

The Public Works Committee met at Hawthorne Hills Golf Course Club House.

Present: Supervisors Uselding, Groszklaus, Kletti, Rothstein and Leider. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Golf Course Supervisor Lesar, Building Superintendents Behlen and Hicks, Finance Director Lamb and County Clerk Winkelhorst.

Others Present: Supervisor Stumpf and Barb Fischer, Executive Director – Advocates, Inc.

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Uselding called the meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Supervisor Kletti would like to defer all budget review items due to the Chairperson having to leave early and the length of the agenda to another meeting. Discussion. Motion made by Supervisor Kletti, seconded by Supervisor Groszklaus to adopt the agenda as revised and to defer all budget items to a budget review meeting on Tuesday, August 26 at 8:00AM at the Highway Offices. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Stumpf commented that the three items on today's agenda - the hunting policy at Lions Den, designation of the Administration Center Hill Landscape as a park and the possible dog park at Mee-Kwon are land use items and should come before the Environment & Land Use Committee (ELU) of which he is a member. Mr. Meaux stated that according to the Policy and Procedure Manual all of the areas relative to the Parks Department come to this committee except for land acquisition for possible parks or natural conservancy. Discussion on the definition of policy and procedure. Mr. Meaux and County Board Chairperson Brooks met with Mr. Stumpf and discussed this issue. It is their feeling that this should also be discussed at the ELU Committee. Supervisor Leider stated that as a former member of the ELU Committee this issue was discussed several times when the reorganization of committees took place. It was decided that Parks would stay under Public Works and Planning would be under ELU.

Supervisor Groszklaus questioned a clothing issue that the Highway Department is having. Mr. Dreblow explained what was involved and that this is currently a personnel issue.

Supervisor Kletti reported on the Wisconsin Counties Highway Association (WCHA) meeting that was held. Members of the Wisconsin Department of Transportation were reminding everyone that the traffic is down which results in lower revenues. More definitive numbers will be presented at the next meeting. Supervisor Kletti requested input from the committee regarding their thoughts on the WCHA continuing to hold a fall conference. Discussion.

Approve Minutes from the July 17 and August 6 Meetings: Supervisor Leider would like the July 17 minutes to reflect the names of all of the officers that were recently elected to the Railroad Consortium. Motion made by Supervisor Groszklaus, seconded by Supervisor Kletti to approve the July 17 minutes as amended and August 6 minutes as presented. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Action Items:

Approve Lease Agreement with Advocates, Inc: Mr. Meaux explained that the lease for Advocates, Inc. does not expire until 2013. Advocates, Inc. is trying to raise additional private monies to expand the facility. The need for security of a longer term lease to generate those private

funds, Ms. Fischer is requesting an extension for a term of 30 years. This has been reviewed by Corporation Counsel and Mr. Meaux recommends approval. Mr. Dreblow provided the history of the property and also pointed out that there is also a termination clause. Ms. Fischer explained that the reason for the expansion is to create some space for offices, counseling and more family living space.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the lease as presented. All members present voting aye. Motion carried. (5-0)

8:45AM Transit Program Supervisor Seidl joined the meeting.

Discussion Items:

Discuss Selection Process for Professional Services for Fairgrounds Development Planning: Mr. Dreblow would like to have a selection process established for the professional services. Discussion on the Fairgrounds Ad Hoc Committee. Mr. Dreblow stated that the professional services needed would be engineering to develop a stormwater management plan for the site and architectural to look at the two conceptual options. The consensus of the committee is to have Supervisors Uselding and Hazelwood, Mr. Dreblow and Mr. Meaux to be involved in the selection process for the professional services. The selection will be brought to this committee for final process.

Management/Financial/Informational Reports:

Monthly Profit & Loss Statements: Information included in the packet. There were no further questions.

Chairperson Uselding requested to move ahead in the agenda. There were no objections.

Highways:

Discuss Centralized Finance Department Reorganization at Highway Department: Mr. Lamb summarized the proposal that was included in the packet stating that by having a centralized finance department it can be done better, cheaper, reduce risk to the county and improve the quality of the staff. This emphasizes specialization versus generalization which would be more effective. This will allow for a pool of employees that are interchangeable between departments and sharing of knowledge. Overtime would be reduced and eliminate the duplication of efforts throughout the county in the finance area. The risk to the county is reduced as there is more emphasis on the function not the employee. Discussion on the impact to the Highway office. The three positions in the financial area will be reporting to Mr. Lamb but they will be supervised by Mr. Dreblow. Mr. Meaux stated that the intent is to formalize this through the budget process and the policy and procedure manual.

Chairperson Uselding reverted back to the order of the agenda.

Planning & Parks:

Action Items:

Approve Hunting Policy and Associated Fees for Lion's Den Gorge Nature Preserve: Mr. Struck is recommending no early bow season which last year ran from September 15-November 15 at Lions Den Gorge Nature Preserve. There were no registered hunters and no deer taken. There were however several complaints about the idea of bow hunting during the long extended bow season. Mr. Struck would like to revert to the previous policy of the permitted 9-day gun hunting and late season bow hunting during the month of December. The park is closed during the gun hunting days. Discussion on promoting an "earn a buck" program and the enforcement issues.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the policy as written that deer hunting shall be permitted and authorized on the Lions Den Gorge Nature Preserve property limited to the 9-day gun season November 22-30, 2008 and bow hunting limited

to the late state specified bow-hunting season from December 1, 2008 – January 4, 2009. All members present voting aye. Motion carried. (5-0)

Approve Designation of the Administration Center Hill Landscape as Official Ozaukee County Park: Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the designation of the Administration Center Hill Landscape as an official Ozaukee County Park. All members present voting aye. Motion carried. (5-0)

Discussion Items:

Emerald Ash Borer – Implications for County Parks: Mr. Struck attended and the Planning and Parks Department had a booth at the public meeting regarding the Emerald Ash Borer that was discovered in Ozaukee County. He feels that the county needs to get a better handle on the inventory of ash trees at the county parks and golf courses. The local Foresters and Park Directors in the county seem to have an interest in some new LIDAR technology where they do an airplane flight, get a spectral image, and the data is used to identify and analyze ash trees. This could be a countywide flight. His goal is to do some more investigation on this technology, the costs and the WDNR Urban Forestry Grant. Mr. Struck reviewed an inventory plan and preventative measures.

9:28AM Highway Construction Superintendent Banton joined the meeting and Chairperson Uselding vacated the chair and was excused. Vice-Chairperson Grosklaus assumed the chair.

Mr. Struck reported that Ozaukee County has been named as a quarantined county by the Department of Agriculture, Trade & Consumer Protection (DATCP) for the transport of ash trees, ash firewood, etc. A policy has been established and will be posted along with information on the Emerald Ash Borer in all the county parks. There will be no firewood allowed in or out of Waubedonia Park. Discussion on the Emerald Ash Borer.

Vice-Chairperson Grosklaus recognized Mr. Banton for 10 years of service with the county. The committee extended their congratulations.

Possible Dog Park at Mee-Kwon Park in Conjunction with the City of Mequon: Mr. Struck stated that he received a call from the City of Mequon Parks Director. The City of Mequon has been contacted by an interested donor who would like to fund the development of a “dog park” in the City of Mequon. The city does not have a suitable site for the development of a dog park. The city has inquired whether the vacant land at Mee-Kwon County Park near the golf course could be a potential site for the development of a dog park. This site is approximately 24 acres and is identified in the county master plan as a site for future development of a golf driving range or supporting recreational activity. The property was purchased with a Federal HUD Grant and has to remain recreational. Mr. Struck would want Mequon to be part of a joint strategy if this were done. Discussion on the possibility of a dog park and adjacent properties. It is the consensus of the committee to start further discussions with the City of Mequon Parks Director.

Management/Financial/Informational Reports:

Management & Monthly Profit & Loss Reports: Mr. Lesar reported that there were 296 less golfers in July and he is hoping to make that up by the end of August. Mr. Lesar wanted the committee to be aware that golf carts are furnished free of charge to different events within the county. This does require some staff time and some damage has occasionally occurred. Mr. Lesar also stated that they now have a wireless connection up to a point where they are testing between the two golf courses and administration. The testing will continue for about two months. An update was given on operations that are still moving forward despite the vacant superintendent position. Revenue is better in August and closer to budget.

Mr. Struck updated the committee on the Golf Course Greenskeeper II position that was approved at the last meeting stating that the Administrative Committee has tabled this to study

possible alternatives. He further commented that the staff at Mee-Kwon has done a tremendous job in the middle of the season in keeping Mee-Kwon running. Discussion on the staffing needs.

Mr. Lesar stated that everything is going well so far for the Sept. 5 golf outing. Mr. Meaux commented that \$15,000 has been raised in sponsorship to date.

Mr. Struck noted that trail counters have been installed in six locations on the Ozaukee Interurban Trail. They have been in operation for about one week. The raw data that is coming in is showing a higher use than anticipated.

Assistance was given with some 4-H projects and one of the students did a history on the Interurban Trail and received a blue ribbon at the County Fair.

Supervisor Rothstein thanked the Planning and Parks and Highway Departments for the work that was done to replace the flood damage that occurred on the Ozaukee Interurban Trail near Port Washington. Mr. Dreblow stated that this was a cooperative effort with the City of Port Washington.

#### Transit Services:

Action Items: There were no action items.

#### Discussion Items:

Review Results of Shared Ride Taxi Ridership Survey: Ms. Seidl explained that the survey is offered on an on-going basis. Envelopes are provided for the rider to send it back to the county. Ms. Seidl reviewed the survey results.

Update on Status of New Freedom Grant: Ms. Seidl stated that there is a New Freedom Grant this year that they are going to apply for. They are asking for no more than \$60,000. The grant itself is due September 15. This may require a public hearing. If one is required it will be held on September 3 at 8:30AM prior to the County Board meeting.

#### Management/Financial/Informational Reports:

Taxi & Bus Ridership: Mr. Dreblow reported that for the month of June the bus ridership had a substantial increase of 34% from June 2007. Discussion on park and ride lot capacities.

Vehicle Maintenance Invoice & MCTS Invoice: Included in the packet. There were no further questions.

Taxi Incident Reports & Complaints: Included in the packet. There were no further questions.

Monthly Profit & Loss Statement: Included in the packet. There were no further questions.

#### Highways:

##### Action Items:

Approve 2008 Biennial Bridge Inspection Agreement is GAS: The 52 bridges in the county are inspected every two years. Mr. Dreblow stated that to accomplish this they have used Graef, Anhalt and Schloemer (GAS) to do the inspections. The agreement is for \$9700. In the past the county has covered the cost on all the town, village and city bridges. Municipalities are provided with the inspection results so that they can do any required maintenance.

Motion made by Supervisor Kletti, seconded by Supervisor Leider to approve the agreement for \$9700 for bridge inspections with GAS and to cover the costs of the inspection for the town, village and city bridges. All members present voting aye. Motion carried. (4-0)

Approve 2008 Traffic Maintenance Agreement with WisDOT: This is an agreement to provide general signing operations for the Wisconsin Department of Transportation. The amount for 2008 is \$17,525. Motion made by Supervisor Kletti, seconded by Supervisor Leider to approve the 2008 Traffic Maintenance Agreement with WisDOT. All members present voting aye. Motion carried. (4-0)

Approve Discretionary Maintenance Agreement with WisDOT: This is a request to provide emergency repair services as directed for repair of any flood related damage. Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the Discretionary Maintenance Agreement with Wisconsin Department of Transportation. All members present voting aye. Motion carried. (4-0)

Approve Sending Employees for Hot Mix Plant Operating Training at Astec Facility in Chattanooga, Tennessee: As part of the upgrade of the hot mix plant the county is entitled to training classes for three employees, however Mr. Dreblow would like to send four. Costs associated with lodging or the tuition for the additional person are charged against the cost center for the operation of the hot mix plant and recovered through our charge for production of hot mix. The training would be January 12-15.

Motion made by Supervisor Leider, seconded by Supervisor Kletti to approve sending four employees to the training at the Astec Facility in Chattanooga, Tennessee. Supervisor Kletti would like a report of what was accomplished upon their return. All members present voting aye. Motion carried. (4-0)

Discussion Items:

Discuss September 17 County board Road Trip: Discussion on possible sites for the road trip.

Management/Financial/Informational Reports:

Correspondence from Fredonia Regarding Closure of CTH A/H for Parade on September 6, 2008: The Village of Fredonia has requested to close Highway A/H on Sept. 6 from 12:50pm to 2:00pm for a parade for the annual Celebrate Fredonia event. Informational item only.

Correspondence from Meigs Oil Regarding Product Availability: Mr. Dreblow received a letter from Meigs Oil limiting the amount of oil that the county can purchase to 75% of what was received in 2007. This is not a problem as the remaining 25% will be purchased from Flint.

Correspondence from WisDOT Regarding Speed Limit on STH 32 Near East Sauk Road: Mr. Dreblow explained that this correspondence was in response to a written request for speed modifications from the property owners of the condominium association on STH 32. The WisDOT has shown that there is poor compliance and that this is a local enforcement issue.

Conditional Closure of Petroleum Contamination of Port Shop: A letter was received from the Department of Commerce granting conditional closure on the contaminated site at the Port Washington facility.

Tower Masonry Restoration Summary of Change Order No. 1: The original contract sum was \$339,270 and an increase of \$5,367.90 for the painting of the belfry for a total cost of \$344,637.90. The work has been completed. Discussion on the finishing of the eagle.

Payroll Information and Financial Information: Informational only, included in the packet. There were no questions.

Next meeting date: Tuesday, Aug. 26 – 8:00AM for budget review  
Wednesday, Sept. 3 - 8:45AM prior to County Board  
Thursday, Sept. 18 – 8:00 AM regular scheduled meeting

Adjournment: Motion made by Supervisor Kletti, seconded by Supervisor Leider to adjourn. All members present voting aye. Motion carried. (4-0).

Meeting adjourned at 11:20 AM

*Julianne B. Winkelhorst, County Clerk*