

**ADRC BOARD/COMMISSION ON AGING MINUTES
FEBRUARY 9TH, 2009**

THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN

PRESENT: Supervisor Tom Richart, Pat Treffert, Stan Suring, Suzanne Bruner, Paul Gurgel, Supervisor Bob Walerstein and John Hilber

EXCUSED: Dr. James Fisher and Karen Nadolski

OTHERS PRESENT: County Administrator, Tom Meaux, ADRC Director, Michelle Pike, Aging Services Manager, Mary Ferrell, Office Assistant, Tara Meinnert, and Information and Assistance Specialist, Ginger Ayres

CALL TO ORDER: Chairperson Pat Treffert called the meeting to order at 9:02 a.m.

ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED: Ms. Meinnert indicated that the meeting had been properly noticed.

ADOPTION OF AGENDA: *On a motion by Supervisor Walerstein and a second by John Hilber, the agenda was adopted.*

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: *On a motion by John Hilber and a second by Supervisor Walerstein, the minutes from the meeting on 12/08/08 were approved.*

ADRC UPDATES:

- Update on afternoon Clerical position in ADRC
 - Ms. Pike reported that the part-time clerical position from 1:00 to 5:00 p.m. has been filled internally by Kyra Meyer. Ms. Meyer also works with DHS during the morning hours scanning records. She is a great addition to the ADRC!

- Articles for the News Graphic and Ozaukee Press
 - Ms. Pike reported the current person supplying those newspapers with articles, Barb Friedlander, took a new position with Froedtert Hospital. Since this opportunity has become available, Ms. Pike will have Laura Schimberg, an Information and Assistance Specialist, write articles for the News Graphic and Ozaukee Press on a regular basis. Ms. Schimberg has a journalism background. Ms. Pike will keep these articles in a scrapbook and bring them quarterly to ADRC Board meetings.

- Update on how waiting list for LTC Programs is progressing
 - Ms. Pike reported excellent progress is being made on the waiting list. Someone placed on the waiting list today would have a good chance of receiving services in approximately 6-8 months. Because the ADRC is allowed to enroll individuals to replace those who have disenrolled from Family Care, the waiting list is moving faster than originally anticipated.
 - Ms. Pike emphasized that there is capacity to deal with emergency situations within the waiting list.
 - Jan Braby is managing Community Aids dollars as well as Title 3 funding and is tracking the use of these funds.

- Update from February statewide ADRC meeting
 - Ms. Pike reported an issue brought to the table at the Statewide ADRC meeting. The State is looking into those Family Care members who are moving from Nursing Home Level of Care to Non Nursing Home Level of Care and are thus losing some support services.
 - The State wants to investigate why this is occurring , to what extent, and whether there are similarities in client demographics of those affected from one Managed Care Organization to another.

AGING UNIT UPDATES:

- Update on Taher (new congregate and home delivered meal vendor)
 - Ms. Ferrell reported the new vendor is working out very well; glitches in the first few weeks but that's to be expected. Taher has been very receptive to questions and concerns. Ms. Ferrell is very pleased and consistency with Taher has been significant.

- Monies received from SEWAAA
 - Ms. Ferrell has received \$3200 from SEWAAA per her request. This money will be used to sandblast and repaint the lift on the meal truck along with installing new brakes and tires. Other equipment such as new coolers for the meal program will also be purchased. Some of the remaining funds will be used for volunteer recognition. Ms. Ferrell stated that there are 436 volunteers for the home delivered meal program.

REPORTS:

The following reports were discussed:

Congregate/Home Delivered Meals Program:

Ms. Ferrell explained that this winter has been tough because of the weather and the low attendance numbers reflect that for December and January. Prior to the beginning of the winter season information is provided to all home delivered clients to aide in preparation for inclement weather. Because the meal program was cancelled on a Thursday and a Friday, phone calls were made to all home delivered meal clients to make sure they had enough

food for the weekend. Meals were delivered to those few recipients that indicated they were short on food and had no way to obtain an adequate supply.

Information & Assistance:

Ms. Ayres reported that numbers of I & A contacts have shown increases for 2008 Annual Report. Numbers also increased for the month of December; holidays get very busy with families in town and help is needed for their loved ones. Ms. Ayres included calls from Beacon (database that I & A staff use to enter notes and calls). January numbers were steady; amount of phone calls slowing down a little. Ms. Ayres stated the Family Care waiting list is about even with clients being removed or added.

Department Financial Report:

Since it so early in the year, financial reports are difficult to discuss. In looking back at 2008, the ADRC came very close to being at budget and did not exceed the budget limitations.

Coalition of Wisconsin Aging Groups:

Dr. Fisher was absent from meeting and no report available.

Area Agency Board/Advisory Council:

Dr. Fisher was absent from meeting and no report available.

Other Business

Supervisor Tom Richart shared the expansion project taking place at Lasata; a 10 million dollar RCAC (Residential Care Apartment Complex). The tentative name for this facility will be Lasata Crossings – will have 60 units. Some services on location will be a beauty parlor and exercise room; food prep will be done at Lasata.

Topics for Next Meeting:

Annual Report

Valeree Lecey's Report - SEWAAA

On a motion by Supervisor Walerstein and a second by Stan Suring, the meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Tara Meinnert, Office Assistant
ADRC of Ozaukee County