

## **ADRC BOARD/COMMISSION ON AGING MINUTES AUGUST 9, 2010**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Supervisor Tom Richart, Supervisor Bob Walerstein, Pat Treffert, Suzanne Bruner, Stan Suring, John Hilber, Paul Gurgel, and Karen Nadolski

**EXCUSED:** James Fisher

**OTHERS PRESENT:** Michelle Pike, ADRC Director, Mary Ferrell, Aging Services Manager, Ginger Ayres, Information and Assistance Specialist, Tara Meinnert, Office Assistant, Bob Haupt, Director of Health and Human Services, and Tom Meaux, County Administrator

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Meinnert indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by Stan Suring and a second by Supervisor Bob Walerstein, the agenda was adopted.*

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** *On a motion by Karen Nadolski and a second by Supervisor Tom Richart, the minutes from the meeting on 7/12/10 were approved.*

**INTRODUCTION OF NEW BOARD MEMBER REPRESENTING INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES:** *The new board member was unable to attend this meeting – will be on the agenda for board meeting in September*

### **❖ ADRC DISCUSSION ITEMS:**

- Completion of Evaluation Tool (*Location and Physical Plant Survey for State*)
  - In order to complete the survey, each board member was asked to find their way to the ADRC prior to the meeting in A200. After much discussion and filling out the survey, it was decided that Ms. Pike will submit one copy and wait to hear word from the state on when they will come back to share the results.
  
- Newsletter Name Change Results
  - Ms. Pike revealed the new name of the ADRC Newsletter - Facts for Life. Those who had received it via mail prior to the meeting said newsletter layout was put together very well and provided valuable information.

- Report from ADRC Connect Statewide Meeting on August 4 in Stevens Point
  - Ms. Pike reported that the State is encouraging ADRC's to set policies around requests by consumers to redo Functional Screens. The State is encouraging ADRC's to only consider re-screening an individual if the individual has a new diagnosis or condition or if an existing condition has worsened and as a result the individual has new care needs. In the month of July the state refigured IRIS budgets to more closely match Family Care budgets.
  - This fall the State will be asking ADRC's to undertake a QI project. More information will be available in October regarding these projects.
- Family Care Audit
  - Ms. Pike informed the board, via handout, that the Family Care program will be audited. Concerns have been expressed about inefficiencies, duplications of services, and failure to address the needs of Wisconsin's most frail citizens. A series of community forums, sponsored by Long Term Care Workforce Alliance, will take place from late July through the end of the year to highlight concerns and to work on improvements for the Family Care program.

#### ❖ **AGING SERVICES DISCUSSION ITEMS**

- Congregate Meal Picnic Invitation
  - Ms. Ferrell invited board members to the Grafton High School on August 19 for the Senior Picnic. A bake sale will held this Wednesday, August 11 to raise money for supplies and door prizes for the Senior Picnic.
- Range Line School – Possible Meal Site Location
  - Ms. Ferrell reported that there are discussions to combine and relocate the Oakwood and Thiensville Meal Sites to Range Line School – making this location more centralized and more accessible. Ms. Ferrell has asked for additional 85.21 funds to have taxi passes available for residents who may need transportation assistance to get to the new location. Currently there are renovations at Range Line School including the addition of an elevator. Meetings will be held at Oakwood and Thiensville meal sites to discuss this potential move.
- Stockbox Program in Ozaukee County
  - Ms. Ferrell reported that she continues to work with Hunger Task Force to find a Stockbox distribution location (sponsor) for Ozaukee County – The Methodist Church in Port Washington is considering undertaking this project. Family Sharing in Ozaukee County does not wish to support the Stockbox Program.
- WAND Support Letter
  - Ms. Ferrell reported that WAND wrote letter of support for Older American Act dollars in hopes to seeing a potential increase of funding for 2011 prevention and nutrition programs for congregate. The goal is to keep people healthy and safe! *NOTE: WAND is Wisconsin Area Nutrition Directors*

- Older American's Act Funding – Potential Good News!
  - Ms. Ferrell reported that funding for Older Americans Act, Title dollars, may see anywhere from 13 to 31% increase for 2011. The increase is due to persistent advocacy from n4a members, lobbyists, and others.
  
- Medication Management Grant Opportunity
  - Ms. Ferrell reported that the grant requires a volunteer pharmacist. If the grant is pursued Public Health would play a large role in working with home delivered meal clients in relationship to medications they have been prescribed. It may be difficult to find a pharmacist that is willing to volunteer their time.
  
- New Hire – Cedarburg Meal Site
  - Ms. Ferrell reported that Debra Sheets has been hired as the new Meal Site Manager for Cedarburg. Ms. Sheets has completed her training and seems to be doing a great job.

#### ❖ **REPORTS:**

##### Developmentally Disabilities Representative Report:

- Ms. Nadolski reported that she received an email from Craig Modahl of Balance, Inc. and they will be awarded 2 grants – a \$10,000 grant for the summer recreation program and another \$10,000 grant for the Connection Center which will provide computers, etc. with the hopes to increase socialization for those who attend.
- Craig also received emails about contracts with Community Care – one stated that there would be significant cuts but then a second email was sent looking to expand services and locate another home. Balance, Inc. has also hired a new Administrative Assistant and an audit has been completed with good results.

##### Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that home delivered meals are still increasing and there has been a slight decrease with congregate meals due to vacations, hot weather, and substitutes.

##### Information & Assistance:

- Ms. Ayres reported that numbers are slightly down but continue to grow. Ms. Ayres and Jan Braby, Information and Assistance Specialist, have scheduled several presentations at senior apartments. The agenda for these presentations include, but not limited to, resources available in communities, housing, nutrition and wellness, and funding sources available for services. The feedback after the presentations have been very positive – people stay after the presentation to ask questions and also ask for extra informational folders for friends.

Department Financial Report:

- Ms. Pike reported that the ADRC budget is satisfactory at this time
- Ms. Ferrell reported that the Aging budget is satisfactory at this time

Board Member Bio:

- ADRC Board Member Bio by Patricia Treffert has been postponed until the September board meeting

Other Business:

- Supervisor Tom Richart provided an update on the progress of Lasata Crossings – to date 17 apartments have been filled, 10 anticipated for August and one for September. An ice cream social was held at the facility a week ago and had good turnout! Other staff are working to make the Lasata campus website more user-friendly.
- A suggestion was made by Stan Suring to possibly place a booth at the Ozaukee County Fair in 2011 that would provide information about our services.

Topics for Next Meeting:

- ADRC Board Member Bio – Patricia Treffert

**On a motion by Suzanne Bruner and a second by Stan Suring, the meeting was adjourned at 10:26 a.m.**

Respectfully submitted,

Tara Meinnert  
Office Assistant  
ADRC of Ozaukee County