

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Kaul, Rothstein, Grosklaus, Uselding and Brooks. Staff: Assistant County Administrator Dzwinel, Public Works Director Dreblow, Planning & Parks Director Struck, Building Superintendent Hicks, Transit Program Supervisor Seidl, Human Services Director Haupt and County Clerk Winkelhorst.

Others Present: Suzanne Plant and Steve Johnson from Specialized Transport Services (STS)

Absent: Supervisor Kletti

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. The agenda was adopted with revisions of the order of items presented per Chairperson Kaul.

Public Hearing-Transit Services:

Public Hearing for Proposed 2008 s.85.21 Application for Specialized Transportation Assistance: 8:01 AM Chairperson Kaul declared the public hearing opened. Ms. Seidl explains that the allocation from the state is \$172,570 for the elderly and disabled transportation. Some of these funds are also used to provide transportation for veterans.

8:05 AM Supervisor Hazelwood now in attendance. Chairperson Kaul closed the public hearing.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the submittal of the grant application. All members present voting aye. Motion carried. (5-0)

Transit Services Items:

Approve Carry Over of Funds Request of Capital Funds for the Purchase of Taxi Vehicles: Mr. Dreblow explained that this is a carryover from 2007 for the purchase of four sedans that have not yet arrived. \$83,371.80 is the expenditure with the offsetting revenue of \$74,326 grant money at 80% and \$18,582 of tax levy. The carryover for the purchase of two Alstar busses for \$92,908 expenditure, offsetting revenue of \$66,696 grant money at 80% and \$16,675 tax levy.

Motion made by Supervisor Rothstein, seconded by Supervisor Grosklaus to approve the carry-over requests for the purchase of four sedans and two busses. All members present voting aye. Motion carried. (5-0)

Ms. Plant explained about the Automatic Vehicle Locaters (AVL) that was recently installed in the taxi vehicles. Ms. Seidl stated that evening hours have started for the taxi service and she will be doing some advertisement and press releases. The amount of people using the evening service is going up. Mr. Johnson thanked the committee for approving payment for the additional service hours in 2007 which was a result of STS meeting the demand.

8:28 AM Bill Schanen, Ozaukee Press joined the meeting.

Public Comments/Correspondence/Communications: Supervisor Grosklaus thanked Mr. Haupt for handling a situation that occurred in Grafton.

Mr. Dreblow mentioned that there is a public meeting scheduled for the Wauwatosa Road project in Mequon regarding a potential roundabout at the intersection of Wauwatosa Road and Highland. The meeting is Tuesday, January 29, 6 – 9pm at the Mequon City Hall.

Facilities Items:

Approve Remodeling Plans for Human Services Department/ADRC: Mr. Haupt stated that the work on creating two offices on the third floor has been completed. Mr. Haupt and Mr. Hicks reviewed the proposed plan for moving staff on the third and fourth floors. This is being done to create efficiencies by aligning services. Monies for this project will be billed back to the state for the Aging, Disability and Resource Center (ADRC). Mr. Hicks explained that the work will be done in house. Mr. Haupt stated that signage is a real problem and needs to be improved. Part of the expectations from the state is that the signs are very clear and easy for the people who want to use the ADRC. Mr. Hicks stated that this is the final plan and they will not be exceeding the \$7,900 that was already approved for this project.

Motion made by Supervisor Rothstein, seconded by Supervisor Groszklaus to proceed with the remodeling project. All members present voting aye. Motion carried. (5-0)

Presentation and Proposal for Virmond Park by Homestead High School Government Class: Seven students from Homestead High School presented their proposal for the bluff erosion and stabilization at Virmond Park. They reviewed the need for an updated survey, reconstruction costs and financial options, five year plan, collaboration needed between the County and the City of Mequon and the need to have the Virmond Park erosion addressed in the update to the County Park and Open Space Plan. Discussion and questions followed the presentation.

Approve Minutes of the December 20, 2007 and January 3, 2008 Meetings: Motion made by Supervisor Uselding, seconded by Supervisor Groszklaus to approve the December 20, 2007 and January 3, 2008 minutes as presented. All members present voting aye. Motion carried. (5-0)

Approve Carry Over of Funds Request – Bell Tower Restoration: Mr. Hicks explained that the project did not get done in 2007 and would like to carryover these funds. Motion made by Supervisor Groszklaus, seconded by Supervisor Uselding to approve the carryover of \$191,631 for the Bell Tower Restoration. All members present voting aye. Motion carried. (5-0)

Old Jail Demolition Update: Mr. Dreblow is developing the documents for the Request for Proposal (RFP) for the old jail demolition. Mr. Dreblow explained that he will be asking for a lump sum bid for the demolition but dividing it into two work items – 1) the demolition and disposal of the debris and 2) for the cleaning and palletizing of the stone. This is a public construction bid with public notice so the estimated time of opening bids would be February 26 with results presented to the committee on March 6. Possible start date may be the beginning of April.

Courthouse Renovation-Review and Approve Floor Plan Layout: Donna Weiss, Project Manager, Kubala Washatko Architects, Inc. now present. Mr. Dreblow explained that after the County Board meeting yesterday they now have a sense of direction on how they should be proceeding. The key thing was the layout of the desks, which impacts part of the infrastructure that will be below the flooring. Ms. Weiss broke down the project costs by potential phases of the work. Supervisor Brooks stated that the original intent was to do the walls and the ceilings. Discussion on the sound system, audio visual and electrical components and public use of the room. Mr. Dreblow reiterated what the basic layout, infrastructure and carpeting that have been decided upon.

Ms. Weiss reviewed the four different bricks & mortar only cost analysis's – 1) ceiling only, would be approximately \$308,572. 2) Ceiling & audio visual upgrades only would be approx. \$421,972. This does not include the voting system. 3) Ceiling, walls, audio visual and more electrical upgrades that touch the wall, would be approx. \$503,322. 4) Ceiling, walls, floors and audio visual. Audio visual does not include conduit because the estimate provides for wireless, approx. \$545,822.

This assumes hard wood floor and wireless so there would be an increase in hardwire and carpeting. Supervisor Rothstein would like a cost estimate on changing the woodwork to the original color and wireless compared to hardwire.

Further discussion on total estimated cost of \$758,820, which is #4 bricks & mortar cost analysis, all fees and soft costs, and what funds are available. Motion made by Supervisor Uselding, seconded by Supervisor Rothstein to approve the current floor plan layout, restoration of the ceiling and walls, audio visual, carpet and conduit as presented in the estimated project costs for all categories #4. All members present voting aye. Motion carried. (5-0)

10:20 AM Supervisor Hazelwood excused. Dave Nowak, Waubedonia Park Ranger joined the meeting.

Planning & Parks Items:

Discussion and Approval of Proposal for Shady Lane Property and Park Ranger Position: Mr. Struck stated that what he would like to do is to move Mr. Nowak into a supervisory role to have oversight of all of the parks. In doing so this would be a salary position and would remove him from the union. Mr. Struck reviewed the proposed pay salary and current base salary, overtime and move to Shady Lane property. Discussion on the Shady Lane property housing, Waubedonia property housing and current tenants at Shady Lane. Mr. Struck has not given written notice as yet to the current tenants. They have been notified that the county is looking into this change, but have not been given a date. Motion made by Supervisor Grosklaus, seconded by Supervisor Uselding to approve the Park Ranger position at a pay grade 109 with step to be determined and for Mr. Nowak to move to Shady Lane with rent to be determined. All members present voting aye. Motion carried. (5-0)

Supervisor Rothstein complimented Mr. Nowak on the great job he has been doing with the parks and stated that she receives a lot of compliments on the condition of the parks.

Interurban Trail Bridge-Approve Amendment for Engineering Services for Redesign: Mr. Dreblow stated that this was on the agenda in anticipation of the amendment to the engineering agreement to cover the redesign costs of the rebidding. He has not received a final on the negotiations between DAAR Engineering and Bloom Companies LLC Mr. Dreblow updated the committee on the draft of what Bloom submitted as their requested amendment for engineering services for the re-bidding of the project.

2008 Proposed Equipment Purchases and Bid Schedule: Mr. Struck reviewed the purchases and bid schedules for the proposed equipment that was included in the 2008 budget. Highway Shop Superintendent Leppla will be assisting with the bidding on the one ton truck for the parks. Specs will be written on all equipment for the golf courses.

Approve Carry Over of Funds Request: This will be addressed at the next meeting.

Management Reports: There was nothing further to report at this time.

Highway Items:

CTH I Close Out – Approve Change Orders 1 & 2: Mr. Dreblow stated that this is just some housekeeping on the close out of the Highway I project. The county needs to sign off on the change orders. The Wisconsin Department of Transportation has approved them and the contractors have all been paid. Change order #1 is for a net increase of \$29,570.18 for items that were directed by the field engineers. Change order #2 is for \$33,111.64 for providing base in response to complaints and issues that people had with access.

Motion made by Supervisor Rothstein, seconded by Supervisor Uselding to approve change orders #1 and #2 from the Highway I project. All members present voting aye. Motion carried. (5-0)

Management Reports: Office Manager Keller provided a summary on the Special Revenue Fund for county roads and bridges and a summary on the Internal Service Fund for the Highway Department.

Next meeting date: Thursday, February 7 at 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 11:45 AM

Julianne B. Winkelhorst, County Clerk