

## **Criminal Justice Collaborating Council 10/28/2009 Minutes (*Pending Approval*)**

The Criminal Justice Collaborating Council met in room 211 of the Ozaukee County Justice Center.

**Present:** Co-chair Cpt. Jim Johnson, Lt. Jeff Sauer, Dawn Ritter, Joanne Manion, Gail Bruss, Supervisor Cindy Bock, Lauri Vanden Berg, Court Commissioner Darcy McManus, Family Living Educator Carol Bralich, Judge Sandy Williams, Cpt. Dan Buntrock, Anthony Werth, D.A. Adam Gerol, Jeff Peck

**Committee Members Absent/Excused:** Judge Steve Cain, Tom Kopp, Jeff Schmidt, Glenn Zipperer, Sheriff Maury Straub

**Others Present:** Nina Walker, Kelly LaPointe

**Call to Order/Proper Notice/Adoption of Agenda:** Meeting was called to order by Co-chair Cpt. Johnson at 3:04 pm. The meeting was properly noticed, the agenda was adopted.

### **Public Correspondence/Communications:**

**Approval of August Minutes:** Motion made by Dan Buntrock, seconded by Supervisor Cindy Bock to approve the minutes as written. Motion carried.

### **Announcements:**

#### **Financial Report/Grant Writing Report:**

Supervisor Cindy Bock prepared and presented the current 2009 CJCC budget. \$414 was paid to Women's Lifeline Inc. on 6/11/09 for resource display cases. The \$2500 donation was the result of the proceeds from this year's autumn open. The CJCC account total reflects \$11,586. A motion was made by Darcy McManus and seconded by Lauri Vanden Berg to accept the financial report.

#### **UW-Extension Family Living Report:**

Carol Bralich presented several operational ideas to help facilitate the CJCC's progress. For internal communications, a type of wiki online could be beneficial. A wiki is a collaborative online environment to upload documents, share resources, and have discussions about projects in the organization, i.e., by-laws creation/revision. The use of a logic model as an organizational tool for the CJCC was also presented. A logic model would create a one page visual roadmap leading to the CJCC's long term outcomes. A sample logic model was handed out.

### **Work Group Reports:**

**Adjudication:** No report at this time.

**Prevention:** No report at this time.

**Treatment:** Supervisor Cindy Bock reported that the group reviewed the by-laws draft to determine which standing committee their work would best fit. In regards to assessment, it was emphasized that having a consistent, reliable, standardized assessment tool is essential. The group is seeking to partner with a non profit entity to secure grant funding for the ASI assessment, possibly the Huiras Center.

Anthony Werth has been given permission to join the Wiser Choice Board meetings. Milwaukee will apply for ATR3 in spring and Anthony hopes the regional area will include Ozaukee County.

A speaker from the Justice 2000 program will speak to us at our next CJCC meeting in December.

The group discussed pre-trial programs and found that county already uses deferred prosecution agreements in some cases. The group would recommend that it be expanded to include AODA cases, possibly looking into the Washington County Driver Safety Program as a model to follow.

**Community Reentry:** No report at this time.

**Law Enforcement:** No report at this time.

**Funding:** Supervisor Cindy Bock presented a document explaining public, government, and private funding opportunities for CJCC work prepared by Melissa Ugland (grant writer) which explains what types of efforts and programs would likely be funded and what the timeline would be for these funding opportunities. A document with potential funding sources with deadlines was also given to the members.

**Steering Committee Report:** Cpt. Jim Johnson explained that the committee met to create the CJCC by-laws. Example formats from Waukesha and Eau Claire counties were used to guide the committee in the process. The draft of the by-laws will be brought to the full council for review.

### **Discussion Items:**

#### **Discussion of by-laws draft**

The CJCC by-laws were reviewed by the council members. Changes were noted on by-laws draft #2 and will be revised as noted. Points of discussion included: Jeff Peck and Nina Walker questioned if our mission statement was too narrow for some of the initiatives currently being done. It was decided to change the last statement to: “by reducing recidivism, with a primary focus on drug and alcohol related incidences”.

Membership of the council was discussed, looking at the even distribution of various stakeholders participating in the CJCC and size of the council. It was decided to have only one county representative, keeping the County Board Chair or designee and removing the County Administrator or designee. Adam Gerol brought up that a school district representative may be beneficial because of their heightened awareness of concerns at the schools before the police know about it. A school district Superintendent or designee will be invited to be on the council as well as a representative from the Criminal Defense Bar and a Municipal Attorney representative.

Standing committee structure was discussed. Of the options given, all will have a role in the CJCC, however the council felt that the court review, the juvenile court review, and the juvenile justice committees should be combined into one committee for the needs here in Ozaukee County.

A motion was made by Dan Buntrock to approve the by-laws as changed. Jeff Peck seconded the motion. A revised copy of the by-laws will be given to all council members.

**Action by work groups:** Each previous work group is to have a concluding meeting before the next CJCC meeting on December 9<sup>th</sup>. Decide which standing committee correlates with your goals and who to invite to be a part of that standing committee.

### **Discussion of the creation of the Criminal Justice Collaborating Council per county board resolution**

It was discussed to go ahead with this process. The executive committee will work through the current draft of the resolution. Supervisor Cindy Bock will check on the time process of going through Human Services, Administrative Committee and the full County Board. The target County Board meeting would be December 2.

### **Discussion of Prioritized Objectives**

The prioritized objectives were presented to the council from the activity at August's meeting. Suggestions were made as to which specific committees will address which objectives and committees were encouraged to begin utilizing these objectives in their work.

**Meeting Schedules:** The Criminal Justice Collaborating Council will meet as a core group at the following date and time for the next meeting: Wednesday, December 9 from 3:00-4:30 p.m. in room 211 of the Justice Center.

**Adjournment:** Motion to adjourn made by Adam Gerol , seconded by Jeff Sauer. Motion carried.

Meeting adjourned at 4:25.

