

ADRC BOARD/COMMISSION ON AGING MINUTES
APRIL 12, 2010

THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN

PRESENT: Supervisor Tom Richart, Supervisor Bob Walerstein, Pat Treffert, Suzanne Bruner, Paul Gurgel, John Hilber, James Fisher, and Karen Nadolski

EXCUSED: Stan Suring

OTHERS PRESENT: Michelle Pike, ADRC Director, Mary Ferrell, Aging Services Manager, Ginger Ayres, Information and Assistance Specialist, Jan Braby, Information and Assistance Specialist, Tara Meinnert, Office Assistant, and Tom Meaux, County Administrator

CALL TO ORDER: Chairperson Pat Treffert called the meeting to order at 9:02 a.m.

ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED: Ms. Meinnert indicated that the meeting had been properly noticed.

ADOPTION OF AGENDA: *On a motion by John Hilber and a second by Supervisor Bob Walerstein, the agenda was adopted.*

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: *On a motion by Karen Nadolski and a second by Suzanne Bruner, the minutes from the meeting on 3/08/10 were approved.*

❖ **ADRC DISCUSSION ITEMS:**

- Update Functional Screen Inter-Rater Reliability Tests (IRRT's)
 - Ms. Pike had no update to share with the board at this time because she is still waiting for the state to contact her with results. NOTE: IRRT's are a method used by the state to make sure social workers across the state are completing the Functional Screens in a similar and consistent manner.

- Update regarding Emergency Preparedness
 - Ms. Pike reported that the Special Needs Shelter Memorandum of Agreements with area school districts are currently being updated and renewed for 2010. Ms. Pike, Joe Hicks and Bob Haupt are currently looking at other buildings and facilities owned by the county for possible use as emergency shelters.
 - The ADRC of Ozaukee County, along with the Public Health Department will be hosting a Special Needs Emergency Planning Lessons Learned Workshop at the Administration Center auditorium on May 20 from 1-3 p.m. – Laura Schnicke, Special Needs Emergency

Shelter Project Coordinator for Milwaukee County Emergency Management will be presenting on lessons learned during the recent Patrick Cudahy fire.

- Ms. Pike and Ms. Ferrell will also be attending 2-day training in Menomonee Falls on May 10 and 11 for Special Needs Emergency Planning. The training is sponsored by the State of Wisconsin Department of Military Affairs and their Division of Emergency Management. Because this training falls on the day the ADRC board usually meets, there will be no May ADRC Board Meeting.
- Look at 2011 in relation to Elderly Benefit Specialist Position
 - Preparation for 2011 budget will begin shortly and Ms. Pike informed the board that she is considering the possibility of a part time Elderly Benefit Specialist (EBS) to alleviate the workload of the current full time Elderly Benefit Specialist (EBS).
 - Ms. Pike shared the following statistics regarding the EBS position: in 2005 the EBS served 285 clients. In 2009 that number increased to 929 clients. It is becoming increasingly difficult to keep up with the volume in a timely fashion.
- Discussion of Developmental Disabilities Representative Report
 - For future board meetings Ms. Pike would like to include the Developmental Disabilities Representative Report as a regular agenda item. ADRC board member Karen Nadolski currently serves in the position of Developmental Disabilities Representative. Ms. Pike feels having this topic as a regular agenda item is very important since one of our goals as an ADRC is to serve clients with developmental disabilities.
 - ✚ Karen Nadolski reported that Balance, Inc. is moving to the Sandmasters lot on Foster Street in Saukville and will share the building with Subway. Balance, Inc. continues to expand its business. Because of this another person was recently hired to relieve some of the duties of owner Craig Modahl. The new Balance facility in Saukville will provide clients, who live in supported living apartments a place to socialize, play games and use computers. Ms. Nadolski had nothing to report on behalf of Portal Industries at this time.
- Mobility Manager Update
 - Ms. Pike informed the board that the Mobility Manager has resigned. This position will not be re-filled because the grant was only for one year. Ms. Pike is looking to possibly share this grant with another county but is waiting to hear back from the state as to whether this idea is feasible. Some of the responsibilities or goals of the Mobility Manager may be assumed by Jason Wittek, Transportation Superintendent at Highway Department. One particular goal that will continue to be worked on is improving inter-county transportation between Ozaukee and Washington Counties. Ms. Pike is also waiting on word from the state to see if we can use some of the grant money towards transportation vouchers to support the inter-county transportation.

❖ AGING SERVICES DISCUSSION ITEMS

- Volunteer Recognition
 - Ms. Ferrell reported that April is Volunteer Recognition month. Each meal site celebrated this event by sponsoring an ice cream social for volunteers. Each volunteer was also given a certificate of appreciation. Ms. Ferrell took a few minutes at the meeting to hand out certificates to the following ADRC board members who volunteer their time and make a difference in the lives of older adults and adults with disabilities: Pat Treffert, John Hilber, James Fisher, Paul Gurgel, Suzanne Bruner, and Karen Nadolski.

- Older Americans Celebration
 - Ms. Ferrell reported that the Older Americans Celebration will be held on May 25 from 1-3 p.m. at Crossroads Church in Mequon. As always the ADRC is very excited to host this event for our seniors. The celebration event will feature brief discussion of the reauthorization of the Older Americans Act, a demonstration of Tai Chi, exhibition of artwork completed by Senior Artists, musical entertainment by Tim Burr and refreshments of dessert and punch. Ms. Pike would like to encourage board members to attend the event.

- Senior Farmers Market Update
 - Ms. Ferrell reported that the Farmers Market vouchers will be distributed to seniors 60 years and older. The ADRC of Ozaukee County will receive a total of 133 vouchers but also has the option of applying for additional vouchers if other counties do not distribute all vouchers provided to them. The Farmers Market vouchers will be distributed on the same day, at three different locations throughout the county at the end of May or beginning of June.

- Caregiver Services Update
 - Jan Braby, Information and Assistance Specialist, was invited to discuss her role in the ADRC in relationship to Caregiver issues. Ms. Braby informed the group about the class she runs called Powerful Tools for Caregivers as well as the monthly support group she holds.

❖ REPORTS:

- The following reports were discussed:

Congregate/Home Delivered Meals Program:

Ms. Ferrell reported:

1. Congregate meals: Attendance remains steady at most meal site locations and all are doing quite well. Ms. Ferrell informed the board of an incident that took place at the Oakwood Meal Site involving an injury. Attorneys are involved working to settle a claim that has been filed. The Cedarburg Meal Site Manager has filed her resignation and will be leaving at the end of June. A request to fill this position will be completed and will be taken to the Aging and Long Term Care committee in May.

2.Home delivered meals: The number of participants continues to increase.

Information & Assistance:

Ms. Ayres reported that numbers for incoming calls for March actually showed a 13% decrease in the number of contacts when compared to March of 2009. Ms. Ayres went on to say that although the number of contacts decreased, the complexity of calls (and thus the length of each call) continues to increase.

Department Financial Report:

- Ms. Pike and Ms. Ferrell reported that both the Aging budget and the Aging and Disability Resource Center's budgets are satisfactory at this time. Ms. Ferrell explained that "Other Revenue" under Aging budget showed a large decrease because funds that were incorrectly coded to Aging Services were transferred back to Senior Conference cost center.

Other Business:

- There will be no ADRC Board meeting in May due to Ms. Pike and Ms. Ferrell attending an Emergency Planning for Special Needs training in Menomonee Falls
- ADRC Board Member Bio given by Supervisor Tom Richart – Supervisor Richart shared information about his extensive career, education history, family life, hobbies etc. He also provided musical entertainment.

Topics for Next Meeting:

- ADRC Board Member Bio – Karen Nadolski
- ADRC Board meeting in June will be held at Lasata

On a motion by Supervisor Bob Walerstein and a second by John Hilber, the meeting was adjourned at 10:22 a.m.

Respectfully submitted,

Tara Meinnert
Office Assistant
ADRC of Ozaukee County