

The Public Works Committee met at Mee-Kwon Golf Course Club House.

Present: Supervisors Uselding, Grosklaus, Kletti, Rothstein and Leider. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendent Behlen and County Clerk Winkelhorst.

Others Present: Supervisors Walerstein and Wirth, Kris Halbig Ziehm - Ozaukee Press

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Uselding called the meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. The revised agenda was adopted.

Public Comments/Correspondence/Communications: Supervisor Wirth is looking for permission for the City of Cedarburg Chamber of Commerce to put a sign at Hwy C going westbound at Port Washington Rd. This sign would say City of Cedarburg with an arrow pointing north and another sign on Lakefield Rd with City of Cedarburg and arrow pointing west. The reason for the request is due to the construction on Pioneer Road. Mr. Dreblow has spoken with Ted Niles and informed him that a sign provided by the City of Cedarburg could be put on the barricades but that the county could not mark it as an official detour route.

Supervisor Leider commented on the Town of Fredonia meeting where it was discussed the amount of vandalism that is occurring whereas signs including the posts are being removed. Supervisor Leider has spoken to Captain Guss regarding this and would also like the highway department to keep their eyes open when out in the area.

Supervisor Leider reported on the East Wisconsin Railroad Consortium meeting that was held. The new RR Commissioner is Roger Breske and the Consortium Board of Directors are as follows: Chairman- Jerald Holub, Vice-Chairman-Stan Kline, Secretary-Jeff Hall and Treasurer – Edwin J. Qualmann. She further reported that there was a 33% increase in one year through Amtrak from Milwaukee and Lafayette County has not had rail in 40 years and it will be included in their rehab.

There was no correspondence or communications.

Review/Approve Minutes from the June 19 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the June 19 minutes as presented. Supervisor Rothstein noted two clerical errors. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Action Items:

Fairgrounds Ad Hoc Committee Recommendations:

Discuss Ad Hoc Committee Recommendations: Mr. Meaux reviewed the two conceptual plans A and B. Both plans call for the razing of the same six existing buildings. Plan A entails three new building projects and Plan B entails two new building projects. Discussion on the two options, both were presented before the County Board yesterday. Mr. Behlen addressed the condition of building #3. Mr. Dreblow reviewed the need for a stormwater management plan that must be addressed regardless of the plan chosen. Mr. Meaux reiterated that the county user groups are on board with this conceptual plan.

Mr. Dreblow explained that there is \$40,000 in the budget that was marked for the fairgrounds. It was suggested that this money could be used to retain an architectural engineering firm to do the stormwater management planning and conduct a space needs study to determine if there are some opportunities for some multiple uses of the space. Further discussion on the Curling Club opportunity, concerns about partnerships and requesting funds for a spatial analysis.

Action on Drafting a Resolution for Consideration at Future Public Works and Environment & Land Use Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to endorse conceptual plans A & B regarding the 4H and Agricultural Society's interests relative to the Ozaukee County Fairgrounds, to encourage the public/private partnership potential with interested parties, and to request staff to draft a resolution requesting the use of the 2008 budget appropriation ("County Fairgrounds – Capital Reserve" as per the 2008 budget amendment to amendment #1) to hire architect/engineering firm to detail a spatial analysis and develop preliminary design of buildings, with cost estimates and appropriate stormwater plans. All members present voting aye. Motion carried. (5-0)

8:45AM Supervisor Wirth excused. Transit Program Supervisor Seidl joined the meeting.

Discussion Items:

Status Report – Justice Center Automatic Door Openers: Mr. Behlen reported that the hardware for the openers will be installed tomorrow. Following that, the electrician will be in to run power to operate the doors. It is anticipated to be fully operational at the end of July.

Status Report – Public Defender's Temporary Office Space: Mr. Dreblow stated that the original lease for the temporary space at the Justice Center for the Public Defender's office was to expire on July 31, 2008. The new space for their office has not been completed and they have requested an extension until August 31, 2008. There were no objections from Mr. Dreblow, Mr. Behlen or Clerk of Courts Schmidt.

Status Report – Justice Center Roof Repairs: Mr. Behlen has arranged for JT Roofing to do maintenance related repairs to the roof membrane that forms a drainage trough running from the Clerk of Courts area south and east to the Sheriff's lobby area. This trough has pulled away from the termination bar and causes leakage. Discussion on the work that needs to be done. Similar repairs have been done in other areas over the years. JT Roofing is the original contractor. The work will need to be done on a Saturday and Sunday due to that area being directly above the entrances. The estimated cost is \$9,238 which is provided for in the 2008 operating budget.

Management/Financial/Informational Reports:

Monthly Profit & Loss Statements: Mr. Dreblow updated the committee on the ongoing projects. The agreement has been executed for the artistic work and plaster repairs on the interior for the courthouse restoration work. On the exterior there is some minor painting that needs to be done. A proposed change order has been requested from the contractor to address this issue. They are working on turning the eagle north as it should be. Good reports have come from Building Superintendent Hicks on the progress with the jail demolition. The stone has been removed and cleaned up. All projects are running smoothly and there are no change orders on the interior restoration or the jail demolition.

Supervisor Rothstein express thanks to Mr. Hicks on the work that he and his staff did regarding the temporary move of the County Board from the board room to the auditorium.

Planning & Parks:

Action Items:

Request to Fill Positions:

Golf Course Superintendent – Mee-Kwon: Mr. Struck is requesting to fill the Greenskeeper II position and subsequently a title change to Golf Course Superintendent. This request is due to an early retirement and an essential need at the golf course for this position which will also assist with the parks as needed. This position has had consistent, significant overtime and recognizing that overtime Mr. Struck has requested an increase to a salaried position with no overtime. This position has also been given a higher level of responsibility. Discussion on salary and oversight on overtime hours. The position is primarily funded through the Golf Course Enterprise Fund.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to authorize the request to fill the Greenskeeper II position. All members present voting aye. Motion carried. (5-0)

Waubedonia and Virmond Park Caretakers: Mr. Struck stated that the Parks Ranger was upgraded to Parks Superintendent responsible for all county parks and trails. The request to fill the position at Waubedonia Park is for the day to day operations. At the same time there is a caretaker at Virmond Park which is currently a contractual arrangement which is required by the deed restrictions. The two positions would be compensated in the form of on-site housing and utilities. The original effort was to make both positions the same through the job description and compensation. After consultation with legal staff the structure of the Waubedonia position could not be changed as it is a union position subject to negotiations. The contract for Virmond is very outdated and needs to be changed. Based on the recommendation received the positions will remain the same. The job descriptions and compensation would remain the same and a newly implemented contract with the revised job description would be constructed for the Virmond Caretaker position and the Waubedonia position will remain in the union.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to authorize the request to fill the Waubedonia Park Caretaker position and to draft a new contract for the Virmond Caretaker position with a new job description. All members present voting aye. Motion carried. (5-0)

Approve Out-of State Travel for Andrew Struck to Attend Coastal Conference: Mr. Struck stated that he was just contacted a day or two ago regarding this conference. The conference is July 29-31 in Ann Arbor, Michigan and he was specifically invited to attend and present at the workshop. Mr. Struck has been working with Wisconsin Sea Grant and Wisconsin Coastal Management on several federally funded items including Lions Den Gorge Nature Preserve and several research projects. They would like a case study site to have participation in the workshop. All expenses are covered through the NOAA Grant Funding except for meals.

Motion made by Supervisor Leider, seconded by Supervisor Rothstein to approve the out-of-state travel request and attendance at the conference. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Discussion on Mee-Kwon Maintenance Facility Planning and Green Bay Rd. Property: This discussion is in regards to the planning of a new maintenance facility at the Mee-Kwon Golf Course. Chairperson Uselding and Supervisor Rothstein toured the area. The County has been contacted by the adjacent property landowner off of Green Bay Road with regards to the acquisition of the property. This property is located adjacent to the existing maintenance building. Space for a new maintenance facility is very limited at the current location. Discussion on the facility and the current problems that exist with the adjacent property. There have been no problems with the current landowner, but there could be issues that may arise with a new landowner. Mr. Struck provided information from the Treasurer's office regarding the assessment and provided mapping of the property. Mr. Struck is looking for direction regarding pursuing the adjacent property acquisition.

It is the consensus of the committee for the Planning & Parks Director and staff to further discuss options with the current landowner of the adjacent property.

9:40AM Supervisor Walerstein excused.

Status Report – County Park Flooding: Mr. Struck reported that the initial flood damage estimate was \$51,000. The areas affected were Waubedonia Park, Ehlers Park, Covered Bridge, Park, Tendick Nature Park, Hawthorne Hills Park, Lions’ Den Gorge Nature Preserve and the Ozaukee Interurban Trail. Waubedonia Park sustained the most damage. Documentation of cost incurred is being tracked by the department. An application was filed for FEMA public assistance.

Management/Financial/Informational Reports:

Management & Monthly Profit & Loss Reports: The St. Paul Lutheran Church bicycle ride to benefit the Ozaukee Interurban Trail Improvement Project raised \$4,099.

Mr. Struck reviewed an incident that occurred at Virmond Park. Corporation Counsel has sent a letter requesting compensation for property damage estimated at \$5,000. Discussion as to why a citation was not issued.

Mr. Struck stated that they are doing less intensive mowing at the county parks and are letting some areas naturalize. He has received some emails complementing the department on this effort.

A financial report was included with the packet. Mr. Lesar commented that revenues are down approximately \$85,000 and that 90% of that is due to weather conditions. The Monday special that was recently implemented appears to be working well. The Wisconsin State Golf Association State Amateur Qualifying was held at Mee-Kwon on June 30.

Transit Services:

Action Items:

Review/Approve Shared Ride Taxi No Show Policy: Ms. Seidl reviewed the current policy and the suggested changes. The suggested changes include a monetary penalty and suspension of service. There is a high percentage abusing the system. A suggestion to use the term “and/or” between the monetary and suspension penalty to allow for more flexibility. Discussion on the penalties and whether there would be problem with collection. Ms. Seidl stated that it would be an administrative burden but that it could be done. Mr. Dreblow commented that the policy if adopted would have to be monitored to see if it accomplishes what it is intended to do.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to adopt the No Show Policy as amended and to include the words “and/or” between penalty #1 and penalty #2 and authorize staff to amend if needed to be in compliance with Federal Transit Administration (FTA). All members present voting aye. Motion carried. (5-0)

Discussion Items:

Status Report – FTA Funding for Demolition of the Modern Equipment Building: Ms. Seidl reported that two of the grants have gotten approval from FTA to proceed further. The grant for the building was approved by FTA but a further description was required regarding the building and Ms. Seidl should have that submitted next week for the Department of Labor (DOL) review. Once the approval is received from the DOL costs can then be incurred. Discussion on the proposed demolition of the building.

Management/Financial/Informational Reports: Mr. Dreblow reviewed the upcoming changes in the management at Specialized Transport Services that will be reflected in the 2009 budget. Dis-

cussion on providing services over county lines. At this time the shared-ride service can not go beyond county lines due to restrictions by FTA and possible loss of grant funding.

Mr. Dreblow reported that Milwaukee County Transit System (MCTS) has entered into an agreement with MATC in Mequon to expand their U-Pass for students. MCTS will be running a bus to MATC. This is not a county bus but rather a direct route from Milwaukee to MATC to provide transportation for students in the Milwaukee area that would like to attend the Mequon Campus. Ozaukee County will be working with MCTS to provide some stops on that route. There may be some minor cost for signage but MCTS will not be charging the county for the time. Ms. Seidl stated that this is a fixed route bus service, unlike what the county offers now. There are different Federal rules and regulations that apply.

Taxi & Bus Ridership: Report was included in the packet. There were no questions on the reports.

Vehicle Maintenance Invoice & MCTS Invoice: Report included in packet. It is the consensus of the committee that the invoices on Highway charges to Transit are no longer required in the packet. The information is available at anytime in the department for review.

Taxi Incident Reports & Complaints: Included in the packet. There were no further questions.

Monthly Profit & Loss Statement: Included in the packet. There were no further questions.

Highways:

Action Items:

Review/Approve Attendance 2008 County Superintendents and Foreman's Conference: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to authorize the attendance of the Foreman and Superintendents to attend the conference. All members present voting aye. Motion carried. (5-0)

Review/Approve 2008 Paving Substitution: Mr. Dreblow stated that in the 2008 budget \$350,000 was allocated for the paving of CTH C from CTH Q to Kara Lane in the Town of Grafton. After a reviewing the condition of the county roads by staff it was determined that CTH O in the section from CTH I to Tendick Park east driveway is in worse condition. Mr. Dreblow would like to substitute the paving of CTH O in place of CTH C project. The CTH C project would then be deferred to the 2009 budget.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the substitution of CTH O in place of CTH C for paving. All members present voting aye. Motion carried. (5-0)

Review/Approve Attendance & Participation in National Safety Rodeo: At the summer Highway Conference Equipment Operator Merlin Depies placed first in the state-wide rodeo competition. He will be asked to participate in the national competition which will be held in Green Bay in September. In that same competition Equipment Operators Joshua Bordon placed third and Terry Green placed Twelfth.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to authorize participation in the national competition in Green Bay and for the Public Works Director to make the determination who to send. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Status report – Bus Shelter Installation at CTH W and Highland Rd.: Mr. Dreblow provided an update regarding the bus shelter installation. The workmanship in the intersection was done very poorly. The county is holding off on the shelters until the work has been accepted by the City of Mequon when the corrections to the work have been completed.

Status Report – CTH C Construction: Mr. Dreblow review the work that has begun to date on the CTH C Pioneer Road project. Anticipated completion is the end of August.

Management/Financial/Informational Reports: Discussion on the condition of the shoulder of the road on Hwy 57 between Grafton and Cedarburg. Mr. Dreblow stated that work was done for the Port Washington-Saukville School District regarding an erosion issue behind TJ Middle School. The Village of Grafton hired the county to put the overlay on in the Blackhawk subdivision.

Accounts Payable and Payroll Information: Informational only, included in the packet. There were no questions.

Monthly Profit & Loss Statement: Included in the packet. There were no further questions.

11:12AM Supervisor Leider excused.

Next meeting date: Thursday, August 21 at 8:00 AM at Hawthorne Hills Golf Course Clubhouse.

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (4-0).

Meeting adjourned at 11:15 AM

Julianne B. Winkelhorst, County Clerk