

Port Washington, WI  
November 19, 2009

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Grosklaus, Kletti, Leider and Rothstein. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendent Behlen, and County Clerk Winkelhorst.

Others Present: Supervisors Walerstein, Ryan Raskin-Beyer Construction, Scott Solverson and Jaren Hiller from AECOM.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Uselding at 8:02AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

8:05AM Greg Nikolai joined the meeting.

Public Comments/Correspondence/Communications: Supervisor Rothstein recognized Mr. Struck for the Outstanding Achievement Award for work on the Interurban Trail that was awarded to him by the Port Washington Chamber of Commerce.

Mr. Dreblow received a thank you note from a user of the Ozaukee Express bus, for the replacement of the shelter at the Target Center. Mr. Dreblow further stated that the shelter was found to be the property owner's responsibility and their insurance covered the replacement.

8:08AM Supervisor Geracie joined the meeting.

Approve Minutes from the October 22 and November 4 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the October 22 and November 4 meetings minutes as presented. All members present voting aye. Motion carried. (5-0)

8:11AM Village of Grafton Public Works Director Dave Murphy joined the meeting.

Facilities Management:

Action Items:

Award of Contract for Sewer and Water Main Improvements at Lasata: Mr. Dreblow reported that the bids were opened on November 17 to replace the water main and sanitary sewer main to serve Lasata. This bid was originally bid as an alternate to the utility work for the Lasata Crossings project. This was necessary for the Lasata complex and not part of Lasata Crossings. This was rejected as an alternate to instead bid out as a separate project.

Mr. Solverson stated that three bids were received as follows: Vinton Construction Company - \$66,759.55; Ozaukee Excavating, Inc. - \$72,938 and Globe Contractors, Inc. - \$86,955. Vinton Construction Company, the lowest bidder, included an alternate to do the patchwork and paving. They listed as a subcontractor, Payne & Dolan for the paving operations. Ozaukee County is capable of doing the paving work at a reduced cost. The recommendation from AECOM is to award the contract to the low bid from Vinton Construction and negotiate through a change order to obtain a credit for the paving work.

Mr. Dreblow stated that another item came up this morning which is the replacement of the existing 6" main that goes to the west. There is a short stretch of 150 feet that was originally envisioned to be replaced. This was not included in the bid. There is a question that needs to be resolved as to whether that was included in the original base bid from Ozaukee Excavating, Inc. as

part of Phase I. The cost to replace with an 8" pipe would be \$66 per foot. This may be a change order that may come back at a later date.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to award the bid to Vinton Construction Company not to exceed \$66,759.55 and for the Public Works Director and AECOM to negotiate a change order to remove the asphalt paving from the original bid. All members present voting aye. Motion carried. (5-0)

Approve Contract for Repairs to Horse Arena Roof at Fairgrounds: Mr. Behlen would like to review other alternatives and will bring this forth at another meeting.

Review/Approve Storm Water Management Plan at Fairgrounds: Mr. Solverson explained that AECOM was hired to investigate site drainage and develop a stormwater management plan to service the Ozaukee County Fairgrounds and the Firemen's Park. This was to meet the Wisconsin Department of Natural Resources (WDNR) requirements, the impending purchase of a portion of Firemen's Park and prepare for the possibility of future buildings.

Mr. Hiller reviewed the process of developing the plan including the stormwater permit requirements, the existing drainage issues and the proposed multi-purpose building. There is no immediate proposed development at Firemen's Park so nothing needs to be done there at this time however; best management practices (BMP) were analyzed for the property if future redevelopment were to occur.

The stormwater management plan includes an analysis and quantification of existing and proposed drainage patterns; and analysis of proposed BMPs and their subsequent performance associated with meeting the regulatory requirements and in improving existing drainage problems.

Four alternatives were developed to address stormwater management and general site drainage improvements. These were reviewed. Discussion and questions followed. Improvements need to be made to comply with WDNR requirements.

Mr. Meaux explained that currently there are no funds available and that the intent is to make some assumptions as to where we are with the planning. This is preliminary approval as part of the master plan for improvement of the Fairgrounds. Supervisor Leider has concerns about parking, pond safety and funding.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve Alternative #4 for the Stormwater Plan for a total cost of \$414,000. The majority of members present voting aye. Motion carried. (4-1) Leider opposed.

Mr. Meaux requested to move ahead in the agenda. There were no objections.

#### Planning & Parks:

##### Discussion Item:

Presentation from Greg Nikolai re Golf Learning Center at Mee-Kwon: Mr. Nikolai presented his plan to create a Golf Learning Center on the south end of Mee-Kwon Park. This would be a state of the art facility for developing and improving golf skills. He envisions four components to the complex; an outdoor practice facility with a driving range, short game area with sand traps and a putting course, a three hole-learning golf course, a clubhouse and a year round golf dome. The golf dome would offer unique characteristic that does not exist on the North Shore. Additional uses for the dome could include indoor track practices, soccer clubs, volleyball leagues etc. The County would be responsible for the physical site preparation and bringing utilities to the site.

Supervisor Rothstein stated that putting a structure of this size on park land is not consistent with the County's mission statement for park land. Supervisor Leider stated that Noreen McCaw is currently providing youth golf lessons at Hawthorne Hills Golf Course, but most importantly is that she is against any form of a partnership. Supervisor Rothstein further commented on the proposed financing not being adequate to move forward with this proposal.

Mr. Struck stated that the Mee-Kwon Park land was acquired with funding from a federal Housing and Urban Development (HUD) Grant for parkland and there are some restrictions which would have to be looked into. The master plan for the Park does not call for a golf facility, but does not exclude it either. Site preparation and grading would have to be considered carefully as there are potentially asbestos roof and fox house materials and fencing from the previous fox farm buried there. It could be a costly remediation.

Mr. Meaux stated that he had met with Mr. Nikolai along with Mr. Lesar to propose this idea. Mr. Meaux thought this should come before the committee as it could potentially open up a new opportunity for the County. Part of the discussion with the previously suggested dog park use was that the use of this parcel should be golf related.

Mr. Meaux offered a suggestion to the committee to review the proposal to see if there would be some interest in pursuing this with Mr. Nikolai or seeking other proposals or opt to do nothing.

Mr. Struck further commented that they are in the process of updating the Mee-Kwon Park master plan as part of the update to the Park and Open Space Plan for Ozaukee County and consideration for this should be part of the process.

Supervisor Kletti would like the opportunity to review the proposal further. Chairperson Uselding agreed that the committee should review the proposal.

Chairperson Uselding acknowledged the following employees for their years of service with the County: Bill Tackes-20 years, Gary Wuestenhagen 15-years, Kevin Schueller-15 years and Brian Klos-5 years. The committee and staff extended their congratulations.

#### Highways:

#### Discussion Items:

Request from Village of Grafton to Consider an Ordinance for Directional Signs: Mr. Murphy explained that the Village of Grafton is in the process of redoing their wayward finding signs and is requesting that the County create an ordinance to allow not only the Village but other municipalities as well to put signs in the County right of ways.

Mr. Dreblow stated that currently there are no provisions in the County Code of Ordinances to allow for signage in the right of way. Over the years directional signs have been put in the right of way, there were no complaints and the County did not want to make an issue so they were allowed. When complaints have been received the signs have been removed.

Mr. Dreblow is not opposed to an ordinance as it can control placement of signs, however, there are things to consider such as maintenance issues, certain criteria would need to be established, possible permits, how to regulate the physical placement, etc. Discussion on requirements that may need to be included in an ordinance.

The consensus of the committee is for the Public Works Director to develop a policy and bring back to the committee for approval.

Chairperson Uselding reverted back to the order of the agenda.

#### Facilities Management (cont.):

Discussion Item:

Report from Construction Manager Regarding Status of Lasata Crossings Project: Supervisor Geracie commented that the County Board will be invited to tour Lasata Crossings on December 16.

Mr. Raskin stated that the issue regarding the need for a fire pump will be discussed at a meeting with Mr. Dreblow, Mr. Raskin, Tim Martin from Cedarburg Light & Water and possibly the Fire Chief. Mr. Martin has concerns about the residual pressure. The State has approved the plan without the fire pump.

Mr. Raskin provided a PowerPoint presentation detailing the October status report. Information on the job progress schedule, budget, contingency log and change order log was included. Mr. Raskin reported that the schedule tracking overall is going well.

Lasata Heights renovation will start after the first of the year.

The budget is on track with \$49,467 of the approximate \$410,000 of the contingency funds committed. Total scope changes are \$261,115.

The total project completion is at 33%. The current budget amount is \$9,685,656.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

10:58AM Supervisor Geracie excused.

Planning & Parks (cont.):

Management/Financial/Informational Reports: Mr. Struck provided an update on the Fish Passage Program.

Mr. Lesar provided the golf course report. He noted that the Golf Courses met the revenue budgeted for the first time in several years. The amount shown on the report for revenues includes sales tax. For budgeting purposes, the sales tax will be separated from the revenue going forward. Hawthorne Hills will be closed on November 20 and Mee-Kwon will be kept open as long as weather permits. An update of the new software installation at the golf courses was provided.

Transit Services:

Action Item:

Approve Job Description for Transit Superintendent Position and Authorize Filling of the Position: Mr. Dreblow reviewed the job description. Chairperson Uselding questioned as to what the difference was in this position compared to the one that was eliminated previously. Mr. Dreblow stated that this is a management non-represented position responsible for Transit as well as fiscal management for Facilities. Discussion on the former position and the staff changes that have occurred.

Mr. Dreblow reviewed the increase in duties and that working with grants and the Federal Government it was realized that a dedicated full time position was needed. It was not effectively being managed through temporary help from other departments. The funding was approved in the budget.

Supervisor Leider questioned the process for posting of the job. Mr. Dreblow stated that an internal search will be conducted first and if there are no qualified candidates it will be posted to the outside.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the job description and to authorize filling of the position. All members present voting aye. Motion carried. (5-0)

Management/Financial/Informational Reports: Mr. Dreblow stated that he continues to meet with Concordia College to find an enhanced way to get transit service to the college. Representatives from Milwaukee County Transit System were involved in the meeting. The goal is to provide bus service to the college without there being any cost to the County levy. This is conceptual only at this time.

Financial and informational reports included in the packet. There were no further questions.

Highways (cont.):

Discussion Items:

Review of the Status of the CTH W – Mequon Road to Glen Oaks: Mr. Dreblow reviewed the status report. The plan letting date is March 9, 2010 with anticipated construction to begin in mid April, 2010 and anticipated completion November 15, 2010.

Utility relocation should begin around December 1, 2009. Final arrangements are still being worked on. The original cost for the utility relocation was estimated at \$220,000. Mr. Dreblow asked for a final review and it was reduced to \$108,000. Under the current state-municipal agreement utility relocation is not eligible for funding. This must be prepaid with the cost split between the County and City of Mequon.

There is an outstanding issue with the wetland permit which must be resolved and in hand by February 2, 2010. The revised state-municipal agreement is not resolved as it should have reflected the \$2.2 million of STP funds that the County is providing.

Management/Financial/Informational Reports: Mr. Dreblow noted that there are still issues with the load rating on the bridge on Highway A. The State has not rolled out the bridge program so that the County could apply for the 80% funding to replace the bridge. If the County doesn't get to apply and be eligible for the funding it would be three years before the bridge could be replaced. Mr. Dreblow is proposing using CHIP dollars to pay for 50% of the design of the replacement structure so it would be ready to go for construction within a year or two.

Mr. Dreblow has met with representatives from the Village of Belgium to discuss the Main Street project and the intersection of Highways D and LL. They are working on how to fund this project and move it forward.

Mr. Dreblow reported on the County Highway Association Board of Director's meeting that was attended.

Next Meeting Date: Thursday, December 17 – 8:00 AM

Adjournment: Motion made by Supervisor Leider, seconded by Supervisor Grosklaus to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 12:01PM

*Julianne B. Winkelhorst, County Clerk*