

## **ADRC BOARD/COMMISSION ON AGING MINUTES JANUARY 11<sup>TH</sup>, 2010**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Supervisor Tom Richart, Supervisor Bob Walerstein, Pat Treffert, Stan Suring, Suzanne Bruner, Paul Gurgel, John Hilber, James Fisher, and Karen Nadolski

**OTHERS PRESENT:** Michelle Pike, ADRC Director, Mary Ferrell, Aging Services Manager, Ginger Ayres, Information and Assistance Specialist, Bob Haupt, DHS Director and Tom Meaux, County Administrator

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00 a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Pike indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by James Fisher and a second by Stan Suring, the agenda was adopted.*

**PUBLIC COMMENTS:** Ms. Ferrell shared information regarding Christmas meals that were delivered to elderly homebound this year. This is the first year the ADRC has ever offered a meal for Christmas. 30 individuals took advantage of this meal. Nieslits restaurant supplied the food for this meal with some supplemental treats by the ADRC.

Ms Ferrell also reported that the meal sites and home delivered meals were cancelled last week during the snow storm. This was done primarily out of a safety concern for the many elderly volunteers that deliver the home delivered meals to homebound individuals.

The Board wished to express their well wishes to Tara Meinnert on the birth of her baby.

**APPROVAL OF MINUTES:** *On a motion by Suzanne Bruner and a second by Stan Suring, the minutes from the meeting on 12/14/09 were approved.*

### **ADRC DISCUSSION ITEMS:**

- State Standardized Wait List Policy
  - Ms. Pike presented an overview of the newly revised wait list policy recently distributed by the State of Wisconsin. The State is implementing this wait list policy for ADRC's across the State to adhere to. The new policy will mean changes in the topic of moves from one county to another as well as in the area of financial eligibility.
  
- Awarding of Mobility Manager Grant
  - Ms Pike shared with the Board that the ADRC was informed last week that they have been selected to receive the Mobility Manager grant

which the ADRC applied for last fall when it was learned that Community Care would not be applying. The position is 100% grant funded. The grant is currently a one year grant. Ms Pike explained that the process now is to request that the Aging and Long Term Care Committee approve the hiring of the Mobility Manager position. If Aging and Long Term Care approves this request, the request then moves to Administrative Committee for their approval. If all committees approve the request, it is hoped that a Mobility Manager will be on board by February 2010.

- Video Conferencing Equipment
  - Ms Pike shared with the ADRC Board that the State of Wisconsin, in an effort to increase efficiencies, recently received a grant which will allow them to supply each ADRC across the state with a laptop, a laptop camera, a microphone, and software in order to video conference in to the monthly ADRC Conference Call meetings. The state will be providing training to ADRC's in the upcoming months on how to use this new equipment.
  
- Board Member Bio- John Hilber
  - John Hilber provided board members with a synopsis of himself, his family and work history, and his interest in community service.

#### **AGING DISCUSSION ITEMS:**

- Expanation of Meal Program Funding
  - Ms. Ferrell provided an explanation of all the different funding sources that support both the Congregate Meal Sites and the Home Delivered Meal Program.

#### **REPORTS:**

The following reports were discussed:

#### Congregate/Home Delivered Meals Program:

Ms. Ferrell reported:

- Congregate meals: Attendance remains steady and strong at most meal site locations, although the number of participants was a bit lower in December. This is typical for December due to the holidays and the fact that the weather tends to be more challenging for the seniors. Mary and Michelle will be meeting with the housing manager at Oakwood Senior Apartments to discuss concerns regarding low participation at that site.

- Home delivered meals: The number of participants continues to increase. This is normal following the holidays when families have had more opportunities to assess the needs of elderly relatives.

#### Information & Assistance:

Ms. Ayres reported that numbers for incoming calls for December showed an increase of 5% when compared to December of 2008. Ms Ayres also shared information on the total calls for 2009 versus the total calls for 2008. Contacts (phone calls, walk-in customers, and internet inquiries) into the ADRC in 2009 increased by 16% when compared to 2008.

The ADRC recorded 105 enrollments into Long Term Care programs in 2008 and 159 enrollments in 2009.

#### Department Financial Report:

- Ms. Pike reported that the ADRC budget is in excellent shape. The current financial report only shows revenues through October so revenue generated by the ADRC for the months of November and December is pending. The ADRC is also waiting for the Public Health Department to bill for the services outlined in the MOU created mid 2009. There is sufficient money to cover the cost of services rendered.
- Ms Ferrell reported that the Aging budget is satisfactory at this time. The financial report for Aging does not reflect revenues yet to come in from donations made by home delivered meal clients.

#### Topics for Next Meeting:

ADRC Board Member Bio – Stan Suring

**On a motion by Suzanne Bruner and a second by John Hilber, the meeting was adjourned at 10:30 a.m.**

Respectfully submitted,

Michelle Pike, Director  
ADRC of Ozaukee County