

Port Washington, WI  
September 16, 2008

The Public Safety Committee met in Room 240 at the Justice Center.

Present: Supervisors Nelson, Wirth, Walker and Buntrock. Staff: County Administrator Meaux, Sheriff Straub, Captains Guss and Ebert and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: Meeting called to order by Chairperson Nelson at 9:00AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Wirth, seconded by Supervisor Walker to adopt the agenda as presented. All members present voting aye. Motion carried. (4-0)

Public Comments/Correspondence/Communications: There were no public comments, correspondence or communications.

Approve Minutes from the August 19 Meeting: Motion made by Supervisor Walker, seconded by Supervisor Buntrock to approve the August 19 minutes as written. All members present voting aye. Motion carried. (4-0).

Sheriff's Department:

Action Items:

Motion made by Supervisor Walker, seconded by Supervisor Wirth to enter into closed session pursuant to section 19.85(1) (b) of the WI State Statutes. Roll call vote was taken. All members present voting aye. Motion carried. (4-0)

Closed Session: Pursuant to Section 19.85(1) (b) of the WI State Statute: Considering Disciplinary Action Regarding an Employee: Enter into closed session at 9:02AM. Present: Nelson, Wirth, Walker, Buntrock, Meaux, Straub, Guss, Ebert and Winkelhorst.

Motion made by Supervisor Walker, seconded by Supervisor Buntrock to enter into open session. Roll call vote was taken. All members present voting aye. Motion carried. (4-0)

Open Session: Approval of Disciplinary Action: Enter into open session at 9:09AM. Present: Nelson, Wirth, Walker, Buntrock, Meaux, Straub, Guss, Ebert and Winkelhorst.

Motion made by Supervisor Wirth, seconded by Supervisor Buntrock to approve the disciplinary action. All members present voting aye. Motion carried. (4-0) Sheriff Straub will provide the documents for Chairperson Nelson to sign.

Discussion Items: There were no discussion items.

Management/Financial/Informational Reports:

Monthly Financial Report: Report included in packet. There were no further questions.

Jail Population Report: Report included in the packet. Discussion on the market on boarding of prisoners and whether there is available space in the county jail.

Conference/Convention/Meeting Report: This was included in the packet. There were no questions on the report.

Sheriff's Report: Sheriff Straub commented that Sgt. Jeff Sauer had been promoted to Lieutenant assuming oversight of the jail. Lt. Johnson will be transferred to the detective bureau as Lt. Roberts is retiring. There is a vacancy in the rank of Sergeant to replace Sgt. Sauer. Sheriff Straub stated that his staff is working with Emergency Management in preparation for the transition of EM within the Sheriff's department.

Chairperson Nelson requested to move ahead in the agenda. There were no objections.

Clerk of Courts:

Action Items: There were no action items.

Discussion Items:

Management/Financial Report: Included in the packet. There were no further questions.

9:30AM Emergency Management Director Stolte and Deputy Coordinator Fitzgerald joined the meeting.

Back to the order of the agenda.

Emergency Management:

Action Items:

Review & Approve Resolution No. 08-Adopting the Ozaukee County All Hazardous Mitigation Plan: This plan is an effort to better prepare Ozaukee County to manage its vulnerability to disaster. This plan will serve as a roadmap that outlines potential cost-effective hazard mitigation activities. Ms. Fitzgerald stated that adoption of the plan opens up the opportunity for more grants to be available to the county and municipality in the event of a disaster. When the municipality applies for a grant for mitigation project, the government will look to the plan to see if it is referenced. The plan is updated every five years. Ms. Fitzgerald explained that between now and the next update, events that happen will be continually added so that in five years when the plan is updated all of those events become part of the plan. Anything that is added prior to the formal process becomes part of the plan.

Mr. Stolte reviewed the process-1) County Board adopts the draft plan; 2) State of Wisconsin approves the draft plan; 3) Federal Emergency Management Agency (FEMA) reviews for final revisions. Once FEMA has approved it, the plan is then final and plans are then updated to reflect any revisions. Chairperson Nelson suggested some minor formatting changes for the document to be more user friendly.

Motion made by Supervisor Wirth, seconded by Supervisor Walker to adopt the All Hazardous Mitigation Plan as submitted and to forward to the County Board. All members present voting aye. Motion carried. (4-0)

Budget Amendment Request for Interoperable Communication Project: Ms. Fitzgerald requested that the funds be transferred over as the project is ready to begin and funds are needed for the equipment. Mr. Meaux explained that this was a previously approved reimbursable grant from 2006 that was not carried over. The budget needs to be amended to record grant revenues and matching expenditures. Ms. Fitzgerald further explained that the project needs to be completed by June, 2009 and that this project will keep the equipment compatible with Milwaukee County.

Discussion on the costs of the equipment to be purchased. Mr. Stolte explained that the equipment comes out of Radio Services and that Mr. Anderson identifies the equipment that needs to be used and works with the vendors. This is also the recommendation from Milwaukee County. Mr. Stolte stated that the request today is for the transferring of funds and that the equipment costs can be looked at to be sure they are in line.

Motion made by Supervisor Walker, seconded by Supervisor Buntrock to accept the transfer into the 2008 budget. All members present voting aye. Motion carried. (4-0)

Budget Amendment Request for Pre-Disaster Hazard Mitigation Plan: This is a previously approved reimbursable grant from 2006 that was not carried over into 2008. This is needed to amend the budget to record the grant revenues and matching

expenditures. Motion made by Supervisor Buntrock, seconded by Supervisor Walker to accept the transfer into the 2008 budget. All members present voting aye. Motion carried. (4-0)

Discussion Items: There were no discussion items.

Management/Financial Report: Chairperson Nelson commented that during the review of the mitigation plan it was apparent that there is a need to educate the municipalities on the role of the Emergency Management department. In particular what the municipalities can expect from the county and what the county and public expectations are. Discussion on what occurred with the flooding in the Town of Grafton and the need for a clearer understanding of the roles of those involved. Suggestions were given on when and where this meeting should take place. Chairperson Nelson will work with Mr. Meaux to establish that.

Coroner:

Action Items: There were no action items.

Discussion Items:

Management/Financial Report: Included in the packet. There were no further questions.

District Attorney:

Action Items: There were no action items.

Discussion Items:

Management/Financial Report: Included in the packet. There were no further questions.

Next Meeting Date: Tuesday, October 21 at 9:00 AM

Adjournment: Motion made by Supervisor Walker, seconded by Supervisor Buntrock to adjourn. All members present voting aye. Motion carried. (4-0)

Meeting adjourned at 10:23AM.

Committee members participated in the annual tour of the jail and inspection of jail meal.

*Julianne B. Winkelhorst, County Clerk*