that those plans and Chapter V could be referred to in a footnote in the Utilities and Community Facilities chapter. Andrew also noted that several communities were in the process or had just recently adopted a new local park and open space plan including the Village of Grafton, City of Port Washington, City of Mequon and Village of Saukville.

Supervisor Geracie noted that the footnote discussing Pathways as part of the "continuum of care" section needed to be removed. Cindy Bock noted that the Utilities and Community Facilities Element Chapter does not include any references to wetlands. Ben McKay noted that Chapter VII, "Agricultural, Natural, and Cultural Resources Element" deals with the issue of wetlands.

It was noted that on page 12, the other Highway Department facilities in the Town of Cedarburg and Town of Fredonia (Waubeka) should be added to the inventory of County facilities in the first full paragraph on that page.

The CPB had a brief discussion about the intention of the goal *encourage sustainable development of land for business and residential use* under the General Utilities and Community Facilities Issue. Supervisor Bock requested that the word “appropriate” be added before “business and residential use.” Ben McKay noted that the original idea with this goal was to encourage local governments to locate facilities in areas where extension of sewer, water and other utilities and services was most practical and cost effective.

Supervisor Becker asked how the County plan dealt with the issue of consolidation of community services. Andrew Struck and Ben McKay explained that the issue was dealt with both through the city/village and town recommendations in the Utilities and Community Facilities Element Chapter, and would be addressed in the Intergovernmental Cooperation Element Chapter.

Chairman Richart noted that he believed that the acquisition costs of land shown on page 6a seemed low. Andrew Struck noted that the acquisition cost numbers came directly out of the current County Park and Open Space Plan adopted in 2001. He also stated that the Plan was going to be updated soon, and those numbers would be recalculated for the updated Park and Open Space Plan.

It was noted that the third last program on page 23 should be tabbed over to the margin.

Table XI-4, “Selected Characteristics of Self-Supplied Water Supply Systems in the Ozaukee County Planning Area: 2035” was provided as a handout.

Motion by Supervisor Bock and seconded by Supervisor Walerstein to approve Chapter XI, “Utilities and Community Facilities Element” of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 with the additions and suggestions made by the CPB to be incorporated. All members present voting aye, motion carried unanimously.

▪ **REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE OZAUKEE COUNTY LAND USE PLAN MAP: 2035 AND ON CHAPTER VIII, “LAND USE ELEMENT” OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck noted that the Land Use Plan Map: 2035 included in the packet was incorrect. CPB members received a revised Land Use Plan Map: 2035 as a handout. Andrew Struck also provided a handout of the City of Cedarburg future land use plan map for 2025. Andrew Struck noted that the Town of Port Washington had a land use category that did not fit within any of the County’s land use categories. This land use category is denoted “mixed agriculture/conservation subdivision” on the County map. He also noted that the City of Cedarburg future land use map was planned for the year 2025. The discrepancy between the County map (2035) and the City of Cedarburg (2025) will be mentioned in a footnote.

Andrew Struck also showed the CPB each of the local government planned land use maps (with the exception of the Town of Fredonia) for their review. Andrew noted that the County planned land use map will reflect town recommendations for planned land uses until lands are annexed, at which time the city or village planned land uses would be shown on the County planned land use map. Andrew also noted that the land use agreed upon by the local governments concerned with extraterritorial zoning would be shown on the County map. Ben McKay noted that the individual local government maps would be located in the Intergovernmental Cooperation Element and a map depicting potential conflicts of land uses would also be included.

Supervisor Walerstein asked what would happen if there was a zoning conflict between a local government and the County. Andrew Struck noted that the County map was a conglomeration of each of the local government maps according to the local government that has land use control (e.g. zoning authorities), so this will greatly minimize any discrepancies until local governments change their plans. He also noted that the County still has shoreland/floodplain zoning jurisdiction in the Towns, so this might

be an area of potential conflict. He noted that each time a local government changes its land use plan; it is required to send the change to the County in order to keep the County planned land use map in sync with local government planned land use maps.

Andrew Struck then referred CPB members to the Figure VIII-2 and Table VIII-6 handouts. Supervisor Geracie asked if the numbers on the table excluded the City of Cedarburg. Ben McKay responded that the table does exclude the City of Cedarburg. Supervisor Bock asked if local governments could refer to the Ozaukee County planned land use map in their park and open space plans. Andrew Struck stated that local governments could definitely refer to the County map in their park and open space plans. Chairman Richart asked if the acreages in Figure VIII-2 and Table VIII-6 would be updated when local governments changed their land uses. Ben McKay verified that the acreages will be updated when local governments change their land uses.

Motion by Supervisor Geracie and seconded by Supervisor Bock to approve the Ozaukee County Land Use Plan Map: 2035 and Chapter VIII, "Land Use Element" of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 with the additions and suggestions made by the CPB incorporated. All members present voting aye, motion carried unanimously.

▪ **UPDATE, DISCUSSION AND POSSIBLE ACTION ON THE REVISED MEETING SCHEDULE AND TIMELINES FOR THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

CPB members received a revised meeting schedule to replace the meeting schedule included in their packet. Andrew Struck noted that the presentation to the County Board on February 20, 2008 had been removed. The presentation will take place on March 19, 2008 before the public hearing on the plan. Andrew Struck also noted that he expects the comprehensive plan to be the only item on the March 19, 2008 County Board meeting agenda. County Board members will receive a CD of the entire draft plan and a summary of the plan on March 5, 2008. Andrew Struck also mentioned the CPB sponsored open house to be held on March 11, 2008 at 6:30 p.m. The CPB members concurred with the start time of 6:30 p.m. for the Open House.

Andrew Struck also noted that the CPB will meet on February 14, 2008. Cindy Bock stated that she would not be able to attend that meeting.

▪ **UPDATE AND DISCUSSION ON THE COUNTY PREPARATION OF LOCAL GOVERNMENT COMPREHENSIVE PLAN REPORTS – INVENTORY CHAPTERS**

Andrew Struck noted that Tom Dueppen was working on finishing the maps for inventory chapters of the local government plans. He provided a sample of these maps for CPB members to review. Andrew Struck also noted that the maps would also be provided to local governments in digital format. Supervisor Geracie asked if the maps would be on the County website. Andrew Struck responded that the maps would be on the website in PDF format after they were all completed.

▪ **REVIEW AND DISCUSSION ON PRESENTATION OF THE PRELIMINARY COUNTY COMPREHENSIVE PLAN TO THE OZAUKEE COUNTY BOARD OF SUPERVISORS ON FEBRUARY 20, 2008**

Andrew Struck stated that the presentation on February 20, 2008 has been moved to March 19, 2008, the date of the public hearing. Andrew Struck noted that he anticipates the first part of the presentation will be similar to the First Friday's Forum. This will involve a brief introduction followed by a discussion of the element chapters, the planned land use map, and planning for extraterritorial areas. Andrew Struck also noted that a variety of maps from the comprehensive plan will be on display.

Chairman Richart expressed the view that the presentation should be kept as short as possible in order to maintain the interest of the County Board. He stated that the presentation should not be more than a half hour. Andrew Struck noted that the presentations for the public informational meetings, which will be similar to the County Board presentation, were only going to be about 20-25 minutes.

UPDATE AND DISCUSSION ON THE COMPREHENSIVE PLANNING CITIZEN ADVISORY COMMITTEE (CAC) AND VARIOUS ELEMENT WORK GROUPS (PPP, HEDCR, ANR, LUTU, AND LESA TECHNICAL ADVISORY)

- **NEXT CAC MEETING DATE – TUESDAY, FEBRUARY 12, 2008 AT 5:30 PM AT THE COUNTY ADMINISTRATION CENTER – AUDITORIUM (121 W. MAIN ST., PORT WASHINGTON)**

Andrew Struck stated that the CAC will be reviewing the Intergovernmental Cooperation Element, Implementation Element, and Summary at its next meeting. Andrew Struck also noted that the minutes from the November 13 and December 4, 2007 CAC meetings and the January 8, 2008 CAC meeting was included in the CPB packet for review.

- **UPDATE ON THE LAND USE, TRANSPORTATION AND UTILITIES & COMMUNITY FACILITIES (LUTU) WORK GROUP**

Andrew Struck noted that the LUTU Work Group had sunset on November 20, 2007. The minutes from the last two LUTU Work Group meetings, October 16 and November 20, 2007 were included in the CPB packet.

UPDATE, DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTING THE COMPREHENSIVE PLANNING PUBLIC PARTICIPATION PLAN (PPP) FOR OZAUKEE COUNTY

- **EVALUATION AND SUMMARY OF THE IMPLEMENTATION WORKSHOP – DECEMBER 6, 2007**

Andrew Struck noted that a summary of the Implementation Workshop evaluations was included in the CPB packet.

- **EVALUATION AND SUMMARY OF THE FIRST FRIDAY'S FORUM – COMPREHENSIVE PLANNING – JANUARY 4, 2008**

Andrew Struck noted that the turnout at the First Friday's Forum on Comprehensive Planning was very high. Andrew referred CPB members to the article discussing the Forum included in the CPB packet. A summary of evaluations of the First Friday's Forum was distributed as a handout.

- **ADVERTISEMENT OF COUNTY COMPREHENSIVE PLAN STATUS AND WEBSITE**

Andrew Struck noted that the advertisement of the County Comprehensive Planning Public Informational Meetings ran in the Journal Sentinel, Ozaukee Press, and News Graphic during the last two weeks of January. The newspapers also received a press release with the details of the public informational meetings that will be held in February. Andrew noted that he expects an article to be written in the Journal Sentinel about the Ozaukee County Comprehensive Plan.

- **2008 COUNTYWIDE PUBLIC INFORMATION MEETINGS**

Andrew Struck noted that the press release concerning the four public informational meetings was included in the CPB packet. He asked CPB members to spread the word about the meetings to their constituents and local government representatives. Andrew Struck also mentioned that the Towns of Cedarburg and Grafton had held public informational meetings for their local comprehensive plans during the prior week. Andrew noted that he attended the Town of Grafton Public Informational Meeting, but did not attend the Town of Cedarburg as this was the same night as the CAC meeting.

PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

There was no public comment and no written communications reported.

UPDATE ON PLANNING NEWS AND EDUCATIONAL AND OUTREACH RESOURCES

Andrew Struck referred CPB members to the news articles included in the CPB packet.

COUNTY BOARD REPORT/ LOGIN REPORT / CAC REPORT / COMMUNITY EMAIL UPDATES

Andrew Struck noted that the Comprehensive Planning E-newsletter email update had been sent out on January 22, 2008. He also mentioned that there will probably be one more email update towards the end of the comprehensive planning process.

ANY OTHER BUSINESS AS AUTHORIZED BY LAW

There was nothing reported.

NEXT MEETING DATES – THURSDAY, FEBRUARY 14, 2008

Cindy Bock stated that she would not be able to attend that meeting.

ADJOURNMENT

A motion was made by Supervisor Becker and seconded by Supervisor Geracie to adjourn the meeting. All members present voting aye, the motion carried unanimously. Meeting adjourned at 3:30 PM.

Respectfully recorded and submitted by Nicole Sidoff, Andrew Struck, Nancy Anderson and Ben McKay.