

Port Washington, WI

February 19, 2009

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Kletti, Rothstein, Leider and Brooks. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendents Hicks and Behlen, Highway Patrol Superintendent Tackes and Office Assistant III Sampont.

Others Present: Supervisor Walerstein

Absent: Supervisor Grosklaus

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Uselding called the meeting to order at 8:00 A.M. Ms. Sampont assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Leider, to adopt the agenda as received. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Leider noted that on March 11, 2009 the Southeastern Railroad Consortium will be meeting in the County Board chambers at 10:00 A.M. County Board Chairperson Brooks and County Administrator Meaux have been asked to open the meeting and both have agreed to be there. Anyone interested in attending lunch at the Port Hotel after may do so at the cost of \$11.00 per person.

Supervisor Kletti asked that the Covered Bridge Park issue be delayed one more additional month. He commented that what the committee did at the last meeting really worked well. The newspaper grabbed hold of it and printed it. He has gotten several emails and phone calls on it. Supervisor Brooks stated that the Town of Cedarburg isn't sure yet as to how much they want to pursue this. The Town is getting as much feedback as the Committee members. The Committee feels this is not a time sensitive issue. Supervisor Kletti stated that all the comments he has received are that they would like to keep it as a County park.

Supervisor Kletti and Public Works Director Dreblow attended the County Highway Winter Conference. Supervisor Kletti wrote down some comments and highlights and printed them out for any members who might be interested in reading. The stimulus was discussed (nobody really knows where that's going). There were several good seminars. Kevin Chesnik spoke about what was happening with the highway funds and stimulus. There was talk about reinstating the gas tax indexing and felt it was a foolish thing to eliminate it a few years ago as it was a good way to get money. There was a firm there that will be working on the bike bridge that is getting built over CTH W and I-43. Director Dreblow commented that they were from the firm that will be manufacturing the bridge.

Municipalities have been asked to purchase their salt from the State. The coordinator was there from WisDOT for salt purchases. They are attempting to get a better price and would like to get the state bid in earlier. Typically orders aren't in until April or May to determine how much room you have to fill up. You have to commit to taking the amount of salt that you ordered. Ozaukee County usually takes what is called the early or summer fill. The other option is taking a seasonal fill where you get it during the winter season. The third option is to have the salt put on reserve, which means it stays in Milwaukee until you need it, but you still are committed to

taking what was ordered. The thought is that the State can get a better price if they bid it out earlier. It was indicated that Ozaukee County would need to quantify what they would need by March 20, 2009. Director Dreblow objected to this stating that winter isn't over yet and the municipalities don't know how much salt they are going to be using yet. This presents a problem, as they are still committed to taking what has been ordered. This year salt was purchased at \$37.00/ton while areas that did not bid with the State ended up paying \$100.00/ton. Dodge County paid \$140.00/ton this year. Ozaukee County has the ability to store about 30,000 ton of salt. All of the municipalities in Ozaukee County purchase the salt from the Highway Department.

2011 Summer conference marks the 100th anniversary of the formation of the Wisconsin County Highway Association. There will be some special things planned for that time.

WisDOT Statewide maintenance budget with a potential 1% increase in funding for maintenance activities on state roads and freeways. It will not be enough to meet their needs and they will probably need to make a 13/10 request like they did a couple of years ago, which entails going to the Legislature to request special additional monies in order to cover the cost of winter maintenance. If there is repair work being done on a State Road, there will need to be a second vehicle, also known as a shadow truck. The State would pick up the cost of the additional equipment/labor.

Legislative items coming down the path: NR-40 which in regards to invasive species. There will be public hearings on this. Maintenance workers will need to try to control the 130 invasive species listed. Mowers would need to be cleaned after each mowing job to prevent the transfer of any seeds that may be on the mowers. In regards to the summer and winter conferences, they are sending out an RFP from other facilities that may want to serve as the host location for their conferences. They are currently sending them to Chula Vista, Blue Harbor in Sheboygan, and the Kalahari. Any other suggestions are welcome. They would need to be able to house approximately 600 for the Winter Conference and 500 for the Summer Conference. The 5-yr. contract, which was extended for 1 additional year, for the Kalahari is up for renewal and the invitation has been extended to think about doing it differently.

Approve Minutes from the January 22 Meeting: Supervisor Rothstein had a few corrections to the minutes. Motion to approve minutes as corrected made by Supervisor Leider, seconded by Supervisor Kletti. All members present voting aye. Motion carried. (5-0)

County Administrator Meaux asked Chairperson Uselding his thoughts in regards to putting the times on the agenda. The committee felt that it wasn't necessary as the staff is very prompt.

Facilities Management:

Action Items:

Approve 2008 Budget Carryover Request – Administration Center: Motion to approve the 2008 Budget Carryover Request - Administration Center made by Supervisor Rothstein, seconded by Supervisor Brooks. All members present voting aye. Motion carried. (5-0)

Approve 2008 Budget Carryover Request – Justice Center: Motion to approve the 2008 Budget Carryover Request - Justice Center made by Supervisor Rothstein, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Review/Approve Creation of Two Justice Center Maintenance Lead Worker Positions at 455 hrs. Annually from One Currently Approved at 910 hrs. Annually: Building Superintendent Behlen

stated that there are currently two staff members that expressed an interest in job-sharing this position based on their current work schedule of two weeks on/two weeks off. The total number of hours would remain the same. They would start at the bottom of the pay scale for this position, with no benefits. There would be a cost savings as neither would work enough hours to receive WRS benefits. Motion to approve the creation of two Justice Center Maintenance Lead Worker positions at 455 hrs. annually from one currently approved at 910 hrs. annually, made by Supervisor Kletti, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0)

Request to Fill Two Night Janitor Positions, Part-time, 455 hrs. Annually - Justice Center: Motion to approve the request to fill two night Janitor positions, part-time, 455 hrs. annually - Justice Center, made by Supervisor Brooks, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0)

Discussion Item - Donation by 4-H to Paint Interior of the Youth Building/Fairgrounds: Building Superintendent Behlen informed the committee of a request from the 4-H to paint the interior of the Youth Building/Fairgrounds. All materials and labor will be donated by the 4-H organization. It was recommended that the large room have an eggshell finish, while the restrooms have more of a satin or semi-gloss finish, which is more scrubable.

Management/Financial/Informational Reports: Director Dreblow presented to the committee the proposed layout of the new parking lot along with the proposed one-way street parking requested for Main Street between Milwaukee and Wisconsin Streets, which is to be presented to the City of Port Washington. Administrator Meaux and Chairman Brooks met with the City of Port Washington several months back and the City was considering rezoning the County property, and Ozaukee County would look into incorporating some 'green space' as part of foregoing that rezoning. Ozaukee County was noncommittal as to the amount. Director Dreblow presented the committee with a draft of the preliminary layout of the parking lot to be put in the former jail area. The upper lot would have a total of 12 parking stalls and 8 parking stalls in the lower lot. Currently the parking situation is a total of 31 stalls and 4 handicap stalls on Main St. for a total of 35 spaces. If we went to angle parking on both sides of Main St., it would include 40 stalls plus 1 handicap and 1 van accessible stall for a total of 42 spaces. In all we would pick up a total of 27 spaces, which would more than replace the 16 spaces lost from the Poole property. The current north parking lot is under consideration for restriping in the spring. There would be a one-way flow with exit through the alley north of the Poole Funeral Home. This would pick a few more additional parking stalls. The new entrance door on the west side is installed with an electronic door to make it ADA compliant.

There is a WCA seminar on Monday in Stevens Point on facilities, in which the maintenance staff will be attending. Director Dreblow was asked to participate in a panel discussion on facilities with regards to our process for evaluating the reuse of the jail, getting to the decision of demolition, and the restoration of the Court House.

Building Superintendent Behlen reported that the We Energies Focus on Energy review has been completed. There was a complete energy study for the Administration Center, Justice Center and Lasata. There will be a list of things to cut energy costs. All of the lighting has been changed in the Administration Center except for the 4th floor.

Building Superintendent Hicks reported that the County received a \$2,100. rebate for the lighting in the County Board room.

Administrator Meaux informed the committee that at the request of the Chairman, they have established an internal grant, if approved by the Board, \$50,000 will be transferred from 2008 to 2009. This could be applied for where they would see some potential savings long term.

9:49 A.M. Corporation Counsel Kenealy joined the meeting.

Planning & Parks:

Action Items:

Draft Resolution and Transfer Agreement Regarding Ozaukee Ice Center to Ozaukee Youth Hockey Association: After much discussion, a motion to approve the Draft Resolution and Transfer Agreement Regarding Ozaukee Ice Center to Ozaukee Youth Hockey Association, subject to technical revisions to be approved by the committee prior to the County Board meeting on March 4, 2009 @ 8:30 A.M., made by Supervisor Rothstein, seconded by Supervisor Kletti. All members present voting. Motion carried. (4-1). Supervisor Leider opposed. Supervisor Brooks excused at 10:15 A.M.

Establish the 2009 Golf Course Fees: Revenue was down \$21,493 in 2008 from 2007 due to an extremely wet spring and a cool, early fall resulting in both courses closing earlier than usual. Rounds played in 2008 were down 3,941 from 2007. Online reservations on a new Department website will be available in 2009. Five new leagues have been added in 2009, due to the closing of Squires Country Club. Golf Course Supervisor Lesar gave an overview for establishing the 2009 Golf Course fees. Supervisor Lesar informed the committee that some of the Proshop staff consists of volunteers. Motion to approve the 2009 Golf Course Fees as presented, made by Supervisor Kletti, seconded by Supervisor Leider. All members present voted. Motion carried. (3-1) Supervisor Uselding opposed.

Supervisor Brooks returned at 10:28 A.M.

Approve 2009 Equipment Purchase Bids: Mr. Struck provided an overview of the equipment bids and recommended purchases. Motion to approve the 2009 Equipment Purchase bids as presented, made by Supervisor Kletti, seconded by Supervisor Brooks. All members present voting aye. Motion carried. (5-0). Chairman Brooks complemented Mr. Struck for the thorough packet of information on the equipment bids and recommendations.

Approve 2008 Budget Carryover Request: Mr. Struck provided an overview of the 2008 budget carryover request. Motion to approve the 2008 Budget Carryover Request made by Supervisor Leider, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0).

Resolution regarding the Process for Naming Newly Designated and/or Acquired Ozaukee County Parks, Trails, and/or other Natural Areas as part of the Ozaukee County Park System: Mr. Struck provided a brief background. Supervisor Walerstein reported that the Park Naming Subcommittee felt that they came up with a good process and did a good job. Motion to approve the resolution regarding the process for naming newly designated and/or acquired Ozaukee County parks, trails, and/or other natural areas as part of the Ozaukee County Park System, made by Supervisor Rothstein, seconded by Supervisor Kletti. All members present voting aye. Motion carried. (5-0).

Resolution regarding the Official Name for the Newly Designated Ozaukee County Park located at the County Administration Center: Mr. Struck provided a brief background. Motion to approve the resolution regarding the official name for the newly designated Ozaukee County

Park located at the County Administration Center to be Harborview County Park, made by Supervisor Kletti, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Special Event Group Use Reservation Fee Waiver Request by Riveredge Nature Center - River Valley Bike Ride: Mr. Struck explained the purpose of the Special Event Group Use Reservation Fee and that the Riveredge Nature Center is requesting a waiver of the applicable fee for the special event group use reservation of Hawthorne Hills and Covered Bridge County Parks for their River Valley Bike Ride on June 28, 2009. Motion to approve the special event group use reservation fee waiver request by Riveredge Nature Center – River Valley Bike Ride, made by Supervisor Rothstein, seconded by Supervisor Kletti. All members present voting aye. Motion carried. (5-0).

Discussion Items:

Update on Trail Usage Counts on the Ozaukee Interurban Trail: Mr. Struck noted that this item is in regards to the recent data that has been collected, analyzed and compiled from the trail usage counters along the Ozaukee Interurban Trail. Staff was asked to prepare a summary of the trail usage counts along the Ozaukee Interurban Trail. Mr. Struck presented and discussed several maps and graphs related to the summarized data for the trail usage counts that was provided in the Committee packet.

Update on County Park and Ozaukee Interurban Trail Group Use Reservations/Permits: Mr. Struck noted that this item is in regards to the summary of group use reservations to date for the County Parks and the Ozaukee Interurban Trail. Staff was asked to prepare a summary of the group use reservations/events to date for the County Parks and the Ozaukee Interurban Trail. A summary of the 2009 Group Use Reservations at the County Parks and on the Ozaukee Interurban Trail has been provided and broken out by date of the event. Group Reservations are as follows: On June 7 is the Miller Lite Ride for the Arts along the Interurban Trail, on June 28 is the River Valley Bike Ride at Covered Bridge Park. Also, on June 28 will be the Tour de Cure on the Interurban Trail and on September 19 is the Pig-toPig Run/Walk for Family Sharing. Chairperson Uselding inquired about the H.H. Peters Youth Camp site. Mr. Struck noted that the current policy is that it is set up primarily as a Youth Camp. It is heavily used in winter by the youth organizations, but used very little in summer. Mr. Struck is interested in making the H.H. Peters Youth Camp area available for reservations other than just youth organizations, while still giving youth organizations preference.

Management/Financial/Informational Reports: Director Struck reported on the well testing that has been conducted at the County Parks and Golf Courses and stated that Hawthorne Hills clubhouse, Tendick Park, etc. came clean. The well at Pioneer Village got a slight hit for arsenic; however, it is not above the public well health standard. There will be a retest. The Pioneer Village Caretaker's house is hooked up to the same well. Director Struck is working with MATC and their arborist class on doing some free tree pruning at Waubedonia Park initially, and maybe later at Tendick, Ehlers and Virmond Parks. He also reported that he is working with the State regarding stormwater management mapping requirements. The area that would be regulated by an ordinance in the County is basically north of the Cedarburg/Grafton townships as defined by the mapping that was presented. A financial report through January 2009 for the Planning and Parks Department and the Golf Course Enterprise Fund has been included in the packet for review. Mr. Struck also noted that the Tendick Nature Park sign for

the river parcel has been completed and installed by the Highway Department and landscaping will be completed by the Parks Division when weather allows.

Transit Services:

Action Item:

Approve 2009 Shared Ride Taxi Service Agreement: The language of the agreement is the same with changes being hourly rate and dollar amount of the contract. The contract has also been reviewed and approved by Corporation Counsel. The increase is approximately 3 ½ % over last years rate. The new language that will be put on the cabs will be 'Call Share – Get There'. This is the marketing front that will go out. Motion to approve the 2009 Shared Ride Taxi Service Agreement with corrections as indicated, made by Supervisor Rothstein, seconded by Supervisor Kletti. All members present voting. Motion carried. (4-1) Supervisor Uselding opposed.

Discussion Item:

Potential Projects for Economic Stimulus Package: Director Dreblow had a conference call with FTA where they requested a 'wish list' in regards to the stimulus package. To qualify for any funding it has to be in the TIP (Transportation Improvement Program) which is established by SEWRPC, which they agreed to amend the TIP for us, so it could be included. There are certain projects that are in the TIP with 20% local share and 80% funded. Stimulus money could be used to pay the 20% local share of any projects already in which would result in 100% coverage, plus they would pay 100% of any new requests that would be made. Two of the projects already in the TIP are a new building for vehicle storage and office facility for Ozaukee County Transit Services and office equipment for the new building. Some of the new items submitted include the Automatic Data Processing and automated vehicle locator hardware and software, Mobile data computers for Shared-Ride program, the purchase of replacement vehicles for Ozaukee County Shared-Program, bike racks for our commuter buses (5), bus shelter in Newburg, bike racks at Park & Ride lots. This is a wish list and would be covered 100% with the stimulus money. Director Dreblow informed the committee that he received notice from SEWRPC that our annual allocation will be issued as a partial, due Congress not releasing all the funds. They are only releasing about half of the funds at this time, so we will be getting around \$189,000. The additional allocation is expected to be released after Congress enacts the Appropriation Bill for the balance of the fiscal year of 2009.

Management/Financial/Informational Reports: Included in packet for review.

Highways:

Action Items:

Approve Equipment Purchases, Including Dump Bodies and Hydraulic System, Snow Plow System, 1-ton 4X2 Truck and 2-4X4 Pick-up Trucks: Motion to approve equipment purchases including dump bodies and hydraulic system, snow plow system, 1-ton 4X2 truck and 2-4X4 pick-up trucks, including the amended bid from Schmit Bros. Ford for the 2-4X4 pick-up trucks, made by Supervisor Kletti, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0)

Approve Town Road Maintenance Agreement with the Towns of Grafton & Port Washington: Motion to approve the town road Maintenance Agreement with the Towns of Grafton & Port Washington, made by Supervisor Brooks, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Approve Preventative Maintenance Contract with TAPCO for Traffic Signals: Motion to approve the Preventative Maintenance Contract with TAPCO for Traffic Signals, made by Supervisor Kletti, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Approve 2009 Traffic Maintenance Agreement with WisDOT: Motion to approve the 2009 Traffic Maintenance Agreement with Department of Transportation, made by Supervisor Kletti, seconded by Supervisor Rothstein. All members present voting aye. Motion carried. (5-0)

Approve 2008 Budget Carryover Request: \$40,000 budgeted in 2008 for new carpeting in Highway Office area, not installed until January 2009. Purchase equipment needed in 2009 that was previously cut from the original request. Motion to approve the 2008 Budget Carryover Request, made by Supervisor Rothstein, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Possible Economic Stimulus Projects: Director Dreblow received a directive from WisDOT Secretary Frank Buslacchi with some very strict guidelines regarding what, if any, highway projects could qualify for economic stimulus. He was given a month window to apply – between February 17 and March 17 to get the project submitted and it had to be certified that all the environmental documents were approved, including DNR concurrence, that the design study report was done, that the 404 Army Corp of Engineers permit in hand, all right-of-ways owned and all utilities secured, etc. The ‘Catch 22’ is that any project to be scheduled for letting prior to September 10, 2010 is not eligible. The Ozaukee Interurban Trail Bridge over CTH W and I-43 is not eligible as the contract has already been let. The Highway W project is also ineligible due to a schedule let day of September, 2009. Director Dreblow went ahead and applied for the Highway W project anyway, as he feels the September deadline is a state imposed criteria, and not a federal imposed criterion. The other possibility is for STP rural money. We have some roads that are eligible under the STP rural, but it would be limited to having everything in order. There were two projects put in under the STP rural program, one of which is Highway O, between Cedar Sauk Rd. and Cedar Creek Rd. The project would have to be bid out to private contractors, but would be 100% paid for if it qualifies. That project was estimated at \$735,000. The second project submitted is Highway C, from Sunset Rd. south to Pioneer Rd., with an estimated cost of just over \$2,500,000.

Management/Financial/Informational Reports: Closeout on groundwater contamination at the Port site. Received closure documents with a total of \$10,188.22. We were reimbursed \$9,678.81 of eligible expenses, so our actual cost was \$509.00 to get the site cleaned up and closed.

Update on the Frankert matter, reached the mediated settlement for an additional \$165,000 of which we got approval of that settlement by the WisDOT. The WisDOT will be paying 80% of the cost and the City of Mequon will be paying 10% of the cost, the net affect to the County will be \$16,500. The total cost for an easement right on .9 acres came to just under \$395,000.

Adjournment: Motion to adjourn made by Supervisor Kletti, seconded by Supervisor Leider. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 12:35 P.M.

Mary M. Sampont, Office Assistant III