

**Radio System User Committee**  
**Minutes**  
**September 24, 2008**

The meeting of the Radio System User Committee was called to order, by Chairman Paul D. Neumyer at 3:02 pm in Room 43 of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: Paul Neumyer (Chairman), Supv. Gerald Walker, William Meloy, James L. Albrinck, Bill Tackes and Wendy Maechtle. Others in attendance: John Schrader; Shawn Anderson, Technology Resources and Tom Meaux, County Administrator. Excused committee member David Harvey.

Per Chairman Neumyer, meeting was properly noticed. Agenda adopted.

3. Public Comments/Correspondence and Communications. Tom Meaux was approached by the Village of Grafton Administration seeking information on the Village of Grafton DPW becoming a user of the County's 800 Radio System.

The Radio User Group would welcome the opportunity to have the Village of Grafton DPW come onto the system.

Committee members discussed the costs to the Village of Grafton to have their DPW come onto the system.

Chief Meloy asked what the impact to the radio system would be with the additional users. Shawn Anderson stated that the impact would be minimal, in addition several agencies are migrating their data off the 800 radio system onto the Open Sky system increasing voice capacity of the 800 radio system.

4. Approval of April 9, 2008 Minutes. Motion by Chief Meloy, second by Supv. Walker to approve the minutes with an amendment to Agenda Item 7, to read 'In the interim it was decided that Cedarburg, Mequon and Thiensville police/fire departments would utilize ITAC3; Ozaukee County Sheriff would utilize ICALL; and all other County police/fire agencies would utilize ITAC1. Motion carried.

5. Status on Re-Banding and Status of Replacement Radios Timeline. Shawn Anderson provided the committee with an update. Ma-Com and the County have worked on the coding, feature encryption, and Nextel has agreed to pay the cost of these additional charges. The goal still remains to have all radios replaced by the end of 2008.

6. Update on Sub-Committee Regarding System-Wide Disruption or Failure Training. John Schrader requested clarification on the proposed Mutual Aid Channel synopsis. Discussion. Chairman Neumyer apologized for not calling the Sub-Committee together. Meeting date was set for October 16, 2008, 10am at the Justice Center.

7. Pending Creation of a Communications Services Administrator by the County Board. Tom Meaux explained the intention of creating the position and answered questions. There is no intent to eliminate the function of the Radio User Group with the creation of this position. This position falls under the direction of the Technology Resources department and would report to the Technology Resources Department Head. Monies are now available to fill this position. This position would assist the Technology Resources Department Head and reduce/eliminate the costs currently incurred from contracting with General Communications by providing the services we currently contract for with General Communications.

8. Status of ITAC Repeater. ITAC4D installed in the OZARES van will cross band from OZS COMM to ITAC4D. The OZARES van can be requested through Emergency Management via Ozaukee Dispatch.

9. Radio Reception Problems at the McCain Visit in Cedarburg. Shawn Anderson explained the scratchy transmissions and bleed over transmissions were due to two different phenomena. The first was the antenna failure at the MeeKwon site due to a lightning strike. A new antenna was special ordered and has not yet arrived. The other was due to a patching issue. Milwaukee County was using an identical mutual aid channel for their patch, which Ozaukee County used for one of their patches so Milwaukee County patch transmissions bled over to the Ozaukee County patch.

New Business.

Cedarburg Fire Department is setting up training for their users on the use of the Mutual Aid Channels. The Committee visualizes this training for all end users.

The Committee discussed their concerns with Concordia Security using Special Event on July 25, 2008. Concordia used the same radio numbers currently assigned to Cedarburg Police and Fire users, which created confusion that day. The Committee expressed concern with Concordia using the Special Event Talk Group, when it was established they were to use ConSec or OZS COMM. Chairman Neumyer will address the committee's concerns with Concordia Security.

Shawn Anderson will update the committee in approximately one month with the re-banding status.

John Schrader advised the Group that Ozaukee and Washington Counties were awarded a UASI Grant in the amount of \$450,000 for a shared mobile command post.

The next Radio User Group meeting has been scheduled on December 10 at 3:30pm.

There being no further business, motion by Jim Albrinck, seconded by Supv. Walker to adjourn at 4:34 p.m. Motion carried.

Cc: County Clerk

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