

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Uselding, Kletti, Grosklaus, Rothstein and Leider. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendent Hicks, Corporation Counsel Kenealy and County Clerk Winkelhorst.

Others Present: Supervisor Walerstein and County Board Chairperson Brooks.

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Uselding called the meeting to order at 8:03 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti, to adopt the agenda as revised. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Rothstein complimented the Highway Department on the great job they are doing on snow removal on the roads.

Mr. Dreblow updated the committee on the upcoming Winter Highway Conference.

Approve Minutes from the November 20 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Leider to approve the November 20 minutes as presented. All members present voting aye. Motion carried. (5-0)

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to enter into closed session pursuant to section 19.85(1)(e) of the WI State Statutes. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

Closed Session – 8:15AM – Pursuant to Section 19.85(1)(e); Deliberating the Purchasing of Public Properties due to Bargaining Reasons: Entered into closed session at 8:08AM. Present: Uselding, Rothstein, Grosklaus, Kletti, Leider, Meaux, Dreblow, Hicks, Struck, Lesar, Kenealy, Brooks, Walerstein and Winkelhorst.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to enter into open session. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

Open Session: Entered into open session at 8:48AM. Present: Uselding, Rothstein, Grosklaus, Kletti, Leider, Meaux, Dreblow, Hicks, Struck, Lesar, Kenealy, Brooks, Walerstein, Winkelhorst and John Treffert.

Facilities Management:

Action Items: There were no items.

Discussion Items:

Status of Administration Center Parking, Proposal for Main Street: An informal request was made to the City of Port Washington to establish Main Street as a one way street with angle parking on both sides. Three Aldermen spoke against it. The city will look at it further.

Management/Financial/Informational Reports: Information included in the packet. There were no further questions. Mr. Meaux complimented Mr. Hicks and his staff for all the outstanding work that has been done at the Administration Center. Mr. Dreblow further stated that Mr. Behlen and staff have also done an excellent job on the projects at the Justice Center.

Planning & Parks:

Action Items:

Approval of 2009 Concessionaires Contract Proposals at Mee-Kwon Park and Hawthorne Hills Golf Course: Mr. Lesar reported that there were several calls from interested parties. November 26 was the deadline for proposals. Mr. Lesar did meet with two interested parties, but they decided not to submit a proposal. Mr. Lesar is recommending approval of the proposals submitted by the current concessionaires, Stephen and Nancy Klatt for Mee-Kwon Clubhouse Restaurant and JW's 19th Tee, LLC for Hawthorne Hills Clubhouse Restaurant.

Mr. Lesar is recommending modifying the contract language that if requirements are met the current concessionaires would be allowed to remain for approximately 3 – 5 years and to provide in the policy to negotiate fees annually. Mr. Lesar will provide some language at the next meeting. Possibly an option to renew every three to five years. Extended hours would be optional for the concessionaire.

Motion made by Supervisor Grosklaus, seconded by Supervisor Leider to accept the proposals as submitted and to revisit the contracts every three years. All members present voting aye. Motion carried. (5-0)

Resolution Regarding Changes to the P & P Manual and County Code of Ordinances to Reflect Department Name Changes, Responsibilities and Committee Duties: Mr. Struck explained that since the restructuring of the Parks Department and the Planning, Resources and Land Management (PRLM) Department through the budget process in 2007 and 2008, the planning duties became part of the Parks Department. This change would clarify the confusion that exists regarding the responsibilities and duties of the Planning and Parks Department and PRLM. This change would also clarify the responsibilities, duties and state statutory requirements of the respective departments to the public, organizations and government agencies.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to adopt the resolution that approves the technical corrections throughout the Policy and Procedure Manual and Code of Ordinances of the name changes to Planning and Parks Department and Land and Water Management Department and amending the duties and responsibilities of the Planning and Parks Department to state specific statutory requirements and responsibilities from the state as well as the oversight committee. All members present voting aye. Motion carried. (5-0)

Approval/Acceptance of Bid for the Ozaukee Interurban Trail-Trail Improvements Project (Bicycle/Pedestrian Bridge over CTH and I-43) per State LET: Mr. Struck reported that the State LET opening was December 9. The staff committee reviewed the submitted bids provided by the State LET and the recommendation is to accept the low cost bid for \$1,140,511.06 from Zenith Tech, Inc. for the pre-fabricated steel truss structure. Mr. Struck reviewed the project revenue and costs. The probable start date would be February 1, 2009 with a completion date of September 1, 2009. There will be minimal closure on Highway W and I43.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to accept the low bid from Zenith Tech, Inc. and to authorize the Planning & Parks Director and the Public Works Director to sign and execute all the necessary contracts and documents to proceed with the Trail Improvement Project (bicycle/pedestrian bridge) for the Ozaukee Interurban Trail. Discussion on the need for the bridge and funds that have been received to date. The majority of members present voting aye. Motion carried. (3-2) Uselding and Leider opposed.

9:30AM Highway Construction Superintendent Banton joined the meeting.

Discussion Items:

Update on Sign Restoration at the Ozaukee Ice Center/Carlson Park Main Entrance: Mr. Struck has a request from the Ozaukee Ice Association to replace or repaint the sign at the Ozaukee Ice Center main entrance. The initial cost estimate for a sign restoration was \$600 with \$400 coming from the remaining funds in the grounds maintenance budget. The balance to be paid by the

Ozaukee Ice Center. Discussion on where the responsibility of the sign maintenance lies. CB Chairperson Brooks suggested that Mr. Struck seek further recommendation from Corporation Counsel. This was a discussion item only.

Update on Hunting at Lion's Den Gorge Nature Preserve: Mr. Struck reported that there were ten gun hunters during the season and seven surveys were returned. There were two doe taken in the park and 150 hours of hunting were logged. Several hunters reported two men shooting water fowl off the beach with pistols. This matter is being looked into.

Mr. Struck corrected a previous statement that no deer were taken from the park in the 2007. In fact, there was one doe and one buck, so deer have been taken from the park every year. There are still comments coming from the neighbors regarding the hunting. Discussion on allowing incentives for hunters shooting does.

Mee-Kwon Maintenance Facility Planning and Green Bay Road Property: Discussion on the property and the consensus from the committee is to continue talking with the property owner.

Management/Financial/Informational Reports: Mr. Struck reported that there were 45 applications received for the Golf Course Superintendent position; he interviewed five and has extended an offer that has been accepted. The new superintendent will start on December 22.

Mr. Lesar reported that revenues are behind due to weather compared to 2007. Leagues are being scheduled from the closing of the Squires Country Club. Training will start on the new software on January 22. Due to weather conditions, work has not been done on the barn roof at Mee-Kwon Park Golf Course. Mr. Struck noted that park revenue is up overall and in all the parks except at Virmond Park compared to 2007.

Mr. Meaux stated that the County Board will have their retreat in February at the HH Peters Youth Camp.

Mr. Meaux has been approached by the Town of Cedarburg regarding possible transfer of the Covered Bridge Park to the town. The consensus of the committee is for the County Administrator and Planning and Parks Director to have preliminary talks with the Town of Cedarburg.

10:00AM Tom Lanser, Gremer and Assoc. joined the meeting.

10:05AM Break

10:22AM Reconvening

Transit Services:

Action Items: There were no action items.

Discussion Items:

Special Public Works Committee Meeting on December 29, 2008: Mr. Dreblow said that a special meeting will be held to allow for two public hearings on the Specialized Transportation Grant and for Operating Assistance for the Transit Services. There will be other action items after the public hearings.

Management/Financial/Informational Reports: Mr. Dreblow stated that the shared-ride taxi service will offer free rides on New Years Eve from 7pm – 3am. Donations have been received from St. Mary's Ozaukee and Aurora.

Discussion on the no show policy process and the reports that were included in the packet.

Mr. Dreblow has been contacted by Concordia College regarding the Milwaukee County Transit System (MCTS) U bus. Concordia has been unable to coordinate that effort with MCTS. Consensus of the committee is to allow the Public Works Director to continue discussion with Concordia and Milwaukee Area Technical College to possibly coordinate this effort.

Highways:

Action Items:

Approve 2009 Routine Maintenance Agreements with DOT: Mr. Dreblow stated that this is an annual agreement with the state for regular maintenance on the state and federal highways. The amount to the county is estimated at \$1,315,000.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the routine maintenance agreements with the Department of Transportation. All members present voting aye. Motion carried. (5-0)

Authorize County Surveyor to Attend Annual Surveyor's Institute (WSLS) in Green Bay, January 21-23, 2009: Motion made by Supervisor Rothstein, seconded by Supervisor Leider to authorize the County Surveyor to attend the WSLS in Green Bay. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Review Status of Asphalt Plant Upgrade: Mr. Banton provided an update on the asphalt plant. The pads are not ready due to the change in weather. He does not anticipate any delay in the start date.

Discuss December 23, 2008 Annual Safety Meeting: The annual safety meeting will be held at noon on December 23 in the Highway Department lunchroom. The committee is invited to attend.

Management/Financial/Informational Reports: Reports included in the packet. Mr. Banton and Mr. Dreblow answered questions.

Mr. Meaux provided a brief update on the fairgrounds.

Next meeting date: Special Meeting - Monday, December 29 – 8:00AM
Regular Meeting – Thursday, January 22, 2009 – 8:00 AM

Adjournment: Motion made by Supervisor Leider, seconded by Supervisor Grosklaus to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 11:26am

Julianne B. Winkelhorst, County Clerk