

**ADRC BOARD/COMMISSION ON AGING MINUTES  
SEPTEMBER 13, 2010**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Supervisor Tom Richart, Pat Treffert, Suzanne Bruner, Stan Suring, Paul Gurgel, Donna Kolanko, James Fisher, and Karen Nadolski

**EXCUSED:** John Hilber and Supervisor Robert Walerstein

**OTHERS PRESENT:** Michelle Pike, ADRC Director, Mary Ferrell, Aging Services Manager, Ginger Ayres, Information and Assistance Specialist, Tara Meinnert, Office Assistant, and Bob Haupt, Director of Health and Human Services

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Meinnert indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by Suzanne Bruner and a second by James Fisher, the agenda was adopted.*

**PUBLIC COMMENTS:** Ms. Treffert asked Ms. Pike to recap the Senior Picnic that was held on August 19. Ms. Treffert thanked Ms. Pike for having the opportunity to volunteer at a great event!

**APPROVAL OF MINUTES:** *On a motion by Karen Nadolski and a second by Stan Suring, the minutes from the meeting on 8/09/10 were approved.*

**INTRODUCTION OF DONNA KOLANKO, NEW BOARD MEMBER REPRESENTING INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES:** *Ms. Pike introduced Donna Kolanko to the board. Ms. Kolanko will join Ms. Nadolski in representing the Developmentally Disabled population. Ms. Kolanko has 2 sons with cognitive disabilities and is very cognizant of resources and services for this population.*

**❖ ADRC AND AGING DISCUSSION ITEMS:**

- Report on progress for ADRC and Aging 2011 Budget
  - Ms Pike reported for the ADRC 2011 Budget – met with Tom Meaux and his staff to go over the adopted budget for 2011. Overall the budget looks good with the exception of having to decrease our ADRC newsletter from 4 publications a year to 3 publications a year.

- Ms. Ferrell reported for Aging 2011 Budget – a waiver has been granted through GWAAR to use Federal dollars (Title III) to support a part time Elderly Benefit Specialist starting in October 2011. There is some confusion regarding this position in the budget process but clarification will take place prior to the final budget hearings with the administrative committee.

#### ❖ ACTION ITEMS

- State visit for Quality Improvement and Physical Plant Survey (volunteer needed)
  - Ms. Pike has been asked by the state to have the ADRC board chair and one other board member present to sit in on the Quality Improvement Project and Physical Plant Survey results meeting. The dates to choose from are October 14 from 9:30 a.m. to 12 p.m or November 4 from 9:30 a.m. to 12 p.m. The state representatives will be Pam Groeschl and Carrie Moelke.

***Action Item was tabled – Dr. James Fisher may be able to join the meeting pending a more definite date. Ms Pike will contact the State to firm up plans and will then be in contact with Dr. Fisher.***

- Range Line School – Consolidation of Oakwood and Thiensville Meal Sites into one
  - Ms. Ferrell requested approval from board members to consolidate the Oakwood (Mequon) and Thiensville Meal Sites. The new location will be at Range Line School and will be open 5 days a week. Taxi vouchers would be available at a reduced rate for those who need transportation assistance.

***On a motion by James Fisher and a second by Stan Suring the decision to consolidate Oakwood and Thiensville Meal Sites was unanimously approved.***

#### ❖ REPORTS:

##### Developmentally Disabilities Representative Report:

- Ms. Nadolski stated she is happy that Donna is now part of the board; nice to have more representation for Developmentally Disabled population. Ms. Nadolski reported that the president of Ozaukee ARC says families are happy with services received through IRIS; families create their own plans and budgets. Balance, Inc. opened a new group home in Port Washington for clients enrolled in Family Care through Community Care.
- Ms. Kolanko expressed her appreciation in being able to serve on this board and hopes her personal experiences will be an added value to the board. Ms. Kolanko asked if IRIS provides an educational series or if the ADRC can possibly put together a presentation; Ms. Pike will talk with other staff about an IRIS presentation. Ms. Kolanko then spoke of Portal and how valuable their supportive employment is for her sons. She urged other board members that if they know of businesses who are looking for help for 5-20 hours a week to consider contacting Portal. Portal is always looking to connect adults with disabilities with a

job. Ms. Kolanko reminded the board that individuals with disabilities are also experiencing financially difficult times in the current economy.

Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that home delivered meals are still increasing. The department is currently serving an average of 140 meals daily. The senior picnic held in August was a success. Ms. Ferrell clarified that the picnic is only for those who currently attend our congregate locations and not open to the public.

Information & Assistance:

- Ms. Ayres reported that intake numbers were slightly down for the previous month. Ms. Ayres discussed two new types of supportive services- Downsizing/ moving assistance and Home Modification. These two areas of assistance have become an increasingly popular request among the elderly population within the last few years.

Department Financial Report:

- Ms. Pike reported that the ADRC budget is satisfactory at this time
- Ms. Ferrell reported that the Aging budget is satisfactory at this time

Board Member Bio:

- ADRC Board Member Bio given by Patricia Treffert – Pat shared information about her extensive career, education history, family life, hobbies, etc.

Other Business:

- None

Topics for Next Meeting:

- ADRC Board Member/ADRC Staff Bio – Mary Ferrell

**On a motion by Stan Suring and a second by James Fisher, the meeting was adjourned at 10:30 a.m.**

Respectfully submitted,

Tara Meinnert  
Office Assistant  
ADRC of Ozaukee County