

Port Washington, Wisconsin
December 8, 2009

Aging and Long Term Care Committee met in the Room A-200 at the Administration Center.

Present: Supervisors Geracie, Richart, Winker, Herlache, and Marchese. Staff: County Administrator Meaux, Veterans Service Officer Brown, ADRC Director Pike, Aging Services Manager Ferrell, and County Clerk Winkelhorst.

Other present: Supervisor Stumpf and Cedarburg Senior Center Director Carol La Fontaine

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:30AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Marchese, seconded by Supervisor Herlache to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Ms. La Fontaine, responding to the agenda item regarding the Town of Cedarburg senior services stated that the City of Cedarburg Senior Center will continue to offer programs to adults 55 and older in the Cedarburg area. At this time there is no residency requirement. Due to budget cuts and the shared service agreement that was not renewed by the Town of Cedarburg, this will most likely increase some of the program fees for all non residents. Ms. La Fontaine distributed information on what programs the Center provides and changes to City services for 2010.

Ms. Pike stated that she received a phone call from Lakefield Adult Day Care Center, which is run through Lutheran Social Services, regarding the Town of Cedarburg senior services agenda item. If the County is interested they would like to start a program on early memory loss. This would meet twice a week and if there was space at Lasata Crossings next fall they would like to start the program there. Chairperson Geracie commented that may be something to look at in the future. It is premature at this point.

Ms. Pike received correspondence from two constituents thanking Information and Assistance Specialist Ginger Ayres for her assistance.

8:37AM Lasata Administrator Luedtke joined the meeting.

Approve Minutes from the November 10 Meeting: Motion made by Supervisor Richart, seconded by Supervisor Marchese to approve the November 10 minutes as submitted. All members present voting aye. Motion carried. (5-0)

Veterans Service Office:

Management/Financial/Informational Reports: Report included in the packet. Mr. Brown noted that there is still a deficit in the transportation budget. There were no further questions.

Conference Meeting Report: Mr. Brown reported on the County Veteran's Service Organization Association Meeting with Legislators. Multiple topics and issues were addressed including the Wisconsin GI Bill changes and the financial status of the Veterans Trust Fund.

A meeting of the heads of the Veterans Service Organizations also met with the Wisconsin Department of Veterans Affairs (WDVA). Several issues were addressed including the on-going State and National Legislative efforts, review of existing WDVA programs, and the financial status of the Veterans Trust Fund.

Honor Flight Update: Mr. Brown reported that a summit meeting was held on December 4. There were some unresolved issues. A meeting will be held on January 15 to discuss the size flight and what other flights may or may not be scheduled.

Chairperson Geracie commented that the summit was also a celebration of all that has been accomplished in the past year. 378 Veterans were flown to see their monument in Washington, DC. This project started with \$250, so this is quite an accomplishment. They are on target to do more flights. They want to ensure the quality of the experience and the safety of the Veterans when considering using a larger plane. This is still being discussed. Last week Wausau established a hub.

Vietnam Veterans Welcome Home: This will be held on May 21-23, 2010 at Lambeau Field. Tickets are now available online for the Saturday event on that weekend. That is the only event to require a ticket.

CVSO Conference Fall of 2010: There was nothing further to report at this time.

Aging & Disability Resource Center:

Discussion Item:

Update Memo from Director: Ms. Pike stated that they have been working on getting the employees and Non-Profit organizations in Ozaukee County registered on the Emergency Preparedness Esponder Software system. If there was ever a community emergency this would be used as a tool of communication with the Non-Profit Organizations. This would allow the organizations and volunteers to provide assistance. Ms. Ferrell further stated that through the Esponder program they have identified clients who receive meals and other services and who may need assistance in leaving their home in the event of a disaster.

ADRC held their annual Holiday Caregiver Celebration on November 19. 37 caregivers and care-recipients attended.

9:04AM Ryan Raskin, Beyer Construction joined the meeting.

Nisleit's Restaurant prepared Thanksgiving meals for 26 home bound senior citizens. There was a request for meals for Christmas. Ms. Ferrell spoke with Mr. Nisleit and he would be willing to provide meals for Christmas.

Supervisor Herlache commended Ms. Ferrell and Ms. Pike for going above and beyond especially on the holidays to provide this service. He further commented on their dedication and leading by example.

The ADRC Year End Report for the State has been completed. As part of the report the State requested a "success story" from every ADRC in the State. Ms. Pike wrote of one of the staff from ADRC who assessed a 30 year old woman who was living in a nursing home. Through the efforts of the staff person and in partnership with Community Care, this woman was able to leave the nursing home facility and move out on her own.

The "Self Assessment" of the 2009 Aging Plan for the Greater Wisconsin Agency on Aging Resources has been completed.

Management/Financial Informational Reports:

ADRC Financial Report: Ms. Pike stated that the report only reflects revenues received through September. Last month they had a record Federal revenue month for time reporting.

Aging Services Financial Report: Ms. Ferrell reported that the overall budget is good. She will be looking at ways to reduce use of plastics and Styrofoam at the dining centers in an effort to reduce what is being put in the landfills.

Motion made by Supervisor Herlache, seconded by Supervisor Marchese to enter into closed session pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

Closed Session Pursuant to Section 19.85 (1)(e) of the WI State Statute for the Purpose of Labor Negotiations Strategy: 9:15AM entered into closed session. Present: Geracie, Winker, Herlache, Richart, Marchese, Meaux, Stumpf, Luedtke and Winkelhorst.

Motion made by Supervisor Winker, seconded by Supervisor Marchese to return to open session. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

Open Session: 9:58AM reconvened into open session. Present: Geracie, Winker, Herlache, Richart, Marchese, Meaux, Stumpf, Luedtke, Winkelhorst, Raskin, La Fontaine, Town of Cedarburg Administrator Jim Culotta and George Beyer-Beyer Construction.

Review/Approve 2010 Tax Levy Savings Resolution: Mr. Meaux stated that he drafted the resolution and in an attempt to make it generic he provided the background on what needs to be accomplished and possible options available to the County. The support document lists the fiscal impact and the unique challenges of the 24/7 public safety aspect at the Sheriff's Department as well as Lasata. This is open for modifications. This resolution will go before Public Safety as well as Administrative Committees.

Motion made by Supervisor Marchese, seconded by Supervisor Richart to approve the resolution as written and to charge staff to pursue studying the outsourcing of Lasata housekeeping, maintenance, dietary, and Certified Nursing Assistants and possible restructuring the number of beds in the facility and finally full privatization of Lasata Care Center.

Mr. Meaux noted that the report is due to the full County Board by March 2010 so this will be very aggressive. Chairperson Geracie is confident that the staff will be able to pursue the studying of the required options.

The vote was then taken on the motion. All members present voting aye. Motion carried. (5-0)

Chairperson Geracie requested to move ahead in the agenda. There were no objections.

Lasata Care Facilities:

Discussion Items:

Town of Cedarburg Senior Services: Mr. Culotta explained that the Town Board had directed him to send a letter to the County requesting consideration for providing additional services for seniors at perhaps Lasata Crossings. This letter was sent awhile back. Mr. Culotta has met with County staff and that they indicated it wasn't really in their plan when they designed the recreation/meeting space for Lasata Crossings.

Chairperson Geracie reviewed what Ms. La Fontaine has stated earlier in the meeting that services will be provided at the City of Cedarburg Senior Center but there may be additional fees for some of those services. The programming that will go on at Lasata Crossings will be for the residents of the campus however, there may be some events open to all seniors of the County. As she stated earlier it is a little premature at this point to review any other considerations.

Lasata Crossings Construction Update: The Request for Information (RFI) log, items 1-25 have been reviewed at previous meetings. Mr. Raskin proceeded to review RFI 26-37.

Mr. Raskin reviewed the project status report for November. The tracking is right on with the milestone schedule. The critical path now is drywall on third and second floor. There are no concerns on meeting that schedule.

Supervisor Richart noted that the roofing schedule appears to be slightly behind. Mr. Raskin explained that he has had conversations with the roofing contractor and has put them on notice. The contractor does understand that he is responsible if not 100% water tight. He further explained what the roofing procedure was and why the delay.

The contingency log and change order logs were reviewed. \$56,637 of the approximate \$410,000 of the construction contingency funds is committed.

The total scope changes are \$247,860. The current budget is at \$9,676,401.

The issue with the fire pump has been resolved and the fire pump will be installed.

Chairperson Geracie reviewed the decision on the countertop. The final decision was to go with ten 36" countertops.

Mr. Luedtke provided an update on the status of the furniture, fixtures and equipment (FF & E).

Lasata Water/Sewer Installation Update: This bid was originally bid as an alternate to the utility work for the Lasata Crossings project. This was necessary for the Lasata complex and not part of Lasata Crossings. This was rejected as an alternate to instead bid out as a separate project. Cedarburg Light & Water reviewed the drawings and noted that 150 feet of water line was missing. This is the replacement of the existing 6" main that goes to the west. There is a short stretch of 150 feet that was originally envisioned to be replaced. This was not included in the alternate bid. There is a question that needs to be resolved as to whether that was included in the original base bid from Ozaukee Excavating, Inc. as part of Phase I. The cost to replace with an 8" pipe would be \$66 per foot. If it is not part of the base bid then the County does have exposure for \$10,000.

Management/Financial/Informational Reports:

Administrator's Report: Mr. Luedtke reported that 160 people are on the waiting list for Lasata Crossings. Interviewing continues for the Manager position.

Lasata Heights has averaged 57 occupied apartments through November. Continue working on the plans for the kitchen remodeling redesign. Operating surplus was \$221,722 through October. Beginning in January cable TV will be installed at Lasata Heights. The cost was built into the rent increase. Comments were received from families of prospective tenants who are searching for information on the county website. They find it difficult to locate and the poor quality of the website compared to competitors. A group of Concordia College students will develop a "mock" website as a school project. Parking continues to be an issue during construction.

The Lasata Care Center census through November is averaging 184 residents/day. The census is down because there is not enough staff budgeted to care for the higher acuity levels of prospective residents. The higher acuity level requires more staff per resident. The deficit through October is \$193,573.

Financial and Census Report: Notice was received for the December Supplemental Payment Program of \$744,000. \$500,000 was budgeted.

A holiday open house will be held on Sunday, December 13 for the residents and their families.

Conference and Meeting Reports: There were none.

Next Meeting Date: Tuesday, January 12 – 8:30AM

Adjournment: Motion made by Supervisor Winker, seconded by Supervisor Marchese to adjourn. All members present voting Aye. Motion carried. (5-0).

Meeting adjourned at 11:20AM.

Julianne B. Winkelhorst, County Clerk