

Port Washington, WI
December 17, 2009

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Grosklaus, Kletti, Leider and Rothstein. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Intern Wittek and County Clerk Winkelhorst.

Others Present: Ryan Raskin-Beyer Construction, and John Sigwart, Miller Engineers.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Uselding at 8:00AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Mr. Meaux and Mr. Dreblow attended the City of Port Washington Common Council meeting this week. At the meeting there was a first reading of three ordinances involving establishing one way directional traffic in front of the Administration Center, providing angle parking on both sides of the street there as well, and lifting the restriction of two hour parking on Milwaukee Street from the alley to the corner of Main Street. Preliminary approval was received.

Approve Minutes from the November 19 Meeting: Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the November 19 meeting minutes as presented. All members present voting aye. Motion carried. (5-0)

Transit Services:

Action Items:

Public Hearing on the 2010 Operating Assistance Application for Ozaukee County Transit Services – 85.20 Aid: Chairperson Uselding opened the public hearing at 8:05AM.

Mr. Wittek stated that the current amount of operating assistance would be \$1,575,633. The number would possibly adjust upward to reflect addition of service to Concordia College and downward adjustments including the final approved amount of 85.20 money and the amount of eligible Federal Transit Administration (FTA) approved capitalized maintenance costs will impact the final dollar amount.

There was no one from the public present. Chairperson Uselding closed the public hearing at 8:10AM.

Approve 2010 Operating Assistance Application for 85.20 Aid: Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the 2010 Operating Assistance application for 85.20 aid. All members present voting aye. Motion carried. (5-0)

Public Hearing in regard to the Proposed 2010 Fare box Increase for the Ozaukee Express Bus: Chairperson Uselding opened the public hearing at 8:12AM.

Mr. Dreblow stated that this fair increase is to stay in line with Milwaukee County Transit System (MCTS). The proposed increase is Premium Cash from \$3.00 to \$3.25, Premium Tickets from 10 for \$22.50 to 10 for \$23.50 and Adult Fare Tickets from 10 for \$16.50 to 10 for \$17.50.

There was no one from the public present. Chairperson Uselding closed the public hearing at 8:18AM

Approve 2010 Fare Box Increase for Ozaukee County Express Bus: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the Fare Box increase as proposed. All members present voting aye. Motion carried. (5-0)

Public Hearing on the 2010 Specialized Transportation Grant 85.21 State Aid in the Amount of \$179,961: Chairperson Uselding opened the public hearing at 8:20AM.

Mr. Wittek explained that this is a grant allocation in the amount of \$179,961 and is for the elderly and disabled population. 70% of riders of the shared ride service are in this population. \$5,000 goes to the Veterans Department for out of county service and \$2,500 is given to the Aging & Disability Resource Center (ADRC) for vouchers for the shared ride program. As part of the coordination of the grant Mr. Wittek met with the ADRC Director and the Risk Management Agent.

There was no one from the public present. Chairperson Uselding closed the public hearing at 8:22AM.

Approve Specialized Transportation Grant Application for 85.21 Funding: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the Specialized Transportation Grant application for 85.21 funding. All members present voting aye. Motion carried. (5-0)

Management/Financial/Informational Reports: Mr. Dreblow stated that free shared ride service will be provided for New Years Eve. The expected cost is \$2,000 for the service and advertising. Donations to date are \$500 from Columbia St. Mary's Hospital and \$750 from Miller-Coors Brewery. The service runs from 6pm until 4am.

Financial and informational reports included in the packet. There were no further questions.

Mr. Dreblow requested to move ahead in the agenda. There were no objections.

Facilities Management:

Action Items:

Approve Change Order for Lasata Water Main & Sanitary Sewer Improvements: Mr. Dreblow explained that this is the sewer and water main that was installed by Vinton Construction. The summary of credits and increased costs were reviewed. The amounts are not final. The funds were budget separately from the Lasata Crossings project. The funds will come out of the Lasata Care Center improvement funds.

Motion made by Supervisor Rothstein, seconded by Supervisor Grosklaus to approve the change order in the estimated amount of \$18,858.10 for a total with the change order of \$85,617.65. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Report from Construction Manager Regarding Status of Lasata Crossings Project: Mr. Raskin provided a PowerPoint presentation detailing the November status report. Information on the job progress schedule, budget, contingency log and change order log was included.

Mr. Raskin reported that the tracking is on schedule for target date of June 1. The overall budget is doing well. They have been invoiced for 39% of the construction cost and have used 14% of the contingency. The current budget is at \$9,676,401.

Chairperson Uselding acknowledged the following employees for their years of service with the County: Anthony Lorge – 25 years, Gerald Kresse- 20 years, and Gerald Esselman - 5 years. The committee and staff extended their congratulations.

Chairperson Uselding reverted back to the order of the agenda.

Action Items (cont.)

Review RFP's & Approve Selection of Performance Contracting Company for Energy Conservation Improvements Project: Mr. Meaux stated that last fall authorization was given to seek Request for Proposals (RFP) for performance contracting to do a detailed energy analysis on the County major facilities as to where we needed to upgrade our building equipment not only for the immediate need, but also to look at long term energy savings. A number of meetings were held with We Energies to look at rebates and grants to help offset the cost. The County Board authorized the borrowing of \$1 million to address the most pressing needs.

Mr. Meaux had a meeting with staff yesterday to review the three proposals that were submitted. There are immediate needs at the Administration and Justice Centers, which will be addressed through the purchase of energy efficient equipment. The proposals for performance contracting addresses the equipment needs, but also for a premium on the cost of the analysis that will guarantee the energy savings.

The consensus of the staff was to put a hold on the performance contracting, but to have specs drawn up to allow us to go out for bids on the equipment.

Mr. Dreblow explained that under performance contracting, the company guarantees the energy savings. If you don't get the savings then the company will pay the county the difference. In summary, the performance contract would design, bid, construct, monitor and guarantee the savings. Under the conventional approach, the county would hire an engineer to design, bid and construct.

Mr. Meaux stated that there is \$1 million to work with and what has been identified in the performance contracting approach is estimated at \$2 million. He further stated that there is a benefit to doing either approach, but right now staff has determined that it makes more sense to take care of the immediate pressing needs.

Discussion on the advantages of both approaches and the amount of funds available.

Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to proceed with the conventional approach and to direct staff to write up the RFP's to hire an engineer to design and prepare bid documents for public construction. The majority of members present voting aye. Motion carried. (4-1) Kletti opposed.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

Planning & Parks:

Action Items:

Review 2009 Golf Course Operations & Approve 2010 Golf Course Rates & Programs: Mr. Lesar reviewed the golf course fee recommendations for 2010 and rate comparisons to other courses. Mr. Lesar stated that the fee rate increases allow us to be more competitive and to ensure that the enterprise fund is able to meet all expenses. Mr. Struck concurred with the recommended golf course fee rates for 2010.

The weekday fee increases will be for "regular resident" 18 holes; "Early Bird" regular resident and nonresident 9 and 18 holes; and "spring/fall special" 9 hole for seniors. The weekend fee increases are 18 hole and "twilight special" 9 hole. A reduction in golf car fees for the "twilight special" for 9 and 18 hole. Other fees that were increased include pull cart rentals; club rentals; senior discount golf ID card and a reduction in the nonresident discount golf ID card fee.

Supervisor Rothstein extended compliments again to the staff on the excellent conditions of both golf courses.

Motion made by Supervisor Rothstein, seconded by Supervisor Leider to approve the recommended changes for the golf fees for 2010. All members present voting aye. Motion carried. (5-0).

Review and Approve Purchase of 2010 F250 HD Truck for Parks Division in 2010: Mr. Struck stated that this is a truck for use by the Parks Superintendent, Park Caretakers and seasonal park staff. The current truck is a 1983 and will be used by the Fish Passage Program staff. Mr. Struck was working with Highway Shop Superintendent Leppla to put specs together for soliciting bids. In this process, Mr. Leppla also inventoried current stock amongst the various dealerships. It was identified that Schmit Ford had a Ford 2010 F 250 Heavy Duty with a plow package in stock. They are willing to put this on hold to be purchased immediately in 2010 as this was provided for in the 2010 budget. Approval of the purchase would allow for placing the truck on "hold" and assure pricing. Mr. Leppla suggested that this was a good price in comparison with past Highway purchases.

The cost of the truck is \$25,250; in addition a lift gate mounted by the Highway Department would cost an additional \$3,750 for a total of \$29,000. The approximate cost of the plow would be \$2,500. The budgeted amount is \$30,000 which would be \$1,500 short for the plow. Mr. Struck would like to wait until the lift gate is installed to see what funds are available to purchase the plow.

Chairperson Uselding questioned as to why this was not put out for bid. Mr. Dreblow stated that the County is not required to put vehicles out for bid. This truck will be purchased under a municipal discount program similar to several County Highway Department vehicles. Mr. Struck noted that bidding the truck was an option, if desired.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the purchase in 2010 of the truck for \$25,250 from Schmit Ford and the purchase and installation of a lift gate for \$3,750. The majority present voting aye. Motion carried. (4-1) Uselding opposed.

Management/Financial/Informational Reports: Mr. Struck reviewed the 2009 Lion's Den Gorge Nature Preserve gun/bow hunt survey results.

Financial reports were included in the packet. Mr. Struck noted that Parks revenues were up compared to last year as well as Golf Course revenues. There were no further questions.

Highways:

Action Items:

Review & Approve 2010 Routine Maintenance Agreements: Mr. Dreblow stated that this is the Routine Maintenance Agreements (RMA) with the Wisconsin Department of Transportation. (WisDOT) for services provided on the State roads. Included in the packet is the WisDOT's response to the letter that the SE Region Commissioners has sent earlier in the year regarding the proposed reduction in services.

The RMA reflects a reduction of approximately \$150,000 from last year's amount. The result is there will be one less 'State' section employee funded through this agreement. The WisDOT has asked that the County maintain the same winter service level as last year. There would then be a dramatic reduction in funding for non-winter activities. \$150,000 equals one man and a truck off of the State Highway. Mr. Dreblow will budget accordingly to deal with the reduction in the summer months.

Discussion on the impact of services on the State roads.

Motion made by Supervisor Kletti, seconded by Supervisor Leider to approve the 2010 Routine Maintenance Agreements. All members present voting aye. Motion carried. (5-0)

Approve Proposal for Replacement of Drag Conveyor for Hot Mix Plant: Mr. Dreblow stated that \$300,000 has been budgeted to replace the drag conveyor. A proposal was received from ASTEC in the amount of \$213,340 plus an estimated \$8,020 for shipping. An option for a 2nd drag stair of \$8,500 was included but the County does not need that. The County would be responsible for removal of the existing drag conveyor.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the purchase of the drag conveyor from ASTEC in the amount of \$213,340 plus an estimated \$8,020 for shipping. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Review of 2010 – 2011 CHIP and CHIP-D Projects: Mr. Dreblow reviewed the projects for the County Highway Improvement Program (CHIP) funding applications. CHIP funding is every two years. These monies have a 50% local share. The CHIP funds for 2010-2011 are \$169,000 and \$163,000 of CHIP-D funding. CHIP-D funding is discretionary and can only be used on one project. CHIP funding can be split among multiple projects.

Status of Request for Ordinance in Regards to Directional Signs: Mr. Dreblow polled the six SE region counties and found that none of them have an ordinance in place that permits directional signs in the County road right of way. Mr. Dreblow does not object to directional signs, but there can be a problem when you allow municipal signs on roadways in the townships. Discussion on the issues that can occur within the townships and the difficulty in regulating.

The consensus of the committee is that there is no interest in allowing directional signs in the County right of way.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

Next Meeting Date: Thursday, January 21, 2010 – 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 11:15AM

Julianne B. Winkelhorst, County Clerk