

## **ADRC BOARD/COMMISSION ON AGING MINUTES SEPTEMBER 14, 2009**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Supervisor Tom Richart, Pat Treffert, Stan Suring, Paul Gurgel, Suzanne Bruner, John Hilber and Karen Nadolski

**EXCUSED:** Bob Walerstein and James Fisher

**OTHERS PRESENT:** ADRC Director - Michelle Pike, Aging Services Manager - Mary Ferrell, Office Assistant - Tara Meinnert, Ginger Ayres – Information and Assistance Specialist and Jason Dwinzel, Assistant County Administrator

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00 a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Meinnert indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by Suzanne Bruner and a second by Stan Suring, the agenda was adopted.*

**PUBLIC COMMENTS:**

- None

**APPROVAL OF MINUTES:** *On a motion by Supervisor Richart and a second by Suzanne Bruner, the minutes from the meeting on 8/10/09 were approved.*

**ADRC DISCUSSION ITEMS:**

- ADRC Conference
  - Ms. Pike reminded all board members that today is the deadline to register for the ADRC Conference in Steven's Point on September 21 and 22. The conference begins on September 21 at 10 a.m. with a special session dedicated to ADRC Directors and their board members. Pat Treffert and John Hilber will be attending the special session along with Ms Pike.
- Update on Aging Plan for 2010-2012
  - Ms. Pike reported that a draft of the Aging Plan was submitted on September 3; still waiting to hear from GWAAR if any corrections or changes need to be made. The final Aging Plan will be submitted in October.

- Update on 2010 Budget Process
  - Ms. Pike and Ms. Ferrell reported that the 2010 Aging budget came in \$5,000 less than the 2009 budget. However, this amount could change when the State provides us with the final dollar amounts for our Older American's Act funding for 2010.
  
- Update on New Freedom Grant
  - Ms. Pike reported that the ADRC of Ozaukee County has applied and submitted the application for the Freedom Grant (federal). Initially this grant was to be submitted by Community Care, but due to their expansion efforts were not able to complete it. It is likely that the New Freedom Grant award announcements will not occur until December. If awarded the grant, the current Mobility Manager will be asked to remain on the project. *NOTE: At this time New Freedom grants are only one year in duration. The State is attempting to encourage the Federal government to change this to either two or three year durations.*
  
- ADRC Survey Results
  - Ms. Pike reported that our Information and Assistance Specialists and Benefit Specialists (including Disability Benefit Specialist) send out surveys to their clients as required by the state. After reviewing the results so far in 2009, Ms. Pike said it was interesting to see that out of 90% of surveys sent 11% of those were walk-ins. Ms. Pike also included a copy of comments, most positive. There continued to be discussions on the format of the surveys or making some changes. At this time, Ms. Pike would like to keep the format of the surveys the same because the state will soon be coming out with a standardized survey for all ADRC's to use.
  
- Copy of support letter to Catherine Kiener
  - Ms. Pike reported that the support letter was sent to City of Port Washington per Catherine Kiener's request. Ms. Bruner, who serves on the Aging Commission for the City of Port Washington, thanked the ADRC Board for submitting a support letter and stated that Catherine was successful with being able to hire a part-time employee for the Port Washington Senior Center. This position is expected to be filled by the end of 2009.

## **AGING DISCUSSION ITEMS:**

- Meal Program Survey Results
  - Ms. Ferrell reported that in early summer a survey is sent out to all clients utilizing the meal program, both congregate and home delivered. Ms. Ferrell handed out a copy of the results and discussion followed. Most comments received were positive; any similar concerns listed are addressed with the meal vendor if needed. Ms. Ferrell mentioned that there are concerns with food staying hot enough with certain home delivered meal routes, particularly the northern route and Port Washington since they are the last to receive food. To resolve this issue the Department is in the process of ordering new equipment/bags for these routes.

## **REPORTS:**

The following reports were discussed:

### Congregate/Home Delivered Meals Program:

Ms. Ferrell reported:

- Congregate meals: Attendance remains steady at most locations. The meal site in Port Washington continues to see an increase in participants.
- Home delivered meals: The number of participants continues to climb. Ms. Ferrell has concerns with the attendance at Maple Crest and will be reviewing in the future. Ms. Treffert commented on an article that was written by the News Graphic regarding the meal program. Both Ms. Ferrell and Ms. Pike stated they were happy about the publicity the article afforded the meal program but were unimpressed with the article itself because changes they had suggested the reporter make prior to printing had not been made.

### Information & Assistance:

Ms. Ayres reported that numbers for incoming calls remain steady. Ms. Ayres continued with a presentation on AT Kits (Assistive Technology Kits) with focus on products that are helpful to individuals with arthritis. *NOTE: the AT Kits include items designed to help assist people who have a physical disability perform everyday tasks.*

### Department Financial Report:

- Ms. Pike reported that the ADRC budget is satisfactory at this time; looking to increase the budget in mileage reimbursement because when doing the 2009 budget a year ago it was unknown how much money was needed for reimbursements to staff.
- Ms Ferrell reported that the Aging budget is satisfactory at this time.

Other Business

- None

Topics for Next Meeting:

None

***On a motion by Karen Nadolski and a second by Stan Suring, the meeting was adjourned at 10:13 a.m.***

Respectfully submitted,

Tara Meinnert, Office Assistant  
ADRC of Ozaukee County