

## JOINT COUNTY LIBRARY PLANNING COMMITTEE MINUTES

Oostburg Public Library  
213 North Eighth Street  
Oostburg, WI

**June 15, 2009**

**Called to Order: 5:00 P.M.**

**Adjourned: 7:03 P.M.**

MEMBERS PRESENT: Thomas Wegner, Al Bosman, William Goehring, Henry Nelson, Michael Roth, Sonia Lear, Nancy Szatkowski, Mary Becker, Don Dohrwardt and Amy Rachuba

ALSO PRESENT: David Weinhold, Kay Lorenz, Linda Bendix, Mary Marquardt, Trixine Tahtinen, Connie Meyer, Sue Potter, Linda Pierschalla and Martha Rosche

Chairman Nelson called the meeting to order. Kay Lorenz reported that the agenda was posted on June 8, 2009 at 11:00 A.M. in compliance with the open meeting law.

Bill Goehring made a motion to approve the May 18, 2009 minutes of the Joint County Library Committee. Motion seconded by Mike Roth. Motion carried.

The Committee was provided copies of email correspondence received:

- Email dated May 29, 2009 from Carter Pawlus forwarded by Sheboygan County Board Chairman Michael Vandersteen regarding a letter written to the Mead Public Library Board of Trustees by Dolcye Johnson.
- Email dated June 9, 2009 from Linda Bendix regarding her thoughts on the reimbursement formula.
- Email dated June 9, 2009 with letter to Chairman Nelson from David Nimmer regarding his thoughts on the reimbursement formula.

David Weinhold presented information on the public library service to non-librarians and reimbursement of public libraries. Statistics were provided which illustrate the amount of use by residents of municipalities over the period from 2003-2008. The information shows the percentage change in the use, population change and the loans per capita change over the same period. Circulation statistics provided illustrate where residents of municipalities use library service. Registered borrowers were seen on a listing by municipality who have library cards as well as a listing of the non-librarian population that have library cards. The Committee had questioned if there was evidence that non-librarian residents are using library services other than checking out books. David Weinhold presented information on lending vs. non-lending activity that was provided by Elkhart Lake and Mead Public libraries. Librarians present each reported on service activity at their respective libraries indicating a significant amount of services other than checking out books are provided to non-librarian residents.

David Weinhold presented information on the Bookmobile service. Statistics were provided illustrating circulation by municipality, Bookmobile referendum results, Bookmobile library service, schedule of stops and the Bookmobile service plan. Useful life of the Bookmobile vehicle is 15 years per the manufacturer. Current age of the vehicle is 19 years with mileage of approximately 123,000. Eastern Shores Library System (ESLS) staff members present believe it will last for a long time. When a replacement is necessary, ESLS will come back to the counties with a request. A new vehicle would cost approximately \$150,000. David Weinhold indicated that at this time, ESLS is not looking at replacing the vehicle. Bookmobile staff indicated there is currently a waiting list of approximately five places that would like the Bookmobile to stop. More stops cannot be added without additional resources and staff. The

Bookmobile provides 600 hours of service for 80,000 items being checked out throughout the year.

David Weinhold presented information on the County library service library tax levy. Statistics were provided and explained showing components of the county library service tax and the total county tax. Appropriation and apportionment for both Sheboygan and Ozaukee County were discussed.

David reiterated that the final plan must indicate what level of reimbursement will be recommended for non-librariated services for both counties. The plan must also indicate if other services will be provided to non-librariated municipalities, such as the Bookmobile service, and whether or not other library services will be provided that would affect the library tax, such as delivery of books and materials directly to residents' homes.

The next agenda will include a discussion on recommendations for reimbursement. David Weinhold will provide scenarios for consideration and will also provide preliminary information on delivery service. The next meeting is scheduled for Monday, July 20<sup>th</sup> from 5 - 7 p.m. David Weinhold will try to arrange a meeting room at either the Port Washington or Saukville library.

Tom Wegner made a motion to adjourn. Motion seconded by Nancy Szatkowski. Motion carried.

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Mary Becker, Secretary

Kay Lorenz, Recording Secretary