

Aging and Long Term Care Committee met in the Activity Room at Lasata Crossings.

Present: Supervisors Geracie, Stumpf, Richart, and Rothstein. Staff: County Administrator Meaux, Lasata Administrator Luedtke, Assistant Administrator Fogel, and County Clerk Winkelhorst.

Others Present: Ryan Raskin from Beyer Construction, Alice Dietrich, Lorraine Huige, Lila Wessel, Don Mueller, Lucille Knapp, Price Harly, Becky Bernhagen, Clara Kinnett, and Roy J. Eickstedt.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:32AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Stumpf, seconded by Supervisor Rothstein to adopt the agenda as presented. All members present voting aye. Motion carried. (4-0)

Public Comments/Correspondence/Communications: Chairperson Geracie welcomed the Lasata Campus guests that were in attendance.

Mr. Luedtke acknowledged Activity Aide Judy O'Connell who has been chosen as Nursing Home Activity Aide of the Year by the Wisconsin Activity Professionals Association. The committee and staff extended their congratulations.

Mr. Luedtke also acknowledged Building Superintendent John Horton for his four years of service with the County, and thanked him for his expertise in dealing with issues that came up during the building of Lasata Crossings. Mr. Horton will be moving out of the area. The committee and staff extended their thanks and appreciation.

Chairperson Geracie acknowledged Mr. Eickstedt to address the committee. He would like to have a questionnaire sent to the County Board to ask why they are willing to serve on the board. He also is asking the County Board to be careful on budget cuts regarding the Lasata Campus as there are good employees here that can't be replaced.

Approve Minutes from the September 1 Meeting: Motion made by Supervisor Richart, seconded by Supervisor Rothstein to approve the September 1 minutes as submitted. All members present voting aye. Motion carried. (4-0)

Veterans Service Office:

Management/Financial/Informational Reports: Report included in the packet. Supervisor Richart inquired as to the amount of funds that are in the purchased services account and would like to see those carried over at the end of the year.

Conference reports were submitted and approved.

Lasata Campus:

Action Item:

Review/Approve Request to Fill Building Supervisor, Full-time Position, Non-Rep. Pay Grade 108: Mr. Luedtke stated that the position will be vacant on October 22 and is expecting to fill it in December.

Motion made by Supervisor Rothstein, seconded by Supervisor Stumpf to approve the filling of the Building Superintendent, full-time position, non-rep, pay grade 108. All members present voting aye. Motion carried. (4-0)

Discussion Items:

Lasata Crossings Update: Mr. Raskin reviewed the contingency log #50-56. There is no cost to #50 which is connecting the Lasata Heights elevators to the emergency generator.

Mr. Raskin reviewed #52 which is the credit back for unused labor to install smoke detectors of \$1,340 for #49. In addition the engineer returned \$3,000. The total contingency used was \$148,120.

The change order log has remained the same since July.

The budget analysis is based on all invoices that have been approved to date. The balance remaining to be paid to contractors is \$430,772.19 which reflects primarily retainage left on contractors and final bills on worked finished in July and August. The contingency balance is \$258,880. Under other costs there is a balance remaining of \$17,882.37. Under furniture, fixtures, and equipment (FF&E) allowance there remains \$30,665.54 in unpaid invoices so there is no remaining balance expected. Under construction management there is a credit of \$7,952.76 given from Beyer Construction. Under architectural, reimbursables, and engineering there is \$5,827.84 balance however that may go over slightly.

Current reconciliation of project costs is \$9,720,937.41. Estimated costs that are not figured into this are the new dumpster for \$9,115, concrete pad for \$4,157 and electrical work for \$2,390. There is some black topping that needs to be finished by the Highway Department at an additional cost.

Mr. Luedtke stated that the estimated building project cost was \$9.5 million.

Mr. Luedtke is looking into putting a fence around the retention pond. Discussion on a walking path along the roadway in an attempt to keep residents off of the roadway.

Mr. Eickstedt expressed his concern regarding neighborhood dogs that run loose on the property. Mr. Luedtke will follow up with a letter to the neighbors.

Ms. Kinnett commented that she is very happy living here and thanked the committee for this facility.

2011 Proposed Budget Update: Mr. Luedtke provided a brief update on the budget. Overall the campus will be on the levy for \$448,000. This is mostly in part due to the loss of the \$400,000 Supplemental Payment Program (SP) funds from the State for 2011. Request for Proposals (RFP) have been sent out to study the possibility of outsourcing housekeeping services. This will be discussed in closed session next month.

Therapy Services: Mr. Luedtke stated that an RFP has been put out for therapy services. The County hasn't changed in vendors in twelve years. This is a service contract and if a change is made the current vendor would need to know by the end of October. Discussion.

Management/Financial/Informational Reports:

Administrator's Report: Mr. Luedtke mentioned that there is a need to discuss the downsizing of nursing home by ten beds. In order to do this by January 1 notice would have to be given to the state in the middle of November. This will be put on the agenda in November to further discuss. Discussion.

Mr. Luedtke reviewed the results of the Lasata Employee Satisfaction Survey that was given to the employees. Overall the results were favorable however; he will be working with Human Resources to provide in-service training for all staff on team work and communication, and supervisory training for the supervisors.

The results from the Lasata Care Center Resident/Family Satisfaction Survey which is completed by the resident or family when leaving were also reviewed.

Financial and Census Report: Financial reports are included in the packet. There were no further questions.

Conference and Meeting Reports: Conference reports were submitted and approved.

Next Meeting Date: Wednesday, November 3, 2010 – 1:00PM

Adjournment: Motion made by Supervisor Richart, seconded by Supervisor Stumpf to adjourn. All members present voting Aye. Motion carried. (4-0).

Meeting adjourned at 9:58AM.

Julianne B. Winkelhorst, County Clerk