

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Grosklaus, Rothstein, Kletti, and Leider. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendent Hicks, Corporation Counsel Kenealy and County Clerk Winkelhorst.

Others Present: Supervisors Szatkowski, Marchese, Walerstein and Callen, City of Mequon Mayor Christine Nuernberg, Terri Mullins, Dennis Hockerman, Tim Lynch, Gary Achterberg, Sarah, Ellen, Emily and Tom McKay, Mimi and Bill Nimtz, Paul and Louise Schreiber, David and Mary Fuchs, Bruce and Bette Duncan, and Michael Guidinger.

To accommodate the public attendance, the meeting was moved to the lunchroom.

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Uselding called the meeting to order at 8:04 AM Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to amend the order of the agenda to the action item regarding the dog exercise and recreation area and the discussion item regarding Pioneer Road. All members present voting aye. Motion carried. (5-0)

Chairperson Uselding acknowledged Ronnie Weyker for 20 years of service with the County. The committee extended their congratulations.

#### Planning & Parks:

##### Action Item:

Establishing a Dog Exercise and Recreation Area at Mee-Kwon County Park and Associated Operational Agreement with the City of Mequon: Chairperson Uselding initiated a three minute time limit on comments.

Mr. Struck explained the review of the soils map that was done to identify the hydric soils on the site. Mr. Struck and Mr. Dreblow walked the site observing the drainage patterns and looking at ideas, if necessary to slow or retain that stormwater. Mr. Struck reviewed two possible modifications of the concept plan.

Several citizens spoke in opposition to the dog recreation area citing the water runoff and the pollution of that water as their main concern. Supervisors Walerstein, Szatkowski and Callen stated that the financials are unknown and there are too many unanswered questions. The Committee members were provided a cost breakdown in their packets for the capital improvements to the site based on the concept plan and operational expense projections in the support document.

Supervisor Grosklaus stated that this was not the County's idea, but the City of Mequon. He also is concerned about litigation and a partnership with the City of Mequon.

Supervisor Leider reiterated the concerns that Supervisor Grosklaus stated and supports the neighbors in their opposition because of the environmental issues. She further complimented the County on the wonderful golf courses they have.

Mayor Nuernberg stated that this is a public policy issue that many people want to have a place to run their dogs. The City has looked at a number of sites, and some just don't make sense and some are in wetlands or floodplains. They looked at the County site because it was already owned, cen-

trally located and already a multi-use park. There are issues to consider such as respecting the neighbors, offering a buffer and addressing the drainage issue.

Motion made by Supervisor Kletti, seconded by Supervisor Leider to deny use of Mee-Kwon County Park for a dog exercise and recreation area and to refer this issue back to the City of Mequon to search for another location.

Supervisor Rothstein complimented the staff on the condition on the County golf courses. A bigger concern she has is the cutting of trails on the property in question. This issue will be referred to the Planning & Parks Director and Corporation Counsel as the trails are being cut on County property without the authorization of the County.

Mayor Nuernberg questioned as to whether people can park at the golf course and use that property to walk their dogs. Supervisor Rothstein stated that is one of the current uses for the park with dogs being on a leash.

Chairperson Uselding reiterated the concern for the water runoff and feels that the issue was not resolved. He thanked all those for attending and the information that they provided.

The vote was then taken on the motion to deny. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Regarding Reconstruction of Pioneer Road from STH 181 to Wausaukee Road: Supervisor Grosklaus explained this subject has to do with the maintenance agreement with the City of Mequon for Pioneer Road west of Wauwatosa Road. The County is responsible for both sides of the road from Wauwatosa Rd to Horns Corners Rd and the City of Mequon is responsible from Horns Corners to Wausaukee Rd. This should have been reconstructed at least three years ago. The road is in very poor condition. The City of Mequon has no funds to fix the road.

Mayor Nuernberg cannot speak for the prior administration but the process for maintaining roads is the same as the County. The roads are assessed every Spring and given priority. She was very pleased with the outcome on the recent work that was done on another section of Pioneer Road by the County.

Mr. Dreblow reviewed the history on the jurisdiction of the roads in the City of Mequon and the need to straighten out the jurisdiction. He further explained transportation aids. Mr. Dreblow explained that the State policy and the County would probably follow their lead on it, is for the road to be reconstructed to like new condition by the City and then transfer jurisdiction to the County.

Discussion on the possibility of an IOU from the City of Mequon so that the road gets done.

Supervisor Marchese suggested asking the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to develop a program improving and changing the jurisdictional plan for Ozaukee County and its municipalities. Mr. Dreblow stated that the jurisdictional highway plan is underway. There have been meetings but they first had to update the transportation improvement plan. The jurisdictional highway plan is the next step. Mr. Dreblow will pursue with SEWRPC to meet their schedules to keep this moving.

9:25AM Recess

9:35AM Reconvened in the committee room. Intern Jason Wittek joined the meeting.

Chairperson Uselding acknowledged Tom Steele for 15 years of service with the County. The committee and staff extended their congratulations.

Public Comments/Correspondence/Communications: Supervisor Leider reported on the East Wisconsin Counties Railroad Consortium meeting that was held in Green Lake. It was a positive meet-

ing and they are moving forward on the work being done in Plymouth that will be going to Sheboygan Falls.

Mr. Dreblow distributed a draft of a letter from the seven counties in the southeast region that is being sent to the Secretary of Transportation and the Governor that raises concerns about the Department of Transportation's changes in maintenance levels especially the mowing and litter pickup along state roads.

Supervisor Rothstein brought up a concern about wild parsnip and the need to control it. Discussion.

Mr. Dreblow stated that the railroad has agreed to replace the crossing in Port Washington on Highway 32 the week of August 24.

Approve Minutes from the June 17, 18 and 30 Meetings: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the June 17, 18 and 30 meeting minutes as presented. All members present voting aye. Motion carried. (5-0)

#### Facilities Management:

##### Action Items:

Approve Change to Policy Regarding Change Order Approvals: Mr. Dreblow stated that this was discussed at the previous meeting and is being brought forth as a suggested way to deal with emergency change orders on a project. This mirrors how the County deals with budget and transfer of fund items. This would allow change order approval up to \$5,000 by the Public Works Director, emergency change order up to \$25,000 with approval by the PW Director in consultation with the Committee Chairperson and County Administrator and appropriate department head and anything over \$25,000 would require committee approval and County Board.

Mr. Meaux stated that the current language also includes the Planning & Parks Director as having change order authority. He further stated that you need to remove the individuals from this and look at the position as this is a policy for the County. The skill set that Mr. Dreblow has would be the same thing you would look for in a replacement for that position. Mr. Meaux is suggesting that the policy change to the Public Works Director and eliminate the Planning & Parks Director having the authority. This is language to the position.

Motion made by Supervisor Rothstein, seconded by Supervisor Grosklaus to approve the language as stated in the resolution. All members present voting aye. Motion carried. (5-0)

##### Discussion Item:

Update on Signage at Administration Center: Mr. Hicks stated that the new signs are all installed. There have been lots of positive comments from the public. Currently the Aging & Disability Resource Center is looking for an affordable outdoor sign per their requirement with the State.

Mr. Meaux complimented Mr. Hicks, Mr. Struck, Mr. Dreblow and staff on the new parking lot at the Administration Center and restriping of the current lot.

There have been comments on how close the trees are planted together. Mr. Meaux has spoke with Mr. Struck, who spoke with the landscaper. This provides a canopy and is very successful in the areas that have it. Mr. Struck provided photograph examples of tree spacing, particularly for Oak trees. In response to a question, Mr. Struck will continue to work with Mr. Hicks on the weeding of the area.

Management/Financial/Informational Reports: Mr. Hicks reported that there was an extensive boiler room repair that cost in excess of \$10,000.

Mr. Dreblow provided an update on the Lasata Crossings project.

##### Planning & Parks (cont.):

Management/Financial/Informational Reports: Mr. Struck received a thank you letter from the Fredonia Lion's Club for the "Frebeka-5" run. The group used the Waubedonia Park and shelter. Also, they were thankful for waiving the registration fee and for the help that Parks Superintendent Nowak provided.

A thank you note was also received from Great Lakes Media Technology, Inc. for the donated rounds of golf.

A letter was received regarding Lions Den Gorge Nature Preserve and the danger of the land erosion that is occurring along the overlook fencing. Mr. Struck has been monitoring it and staff will be working on it next week to resolve the issue.

All the stormwater outfalls have been located, inventoried and sent to the Department of Natural Resources for the stormwater permit per NR 216. Mr. Struck thanked Highway Department staff for their assistance.

Mr. Struck stated that the Bridge Street Dam in the Village of Grafton has been found to be deficient. A major modification would have to be done to make it compliant. The Village is discussing removal of the dam. Discussion.

Mr. Lesar reported that golf continues to do well at both courses. Revenue is up \$138,000 year to date over last year. The weather has been outstanding and that has helped. Noreen McCaw has set up the first youth group lessons and outing at Hawthorne Hills Golf Course. The Ozaukee County Golf Tournament will be held July 23-26.

#### Transit Services:

##### Action Items:

Approve 5307 Grant Application for New Transit Building to House Ozaukee County Transit Shared-Ride Taxi Vehicles: Mr. Wittek has been working on finalizing the 5307 grant to assure Federal funding of the proposed vehicle storage building. Mr. Dreblow stated they are seeking \$1.7 million to include architectural fees, demolition of the Modern building and construction of the new building.

Discussion on the grant. Mr. Wittek stated that the County is at risk of losing money if we don't apply for the grant. Mr. Dreblow further explained that annually transit gets an allocation for capital expenditures. In the past there were more entitlement dollars than could be used. These monies were allowed to be in reserve for a major capital project. There is however a sunset on the funding. If you don't lock in then you risk losing it. The process was started on the categorical exclusions, but was stopped when the building was used by Modern Equipment. Mr. Wittek has picked up where they left off on the categorical exclusions.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the submittal of the 5307 grant application. All members present voting aye. Motion carried. (5-0)

Approval of New/Revised Policies for Ozaukee County Transit Program: Mr. Dreblow explained that Mr. Wittek has been reviewing the policies that are currently in place to see if they need to be modified to meet Federal Transit Administration (FTA) requirements for the audit. In the cases where there is no policy, Mr. Wittek developed a policy to meet the FTA requirement.

Mr. Wittek reviewed the Drug & Alcohol policy. This policy needs to be formally approved by the committee. Under section 5.4, letter (n)(o) and (p) were added. This would constitute refusal of a test. This is for the employees that do the maintenance on the Taxis. Mr. Dreblow explained that this is the difference between the Wisconsin commercial drivers license (CDL) requirements and the FTA requirements. This is the County policy and our contractors already have policies in place.

Mr. Wittek explained an additional section added, 6.1 Negative Dilute. Mr. Wittek's suggestion is to follow what Specialized Transport Services (STS) does, that is if it is dilute make them retake and if negative the second time, it would be accepted as negative.

Another addition to section 6.3 requiring Ozaukee County will request drug and alcohol records of a potential employee who may have worked for Department of Transportation (DOT)-regulated employers.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the policy with the revisions to the Drug & Alcohol policy and the requirement of a retest with a negative dilute and if negative the second time it would be accepted as negative. All members present voting aye. Motion carried. (5-0)

Discussion Item – Status of Bus Shelter Repairs at Target Center: Mr. Dreblow met with Village of Grafton Administrator Darrell Hofland and the property owner's representative Janko Co. Mr. Dreblow clarified that the structure is on the property and is their responsibility. The owner will follow up with their insurance company. Mr. Dreblow left open the possibility if they were willing to convey property rights to the County. Mr. Hofland was going to research the minutes of the site plan maintenance approval. The Village of Grafton Public Works has removed the shelter and Janko Co. employees cleaned up the area.

Management/Financial/Informational Reports: Reports are included in the packet.

Highways:

Action Items:

Approve Purchase of Used Semi Truck: Mr. Dreblow stated that the proposed truck to purchase is a 2006 and the title will show that it was involved in a minor accident. \$7,000 is the trade-in for the 1989. The total cost is \$37,000 with the trade-in. \$50,000 has been budgeted.

Mr. Dreblow further stated is that the policy has always been to paint the County trucks red. This truck has a brand new paint job and is white. The purchase would be from Lakeside International, LLC.

11:00AM Highway Superintendent Leppla joined the meeting.

Mr. Leppla explained that the engine on the 1989 is not as strong to haul equipment as the equipment is now heavier. It was originally bought used and the County has had it for 15 years. Discussion on the color. The estimated cost to paint the truck would be \$1,500. Chairperson Uselding would like Mr. Leppla to negotiate painting the truck red.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the purchase of the 2006 International Model 9200i day cab tractor from Lakeside International, LLC for a total of \$37,000. Mr. Leppla is instructed to attempt to negotiate the color red, but if that can't be negotiated he is authorized to purchase the truck as is. All members present voting aye. Motion carried. (5-0)

Approve Purchase of Vehicle for Construction Superintendent/County Surveyor: Mr. Dreblow reviewed the reasons for the request, which was discussed at the last meeting. The purchase price is for \$25,730.50 from Schmit Bros. Ford for a 2009 Ford F-250 Supercab Super Duty. This would be a County vehicle with the logos and lights added. The Construction Superintendent will take this home and account for any personal mileage.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to authorize the purchase of the vehicle from Schmit Bros. Ford for \$25,730.50. All members present voting aye. Motion carried. (5-0)

Mr. Dreblow stated that monies would be available from purchases that came under budget to allow for this purchase in 2009.

Approve Town of Saukville Maintenance Agreement: Mr. Dreblow stated that this would be effective January 1, 2009. This is done every two years. There was a change in the Town Chairperson and they are given the opportunity to review what the County does for them with regards to maintenance. The County has been doing the maintenance as per the prior agreement.

Motion made by Supervisor Rothstein, seconded by Supervisor Leider to authorize execution of the Road Maintenance Contract, effective January 1, 2009 with the Town of Saukville. All members present voting aye. Motion carried. (5-0)

Approve Agreement with Gremmer and Associates for Design Services for CTH O-Cedar Creek Road to Cedar Sauk Road: Mr. Dreblow stated that this is a stimulus funding project under the Surface Transportation Program (STP) rural program. This is for reconstruction of CTH O and there is no real estate purchase or environmental issues. The cost of the project is estimated at \$936,000 which 100% is paid for through the funding and it will be let through the State's bidding program. The estimated engineering fee is \$86,573 which the County is responsible for. Discussion on the scope of the services.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the agreement with Gremmer and Assoc. for design services for CTH O-Cedar Creek Rd to Cedar Sauk Rd. All members present voting aye. Motion carried. (5-0)

Regarding Reconstruction of Pioneer Road from STH 181 to Wausaukee Road: Discussion continued on the reconstruction of Pioneer Road. Mr. Dreblow suggested that the first step be for Mr. Banton to do an estimate on the reconstruction, built to the County standards with no right of way acquisition. Two-thirds of the cost would be for the City of Mequon and one-third for the County. Then open up discussions with the city.

Discussion on the 2009 road projects.

Management/Financial/Informational Reports: Mr. Banton reported that the drag at the Hot Mix Plant is in need of replacement. This was expected to last another five years and was not included in the rehab of the plant. Mr. Banton explained the problems that are occurring now that the plant is running at 150 ton per hour versus 100 ton. The estimated cost to replace is \$230,000. Mr. Dreblow stated that it will make it through the season, but will have to budget to replace in 2010. Equipment purchases will have to be changed for 2010 to make this purchase. This is all preliminary and was just learned yesterday. They have to look more closely before presenting to this committee for any action.

The drain tile work at the Justice Center parking lot has been completed.

Chairperson Uselding acknowledged Terry Green for 5 years of service with the County. The committee extended their congratulations.

The State is holding an operational planning meeting for improvements that will happen to Hwy 60 on July 22 at the Cedarburg Town Hall.

Mr. Dreblow stated that the transfer switch and generator has been set up for emergency power. This will allow the removal of the bulk fueling station.

Next Meeting Date: Thursday, August 20 – 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 12:23PM

*Julianne B. Winkelhorst, County Clerk*