

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Kaul, Grosklaus, Kletti, Uselding and Rothstein. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Finance Director Lamb, Technology Resource Director Buhler, Building Superintendents Hicks and Behlen, Golf Course Supervisor Lesar and County Clerk Winkelhorst.

Others Present: Supervisor Stern, Suzanne Plant-Specialized Transport Services (STS) and Arlene Kaul.

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: There were no public comments, correspondence or communications.

Approve Minutes from the March 20 Meeting: Supervisor Rothstein made a minor correction to the minutes. Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to approve the March 20 minutes as corrected. All members present voting aye. Motion carried. (5-0)

Facilities Items:

Update on Jail Demolition Remodeling, Human Services Moves & ADRC Remodeling: Mr. Dreblow stated that the bid notice for the jail demolition would go out next week. Mr. Dreblow noted that the bid notice for the masonry renovation work on the bell tower at the old courthouse is in the paper today. He explained that the bidding would be the complete replacement of the mortar on the tower all the way to the roofline. An alternate bid will also be taken for replacement of the small roof to take advantage of the use of the scaffolding that will already be in place providing the budget will permit this. Mr. Dreblow further explained that to prequalify the masonry contractors they will each have to do a mock up section so the architect can judge the quality of the work and permit the contractor to bid. Prequalification is required under state bidding law. Mr. Dreblow will bring forth the recommendation at the May 8th meeting to award the contract.

Mr. Hicks reported that the remodeling in the Human Services Department was completed with a total of 49 offices that were relocated. Mr. Hicks further stated that the remodeling work in the Aging and Disability Resource Center has also been completed.

Mr. Hicks said that the utilities have been relocated and old jail is ready for demolition.

8:15 AM Supervisor Brooks joined the meeting.

Update on County Board Room Restoration: Mr. Dreblow reported that the woodworking is progressing along.

Planning for Relocation of Upcoming County Board Meetings: Supervisor Uselding suggested that the meetings be relocated to the auditorium. Mr. Meaux has been in contact with different municipalities regarding use of different locations throughout the county. Discussion on the different scenarios. Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to

relocate the first meetings of the month to the auditorium. All members present voting aye. Motion carried. (5-0)

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to authorize the staff and Executive Committee to move the second meeting on an informational basis as needed. All members present voting aye. Motion carried. (5-0)

County Liability of Items Stored in County Owned Buildings: Mr. Behlen stated that during a walk through of the fairground buildings he noted that items from the Haunted House were still up in the dairy barn. He expressed concern about the electronic equipment and the liability if damage should occur. Discussion on the leases and liability. Mr. Dreblow stated that in the future a time period for storage could be established. The committee agreed.

Information on the Usage of County Buildings: Mr. Meaux reviewed the current leases with the entities at the county fairgrounds. Discussion on control of the use of the buildings and operational issues. The Fairgrounds Ad-Hoc Committee is working on these issues. Supervisor Brooks provided a brief history on the last six years. Mr. Dreblow reviewed the past and present layout of the buildings on the fairgrounds.

Mr. Dreblow would like Mr. Behlen to attend a Facilities Manager's Show in Chicago on April 22-24. Supervisor Uselding questioned as to whether Mr. Hicks should also attend. Mr. Dreblow would look at that next year, as he would prefer that both Building Superintendents would not be gone at the same time. Discussion. There were no objections from the committee for Mr. Behlen to attend.

Superintendents Banton and Tackes, Office Manager Keller, Transit Supervisor Siedl and Account Clerk Perez joined the meeting. Mr. Dreblow and staff made a presentation to Chairperson Kaul on his retirement. All extended congratulations.

Mr. Dreblow distributed information on the Highway Conference June 9-11. It is the consensus of the committee to send Chairperson Kaul so that he may accept the award that will be presented to him.

Motion made Supervisor Uselding, seconded by Supervisor Grosklaus to move ahead in the agenda. All members present voting aye. Motion carried. (5-0)

Highway Items:

Approval of 2008 Pricing for Hot Mix/Gravel: Mr. Dreblow reviewed the gravel cost analysis. The proposed price per ton for gravel for 2008 is \$5.50 with anticipated production of 50,000 tons. Mr. Dreblow then reviewed the hot mix cost analysis. Bids for oil were up 6% from 2007. The gravel cost is assumed into the hot mix. The proposed price per ton is \$38.00. Mr. Banton responded to a question on prices of hot mix stating that the costs are comparable with Payne and Dolan. Payne and Dolan cannot guarantee their prices and the county product is competitive and a much better product due to the quality of oil that is used.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the proposed 2008 pricing for hot mix and gravel. All members present voting aye. Motion carried. (5-0)

Follow Up Information /Approval Regarding 2008 Improvements to Asphalt Plant: At the last meeting Mr. Banton provided the analysis of the upgrade to the asphalt plant and Mr. Dreblow was authorized to sign an agreement if the funds could be established. Mr. Dreblow and staff met with Finance Director Lamb to assure that there were sufficient funds that could be utilized. Mr. Lamb explained that equipment is being deferred to allow for the availability of funds. Mr.

Dreblow further explained that the plant will operate this season and at the end of the season, approximately October, the plant will shut down for replacement of the equipment and the upgrade. Motion made by Supervisor Rothstein, seconded by Supervisor Uselding to approve the deferring of equipment until 2009 and to use the deferred funds to purchase the equipment needed for the asphalt plant in 2008. All members present voting aye. Motion carried. (5-0)

Chairperson Kaul acknowledged Mark Lemke and Steve Brandt for their fifteen years of service with the county. The committee extended their congratulations.

9:35 AM Steve Johnson-STS joined the meeting.

Planning & Parks Items:

Review/Approve Concessionaire Contracts and License to Occupy Premises:

Mee-Kwon Golf Course: Mr. Lesar reviewed the contracts for the concessionaires for both courses citing some minor changes. The rental fee charged is based upon \$.08 per golfer with Hawthorne Hills being slightly lower due to the number of golfers. In addition a fee will be charged for any use of the facility that is not sanctioned by the county. Discussion on a flat fee versus fee based on number of golfers.

Supervisor Brooks commented on the need for contracts to be presented to the committee prior to the meeting to allow sufficient time to review. He further questioned the liability limits in this contract. Discussion on the liquor license and what can be put in the contract to try to keep the license with Mee-Kwon. Suggestion that upon termination that the concessionaire offers a letter to the city that they would like the license transferred to the new owner. This could be in the form of an addendum A.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the contract subject to approval from the County Administrator and the County Board Chairperson on the insurance liability amount and the Addendum A document. The motion was amended to include the Hawthorne Hills Golf Course contract subject to the same approval. Supervisors Kletti and Grosklaus agreed to the amendment. All members present voting aye. Motion carried. (5-0)

Mr. Lesar reported that the golf courses opened yesterday. The golf fundraiser for the courthouse restoration is still on schedule.

Hawthorne Hill Golf Course: Included in the previous motion.

Transit Services Items:

Review/Update Operational Statistical Reports: Ms. Seidl reviewed the reports for the month of February. One incident was reported. Supervisor Rothstein requested that Ms. Seidl update the committee by email whenever an incident or accident occurs. Ms. Plant updated the committee on a recent incident that occurred. Ms. Plant reported that the average for night trips during the hours of 6-9pm is 17 passengers and they are using two vehicles. Supervisor Rothstein questioned on the use of the Automobile Vehicle Locator system (AVL). Ms. Plant explained that the large monitor has not been connected as of yet. She further explained how the system would work.

Discussion on the conception of the word "taxi". Mr. Johnson stated that there is a lot of time spent educating the passengers on what the service is. It is the consensus of the committee to phase out the word "taxi".

Ms. Plant reviewed a complaint from Cedar Springs Nursing Home. Discussion on the response needed from the county to the Cedar Springs Nursing Home. Ms. Plant further explained that she has personally gone to every nursing home to educate the public on the service that is provided.

10:50 AM Supervisor Geracie joined the meeting.

Review/Update Federal Transit Administration New Charter Regulations: The new rules will take effect on April 30 Ms. Seidl reported. The new regulations help promote private providers participation in events. Mr. Dreblow explained that prior interpretation for specific events for festivals did not meet the definition of charter service. The use of the Ozaukee Express for festivals now meets the definition of charter services. Ms. Seidl further explained that because our service was available to the public and charging a premium type fare was acceptable. For 2008 Milwaukee County Transit Services (MCTS) has sent a letter regarding a variance from the regulations to continue to operate these services as in the past. Ozaukee County will request the same variance. If the variance would not be granted then the premium fare structure would need to be the regular fare structure that is currently used. Informational item only.

11:02 AM Ms. Plant and Mr. Johnson left the meeting.

Review/Approve Festival Bus Service: Mr. Dreblow and Ms. Seidl met with Tom Winter of MCTS and another representative. A reoccurring concern is the difficulty for bus access for the summerfest bus at the Port Washington, Grafton and Cedarburg Park and Ride lots due to the amount of vehicles that are parked. MCTS would like to alter the bus service to a larger lot such as Wal-Mart or Target. Ms. Seidl met with the people from Wal-Mart and Target and they have agreed for the Ozaukee Express to utilize their parking area for just the summerfest bus service. Ms. Seidl stated that those locations would be utilized and the Port Washington, Grafton and Cedarburg Park and Ride lots would not be used for summerfest. There will be proper signage at all the Park and Ride lots. The other ethnic festivals and state fair would utilize the Grafton and Cedarburg lots.

Motion made by Supervisor Rothstein, seconded by Supervisor Uselding to designate the Wal-Mart and Target parking lots for the summerfest bus service and the Grafton and Cedarburg Park and Ride lots for the other festivals. All members present voting aye. Motion carried. (5-0)

Ms. Seidl reviewed the timing of the buses. In previous years every hour there was a bus coming to the different lots for summerfest services. Because of the load factors the buses were running more frequently. MCTS would like the county to advertise more frequent availability of every ½ hour. Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the ½ hour frequency for summerfest services. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Dreblow met with the design engineers for the site plan for the future Aurora Hospital in Grafton. Mr. Dreblow is encouraging them in their parking lot design to accommodate a bus stop, provide a shelter and provide for the maintenance of the shelter and locate this close enough to the facility.

Review/Approve Ozaukee Interurban Trail – Group Use Permits:

Mequon-Thiensville Bikefest-May 10, 2008: Mr. Struck reviewed the request. There will be three rides: a four, ten and seventeen mile ride. Motion made by Supervisor Kletti, seconded by

Supervisor Uselding to approve the use of the Interurban Trail for the Mequon-Thiensville Bikefest on May 10 and the Tour de Cure Bike Ride on May 18. All members present voting aye. Motion carried. (5-0)

Tour de Cure Bike Ride-May 18, 2008: Mr. Struck reviewed the request citing the use of the trail for two rides: a ten and sixteen mile from the Milwaukee River bridge and up through Port Washington. Approval included in previous motion.

Review/Approve Policy Regarding Use of County Parks for Cross-Country Running Events: Mr. Struck stated that this policy pertains to special event group use reservations for the county parks. This arose out of the running of the cross-country meets at Tendick Park, but there are other group use permits that don't necessarily reserve a shelter but take over the shelter and some times the parks. The application is a general application with separate policies for certain events. Mr. Struck provided that policy for the cross-country meets. He further explained the fee structure. Discussion on selling concessions. Mr. Struck said currently our county ordinance does not allow selling of any kind in the parks. The committee would like Mr. Struck to review the ordinance and bring it back at a later meeting.

Motion made by Supervisor Kletti, seconded by Supervisor Uselding to approve the policy regarding special event group uses of the county parks. All members present voting aye. Motion carried. (5-0)

Chairperson Kaul acknowledged Pat Swan for 25 years of service with the county. The committee extended their congratulations.

Management/Financial Reports: Mr. Struck is prepared to submit a snowmobile grant that is due April 15. He stated that in the grant they are asking for more trail mileage support and a bridge replacement. The grant is through the Wisconsin Department of Natural Resources for \$29,525.

Highway Items:

Approval of 2008 DOT Routine Maintenance Agreements: Mr. Dreblow stated that these are the annual routine maintenance agreements with the Wisconsin Department of Transportation (WIDOT) for approximately \$1.3 million. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the routine maintenance agreements with the WIDOT. All members present voting aye. Motion carried. (5-0)

Review/Approve Proposed Easement for STH 33 Project Involving Eernisse Funeral Home Property: Mr. Dreblow explained that this has to do with State Hwy 33 reconstruction project and providing for access to the Eernisse Funeral Home. Mr. Dreblow is working on the document to allow an easement for the funeral home to exit on the east end of the property onto what is now the highway ramp. He is working with Corporation Counsel on the document. Informational item only.

Approval of Amendment to Agreement with Northern Environmental for the Close-out of Port Highway Shop Contamination Regarding PECFA Funding: Mr. Dreblow stated that Northern Environmental has submitted the closure document. There will need to be an amendment to the Northern Environmental Contract for preparing the final closure document, barrel disposal and well abandonment for a total cost of approximately \$2,930 of which approximately \$2,400 will be reimbursed from Petroleum Environmental Cleanup Fund (PECFA).

Motion made by Supervisor Uselding, seconded by Supervisor Kletti to approve the amendment to the agreement with Northern Environmental for the closure documents, disposal and abandonment for the amount of \$2,930. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Dreblow reported that the union as agreed has signed the Memorandum of Understanding regarding the summer hours.

Governor Doyle has declared April 7-11 as National Work Zone Awareness Week.

Mr. Dreblow distributed correspondence regarding the request from the Port Vista Condominium Association to lower the speed limit on Highway LL. The state has agreed to do a laser speed study.

Information was received on the proposed Grafton Sports Center.

Mr. Dreblow provided the Wisconsin County Highway Association's survey on how Highway Committees are appointed or elected. There were 67 responses – 31 are elected by the County Board, 26 are appointed by the Chairperson of the County Board and 10 have all committees elected by the County Board.

Channel 12 will be doing a report on the cable guard system. This will tentatively air at the end of April.

Next meeting date: (Tentative) Thursday, May 8 at 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Uselding to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 12:05 PM

Julianne B. Winkelhorst, County Clerk