

The Public Works (PW) and Environment & Land Use (ELU) Committees met at the Highway Offices.

Present: Supervisors Uselding, Grosklaus, Kletti, Rothstein, Leider, Dohrwardt, Kaul, Niehaus, Hazelwood and Stumpf. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, PRLM Director Holschbach, Golf Course Supervisor Lesar, Building Superintendents Behlen and Hicks and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: PW Chairperson Uselding called the ELU and PW meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committees that the meeting was properly noticed. Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to adopt the agenda as presented. All members present voting aye. Motion carried. (10-0)

Environment & Land Use & Public Works Committee:

Discussion Item:

Oversight Committees for the Planning & Parks Department and Potential Changes to the Ozaukee County Policy & Procedures Manual: ELU Chairperson Dohrwardt stated that the ELU committee requested that this be placed on the agenda for discussion as some adjustment may be necessary to the Policy & Procedure Manual (P & P). Supervisor Stumpf reviewed his concerns of agenda items from the last PW meeting that he felt should be going in front of the ELU committee. He is suggesting that PW have oversight of the golf courses and ELU have oversight of the parks. Mr. Meaux stated that the oversight as currently in the P & P is working the way it was intended to. The reason that it was structured this way was to make sure that all of the equipment, abilities and skills of the Highway, Facilities and Parks are linked. There is also a lot of parks support at the golf courses. Mr. Struck discussed the operations of planning, parks and golf courses. Discussion on reporting to two committees, policy issues and land use. The consensus of the two committees is that no action will be taken at this time and to leave oversight of the Planning and Parks Department as stated in the P & P.

Adjournment of the Environment & Land Use Committee: Motion made by Supervisor Leider, seconded by Supervisor Grosklaus to adjourn the ELU Committee. All members present voting aye. Motion carried. (10-0)

8:50 AM ELU Committee adjourned. Supervisors Dohrwardt, Kaul, Niehaus, Hazelwood, Stumpf and PRLM Director Holschbach excused.

Public Comments/Correspondence/Communications: Supervisor Kletti reported on the Wisconsin Counties Highway Association (WCHA) monthly meeting. Some of the discussions held were on subjects for the fall conference and how monies are allocated for the Routine Maintenance Agreements.

8:55 AM Human Services Director Haupt, Laurie Susen and Sheila Kruepke-Visual Graphics joined the meeting.

Mr. Dreblow commented that the County Mutual Magazine recognized Merlin Depies taking first place in the Rodeo.

Mr. Dreblow received correspondence from Corporation Counsel regarding the Frankard property on County Hwy W project.

Approve Minutes from the August 21, 26 and September 3 Meetings: Motion made by Supervisor Groszklaus, seconded by Supervisor Kletti to approve the August 21, 26 and September 3 minutes as presented. All members present voting aye. Motion carried. (5-0)

Motion made by Supervisor Groszklaus, seconded by Supervisor Leider to move ahead in the agenda. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Action Items:

Approve Administration Center Signage for Human Services/ADRC: Mr. Meaux explained that this was driven by the creation of the Aging & Disability Resource Center (ADRC) and if approved are looking to implement this signage for the interior of the Administration Center. Mr. Haupt stated that bids have been received on the signage. A sample was presented. An ADRC grant will cover a significant amount on the third and fourth floor at a cost of approximately \$1100 and two large signs on the first floor at a cost of approximately \$400. These costs are just for the Human Services/ADRC signs.

Motion made by Supervisor Groszklaus, seconded by Supervisor Rothstein to approve the signage for the Human Services/ADRC at the Administration Center. Discussion on the colors of the sign and room for placement of the county logo on the large signs. Consensus that the county logo should be placed on the large signs. The vote was then taken on the motion to approve the interior signage for Human Services/ADRC. All members present voting aye. Motion carried. (5-0)

Chairperson Uselding reverted back to the order of the agenda.

Award Exit Light Replace Contract: Mr. Behlen explained that these are replacement of existing exit lights to convert to LED type fixtures. 77 fixtures will be replaced. Four bids were received-Lyneis Electric at \$11,450; Wester Electric at \$11,586.45; J. Miller Electric at \$14,197 and Electrical Systems LLC at \$19,217. Approval from the Sheriff's Department was given on the fixtures submitted.

Motion made by Supervisor Groszklaus, seconded by Supervisor Kletti to award the bid to Lyneis Electric at a cost of \$11,450. Discussion on the bids and the process for awarding bids. The vote was then taken on the motion. All members present voting aye. Motion carried. (5-0)

Approve Use of South East Area of Justice Center Parking Lot for Port Washington Soccer Club Tournament September 27 and 28, 2008: Mr. Dreblow explained that part of the lease agreement with the PW Soccer Club is prohibited use of the Justice Center parking lot. Historically once a year the county grants permission for the use of the JC parking lot for the annual soccer tournament.

Motion made by Supervisor Groszklaus, seconded by Supervisor Leider to grant permission for the PW Soccer Club to use the Justice Center parking lot for the soccer tournament on September 27 & 28. All members present voting aye. Motion carried. (5-0)

Discussion Items: There were no discussion items.

Management/Financial/Informational Reports:

Financial Report- Profit & Loss Statements: Information included in the packet. There were no further questions.

Mr. Dreblow complimented Mr. Hicks on his efforts involving overseeing of the demolition of the old jail. Mr. Hicks stated that the crew is finishing the grading and he is waiting on bids for putting the stone back on the building. Discussion on the work needed to be done on the wall and suggestions for the parking lot design. The consensus of the committee is to handle the bids administratively as long as they are within budget. If needed a special meeting would be called.

Planning & Parks:

Action Items: There were no action items.

Discussion Items:

Maintenance Facility at Mee-Kwon Golf Course: Mr. Lesar stated that bids have been received for the roof on the maintenance facility barn. C & K for \$29,000 and Grafton Roofing at \$41,870, there are more bids that are coming in. It was confirmed that the roof needed to be done as soon as possible. Mr. Struck reviewed the budget possibilities for the monies for the roof. Mr. Struck further stated that there are no funds budget in 2008 or 2009 for any new construction. He is looking for direction as there is an immediate need to fix the roof. Discussion on the barn and the feasibility of keeping it. Mr. Struck stated that from what they can tell the foundation is good. There are some investments that could be made in the barn to make it more useful.

Mr. Struck outlined the possible options for the area noting the location of the mound system and the property line. He further stated that office space is also needed. Discussion on the possible building of a maintenance facility and the options presented. The consensus of the committee is to fix the barn. Mr. Struck will bring back bids on the barn roof work. Also, estimates for informational only on the siding and windows. Mr. Struck explained that there is money in the budget for the design and engineering of a new facility. He will bring that back for discussion as to whether or not to move forward. Further discussion will continue with the adjacent landowner.

Proposed Golf Course Superintendent Position for Mee-Kwon Golf Course: Mr. Struck updated the committee that options were looked at regarding this position and that the most cost effective solution is to replace the superintendent. He will work to find efficiencies within the budget to fill the position.

Naming of the New County Park at the Administration Center Hillside Landscape: Chairperson Uselding stated that Supervisor Walerstein has requested to be on a committee that may be created to determine the process of naming a county park. Mr. Struck reviewed historically how the parks have been named. There currently is no formal process. Discussion on the formation of a committee. It is the consensus of the committee to form an ad-hoc committee who will make a recommendation to the Public Works Committee, who will then have the final decision. The ad-hoc committee will consist of Supervisor Walerstein, Supervisor Kletti and a designee from the ELU Committee. Supervisor Dohrwardt, Chairperson of the ELU committee will appoint the representative from that committee.

Management/Financial/Informational Reports:

Management & Financial Reports: Mr. Struck is working with Human Resources and the union on the Waubedonia Caretaker position. Mr. Struck also noted that there is money in the budget for an intern and it has been suggested to have the intern assist in the interim with the parks because the Waubedonia Caretaker position has not been able to be filled.

Mr. Struck received a letter and thank you note for his presentation from the Great Lakes Environmental Research Laboratory & NOAA Great Lakes Regional Collaboration Team for participation in NOAA Impacts of Climate Change on Great Lakes Ecosystem workshop.

Included in the packet was a map showing the location and data from the new trail counters. Mr. Struck discussed the data from the trail counters and the mapping.

Mr. Lesar reported that the Autumn Open Fundraising Event was a tremendous success with a net profit of approximately \$23,000 for the Historic Courthouse Restoration Fund. Supervisor Rothstein complimented Mr. Lesar on the great job that was done at Hawthorne Hills for the

fundraising event. Mr. Lesar stated that it was a team effort as several people were involved to make it a success.

The greens have been aerated and top dressed at Mee-Kwon Golf Course using a new process and it went very well. Fall special prices have started.

Mr. Struck stated that the revenues for H.H. Peters Youth Camp usually come in the winter months. Use is fairly consistent with very little new revenues. It is the consensus of the committee to look at that policy to possibly offer rental to other groups beside the youth organizations of Ozaukee County.

Transit Services:

Action Items:

Approve Request for Southeastern Wisconsin Regional Planning Commission (SEWRPC) to Update the "Ozaukee County Transit Development Plan 2002-2006": Ms. Seidl stated that she learned at the WURTA conference that a plan update can be done however plans don't automatically get updated. After speaking to SEWRPC staff, it was indicated that they could proceed with putting together a development plan for Ozaukee County Transit System. However they would need authorization of this committee. A development plan would study the future of bus and taxi transportation and give recommendations in regards to service levels. Another item to look at would be the possibility of doing a Regional Transportation Authority (RTA) utilizing the dispatch center in Ozaukee County and combining efforts between Ozaukee and Washington County.

Motion made by Supervisor Rothstein, seconded by Supervisor Leider to authorize SEWRPC to update the Ozaukee County Transit Development Plan 2002-2006. All members present voting aye. Motion carried. (5-0)

Discussion on RTA doing a separate analysis to include southern portions of Sheboygan County because of schools and employment to get service as appropriate.

Motion made by Supervisor Kletti, seconded by Supervisor Leider to request SEWRPC to prepare a separate study document with a Regional Transportation Authority that would include southern Sheboygan County. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Report on 2008 WURTA Conference: Ms. Seidl reported on the conference attended. Workshops attended dealt with Coordinated Mobility; establishing and maintaining positive relations with media; alternative fuel and hybrids for small buses and taxis; and FTA updates.

Management/Financial/Informational Reports:

Monthly Management Reports: Included in the packet. Discussion on the reports.

Highways:

Action Items:

Approve Access Easement for Eernisse Funeral Home: Mr. Dreblow stated that under this proposal the existing driveway would be closed, there would be an easement agreement between Ozaukee County and Eernisse to allow the parking lot to have access over to the ramp coming out to a median opening. The median opening would remain until such that Martin Drive is extended to the north.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the access easement with Eernisse Funeral Home and authorize the Public Works Director to sign the agreement based on the draft language of this document being formatted into the recordable agreement by Corporation Counsel. All members present voting aye. Motion carried. (5-0)

Approve Revised STP Agreement for the CTH W-STH 167 to Glen Oaks Reconstruction Project: Mr. Dreblow explained that within the Memorandum of Understanding with the City of Mequon, the city would transfer their STP entitlements that were placed on the Pioneer Road project to the CTH W project. This agreement reflects this transfer and a cost reduction of \$136,298 for the first 800' of Port Road that were included as part of the Mequon Road project. The agreement also appears to reflect that \$820,216 of Mequon STP dollars were available to transfer from the Pioneer Road project. The net effect, per this revised agreement is that the gap is now a total of \$2,079,580 of construction cost, with 80% of that being \$1,663,664. That amount will be provided with Ozaukee County STP entitlements. The county's commitment was to provide up to \$2,500,000 of entitlements of which there is sufficient entitlements to move the project forward. There will be yet another revision to this agreement once the county's request to place their entitlements on this project is approved by SEWRPC. Discussion on the Port Road and Mequon Road projects.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the revised STP agreement and to authorize the Public Works Director to execute the agreement. All members present voting aye. Motion carried. (5-0)

Supervisor Leider thanked Mr. Meaux for his efforts working with Milwaukee County Executive Scott Walker to put the Railroad Consortium in the Milwaukee County budget.

Approve Agreement for Additional Engineering Services Regarding Hetzel Pit: Mr. Dreblow stated that the Wisconsin Department of Natural Resources (WDNR) representative is requiring a formal grading plan and Environmental Assessment (EA). Northern Environmental has submitted a proposal for providing the services to complete the tasks. The WDNR representative will do the EA at no cost. The grading plan by Northern Environmental will cost \$4,000. Discussion on the additional services needed.

Motion made by Supervisor Rothstein, seconded by Supervisor Grosklaus to authorize Northern Environmental to proceed with the grading plan. All members present voting aye. Motion carried. (5-0)

Discussion Items: There were no items for discussion.

Chairperson Uselding recognized Rosie Steinert for 15 years of service with the county. The committee extended their congratulations.

Management/Financial/Informational Reports:

Management Reports, Including Profit & Loss Statement & Payroll Information: Information included in packet. There were no further questions.

Next meeting date: Thursday, Oct. 23 – 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 12:22 PM

Julianne B. Winkelhorst, County Clerk