

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Rothstein, Grosklaus, Uselding and Kletti. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Building Superintendents Hicks and Behlen, Golf Course Supervisor Lesar and County Clerk Winkelhorst.

Absent: Supervisor Kaul

Call to Order/Proper Notice/Adoption of Agenda: Vice-Chairperson Grosklaus called the meeting to order at 8:08 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. The agenda was adopted as revised.

Public Comments/Correspondence/Communications: Mr. Dreblow reported that there was an accident this morning involving a snow plow. There were no injuries.

Approve Minutes from the January 17, 2008 Meeting: Motion made by Supervisor Uselding, seconded by Supervisor Rothstein to approve the January 17 minutes as mailed. All members present voting aye. Motion carried. (4-0)

8:13 AM Chairperson Kaul now in attendance and assumed the chair.

Facilities Items:

Administration Building-Remodeling/Office Relocation Update:

Department of Administration: Mr. Hicks reported on the movement of staff and reconfiguring of work stations within the Department of Administration.

ADRC/Human Services Department: Two new offices will be ready by Friday and everything is on schedule.

Old Jail Demolition Project Update: Mr. Hicks also reported that the electricity has been unhooked in the old jail, heating and steam pipes have been capped off.

Review/Approve Justice Center/Jail Mud Jacking Change Order: Mr. Behlen stated that the mud jacking has been completed. He does not have the final report as of yet. Earth-Tech hired the mud jackers along with overseeing them. The final change order for Earth-Tech is \$3,600 not to exceed with the total project cost of \$22,200. Originally with the engineering and the work the cost was estimated at \$45,000 - \$55,000. Discussion on the original construction of the floor and the longevity of the mud jacking fix.

Motion made by Supervisor Grosklaus, seconded by Supervisor Uselding to approve change order #2 for Earth-Tech. All members present voting aye. Motion carried. (5-0)

Review/Approve Request for Carry-over of Funds: Mr. Behlen reviewed the carryover requests. Carryover request #1- \$1,650 to cover the final cost of the jail floor mud jacking as well as a detailed report of the repair. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve carryover #1. All members present voting aye. Motion carried. (5-0)

Carryover request #2 - \$2,150 for repair at Advocates house not completed in 2007. Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve carryover #2. All members present voting aye. Motion carried. (5-0)

Carryover #3 - \$4,000 for wallpaper removal and painting of corridors at the Justice Center not completed in 2007. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve carryover #3. All members present voting aye. Motion carried. (5-0)

Carryover #4 & 5 - \$3,300 for the infrared inspection of the electrical system at the Justice Center not completed in 2007 due to scheduling issues. Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve carryover #4 and #5. All members present voting aye. Motion carried. (5-0)

Management/Financial Report: Mr. Dreblow met with the Clerk of Courts Schmidt regarding a future project to do some remodeling of the court rooms which would improve the security and updating of the technology used.

Planning & Parks Items:

Review/Approve Engineering Amendment for the Interurban Trail Bridge Rebidding Work: Mr. Struck reviewed the final engineering amendment. After discussion with Bloom Companies, LLC, Consoer Townsend Evirodyne Engineers (CTE) and DAAR Engineering, two separate proposals were received. One for scope and work that CTE would conduct and one for the scope and work that Bloom would conduct to prepare all the documents for the rebid and design. CTE will do the quality assurance quality control (QAQC), a 90% constructability review and the final cost estimate. Bloom will do their engineering amendment work for an additional \$41,922.35 with the total cost for engineering \$248,137. Mr. Struck stated that Bloom has included in this cost the work to do the QAQC, 90% review and final cost estimate whether or not CTE is involved. This is not a duplication of costs because Bloom would be doing this even if CTE were onboard. CTE's proposal is now at \$10,386 from their original proposal of \$17,000, which is already included in the total cost of \$248,137.

Mr. Dreblow stated that discussions with the Wisconsin Department of Transportation (WisDOT) led to a consideration of utilizing only Bloom and not CTE. He further explained that part of the construction administration services that are handled under the local program by Earth-Tech would be the QAQC, review and cost estimate.

Mr. Struck explained that this is within the framework of the budget as outlined to the County Board, as this assumed \$274,000 for total engineering. Discussion on Bloom doing all of the work. Mr. Dreblow stated that the county retains all rights for errors & omissions claims when going with only one firm. The Trail Advisory Council's recommendation is to go with Bloom Companies only based on the reasons stated. Mr. Struck reviewed the costs as outlined to the County Board. The \$41,922.35 is 80% reimbursable if project moves forward and is constructed. Further discussion on costs.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to authorize the Public Works Director to enter into an engineering amendment with the WisDOT and Bloom Companies for \$41,922.35. The majority of members present voting aye. Motion carried. (4-1) Uselding opposed.

Review/Approve Request for Carry-over of Funds: Mr. Struck reviewed the carryover request. Carryover #1 - \$16,036 for the Interurban Trail counters that were purchased but not received and deferred maintenance and signage by the Highway Department.

Carryover #2 - \$25,000 for the bridge at Lions Den Gorge Nature Preserve. Materials are purchased but have not been able to get onsite to finish due to weather.

Carryover #3 - \$2,182 for storm windows for the house at Virmond Park received in 2008.

Carryover #4 - \$13,000 for the waste bunker to finish up the work due to weather related issues was not finished in 2007.

Carryover #5 - \$8,000 for Planning Intern position to retain full-time through May 2008. This money was anticipated for carryover in the budget.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the five carry-over requests as stated. All members present voting aye. Motion carried. (5-0)

Review/Approve Use of Covered Bridge County Park for Riveredge Nature Center 16th Annual River Valley Bide Ride – June 22, 2008: Mr. Struck stated that this is an annual event. Discussion on these approvals being done internally. Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to approve the request. All members present voting aye. Motion carried. (5-0)

Review/Approve Group Use Permit for the Ozaukee Interurban Trail- Pig-to-Pig Walk, May 17, 2008: Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the request. All members present voting aye. Motion carried. (5-0)

Review/Approve Restoration (Landscape) Proposal for the Reclamation Plan for the Hetzel Pit: Mr. Struck presented the restoration plan proposal which will be cost effective in the long run in restoration of this site. This proposal would include a complete inventory of the tree species; this is an identification of trees onsite to be moved to the restoration area, and a schematic for the reclamation plan. The main focus of the restoration area is the east side of the property with proximity to the Beekeeper Bog. This proposal does not include removal of the trees. Mr. Struck stated that with oversight this could be done by the Highway Department. This will provide an immediate buffer to the east boundary. Discussion on the costs. Mr. Dreblow explained that the money from the sale of sand will offset the costs for the mining of the gravel.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the restoration planning proposal. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Struck provided an update on the Shady Lane property stating that the tenants have given thirty day written notice and the property will be vacated by March 1. Mr. Struck distributed the new Ozaukee Trailside Birding Guides that were paid for by private donations. A sample plate of recognition for Eagle Scout projects at Lions Den Gorge Nature Preserve was shown.

9:45 AM Program Transit Supervisor Seidl, Suzanne Plant and Steve Johnson from Specialized Transport Services (STS) joined the meeting.

#### Transit Services Items:

Review/Approve Safe Ride Program: Ms. Seidl explained that this was a request from the Public Health Department in looking for ways to service the community in areas that are not currently being served. This is an area where there is a possibility of a grant available through the state towards having an established program to transport participants to and from taverns/restaurants. This can be established by a volunteer base. Ms. Seidl's recommendation is to see if there is a volunteer agency that would be willing to offer this service. To offer this through STS would be expensive as a dispatch would have to be on call.

Discussion on other counties that provide this service and how they operate and who is responsible for the 50% match. Ms. Seidl will research this and provide more information.

Bus & Taxi Program Reports: Ms. Seidl reviewed the December 2007 report. There were two accidents that happened in the month with one of those totaling a taxi vehicle. Insurance claim is

being processed, no injuries and the taxi driver was not at fault. Ms. Plant stated that the second accident was a hit and run but the driver has been caught. Ms. Plant followed through on a complaint that came through from Supervisor Bock by reviewing all records and found STS was not involved with the allegations of that complaint. Ms. Seidl will inform the committee members when any accidents do occur.

Ms. Seidl reviewed the Shared-Ride Taxi report citing 5,351 rides for the month of December and that year-end report showed 73,219 rides which were higher than projected. The County Express operations report showed the total ridership for December was 7,535. Ms. Seidl stated that the advertisement was up for December due to the billboard advertisement.

Review/Approve Ozaukee County Express Bus Schedule Changes: Ms. Seidl explained that there are four different picks through out a service year for Milwaukee County Transit and the next pick is due out the end of March. A schedule had to be developed for that time. It has been decided to service the Amtrak station location area twice per day to match up with the train time to Chicago. There is time allowed in the budget.

Also an additional trip has been added to service the downtown area at an earlier time. There has been some slight overcrowding on the early run and so some route shifting was done to alleviate this. This will go into effect on March 20.

Review/Approve Vehicle Insurance – Comprehensive and Collision Coverage Limits: Mr. Dreblow stated that the purpose is to keep the committee aware of what the current insurance provisions are. The county provides comprehensive and collision and STS provides the liability. The county currently has a \$2500 deductible and because of the higher deductible the county pays for small claims like windshields etc. The county does not budget for accident claims. Mr. Dreblow is looking for the best way to handle insurance claims. Mr. Meaux explained that with the increase in vehicles and hours on the road raises the possibility of more accidents. Discussion on lower deductible, amount of vehicles county-wide and costs involved. Mr. Meaux will ask the Finance Department to revisit the deductible issue.

Review/Approve County Owned Vehicle Usage by STS Inc. Employees: Mr. Dreblow explained that there was an incident reported twice for the same driver on picking up the vehicle in advance of the shift and running personal errands. This is not the only incident. Ms. Plant stated that using vehicles prior or after shift hours is not acceptable and will be addressed at an upcoming employee meeting.

Management/Financial Reports: Nothing further to report at this time.

#### Highway Items:

Mr. Dreblow informed the committee of the National Work Zone Memorial wall that will be in place on Tuesday, March 4 in Oshkosh to honor those who have been killed in the their line of duty in the highway work zones.

Mr. Dreblow gave an update on the status of the road salt. There are 5,000 tons left and Mr. Dreblow reviewed how it will be distributed to the state and municipalities.

Chairperson Kaul moved ahead in the agenda.

Update on the Status of the Mobil/McDonalds's CTH W Access Issue: Mr. Dreblow reviewed the access issue and the decision that the committee made to provide the one way south connection only and move curbing out ten feet by McDonalds for a conceptual level estimate of \$51,000. The WisDOT has indicated that they would go along with the option for conceptual estimate of \$131,000 by eliminating the dedicated northbound driveway easement and put another connection on the east. The City of Mequon has not made any indication of their position. Discussion on the knowledge that Mobil had when the property was purchased and use of taxpayer dollars. Mr. Dreblow will be attending a meeting on February 11.

11:35 AM Supervisor Grosklaus excused. Office Manager Keller joined the meeting.

The consensus of the committee present is to hold firm to their decision of providing the southbound connection between McDonalds and that if there is any further negotiation from the City of Mequon, the Public Works Director is authorized to come back to the committee for formal approval.

Review/Approve Request for Carry-over of Funds: Ms. Keller reviewed the carryover request for \$155,000 for a sign truck which was not delivered until 2008. Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the carryover request. All members present voting aye. Motion carried. (4-0)

Report on the Winter Highway Conference – January 28-30, 2008: Conference was attended by Mr. Dreblow, Supervisors Kaul, Rothstein and Kletti. Highlights of the conference were WisDOT Departmental changes and Highway funding, Current Legislative issues, Bridge maintenance and inspection, Highway Safety videos and Roundabouts.

Report on Traffic Safety Committee Meeting – January 23, 2008: Mr. Dreblow informed the committee that he does have the State Patrol Report on the reconstruction of the cable guard accident and also the engineering review of the cable guard.

Next meeting date: Thursday, February 21 at 8:00 AM

Adjournment: Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (4-0).

Meeting adjourned at 12:28 PM

*Julianne B. Winkelhorst, County Clerk*