

Port Washington, WI  
October 21, 2008

The Public Safety Committee met in Room 240 at the Justice Center.

Present: Supervisors Nelson, Wirth, Walker, Buntrock and Szatkowski. Staff: County Administrator Meaux, Sheriff Straub, Captain Guss, Coroner Holicek and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: Meeting called to order by Chairperson Nelson at 8:30AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Wirth, seconded by Supervisor Walker to adopt the second revision of the agenda. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: There were no public comments, correspondence or communications.

Approve Minutes from the September 16 Meeting: Motion made by Supervisor Wirth, seconded by Supervisor Walker to approve the September 16 minutes as written. All members present voting aye. Motion carried. (5-0).

Chairperson Nelson requested to move ahead in the agenda. There were no objections.

Coroner:

Action Items:

Approve Transfer of Funds for the Purpose of Continued Training for Deputy Coroners: Mr. Holicek is requesting to have funds transferred as he would like all of his Deputy Coroners to attend a training seminar. Mr. Meaux stated that the Department of Administration has monies budget for training of employees and the needed funds would come from his department. The documents provided show the need of \$2500, Mr. Holicek stated that it was an error and the amounts needed are only approximately \$700.

Motion made by Supervisor Wirth, seconded by Supervisor Buntrock to amend the transfer to allow up to \$1000 for the purpose of attending the John R. Teggatz Forensic Science Seminar. All members present voting aye. Motion carried. (5-0)

8:34AM Clerk of Courts Schmidt, Captain Ebert, Emergency Management Director Stolte and Deputy Coordinator Fitzgerald joined the meeting.

Discussion Items: There were no discussion items.

Management/Financial Report: Included in the packet. There were no further questions.

Chairperson Nelson reverted back to the order of the agenda.

Clerk of Courts:

Action Items:

Fill Vacancy of Judicial Clerk I: Mr. Schmidt explained that this vacancy is due to a transfer into another office. Monies are budgeted. Motion made by Supervisor Walker, seconded by Supervisor Buntrock to approve the request to fill the Judicial Clerk I position. All members present voting aye. Motion carried. (5-0)

Discussion Items: There were no items.

Management/Financial Report: Included in the packet. There were no further questions.

Emergency Management:

Action Items: There were no items.

Discussion Items:

Meeting with the Town of Grafton: Ms. Fitzgerald stated that a meeting was held on October 9 with Town of Grafton Chairman Bartel and Town Supervisor Grabow. Responsibilities were clarified and a tentative action plan was developed to prepare and train a "Community EM Response Team". Ms. Fitzgerald will attend a future meeting of the Town to explain the Emergency Operation Plan.

Meeting with the Cities, Villages, and Towns to Discuss Roles/Responsibilities During Flooding: Ms. Fitzgerald explained that sometime in January or February a meeting will be held with the other cities, villages and towns to explain the roles and responsibilities of the county and municipalities.

Management/Financial Report: Mr. Stolte stated that at the beginning of 2009 there will be an Urban Area Security Initiative which will conduct three exercises which will involve all five counties in the urban area. The first one will be in February, follow up in March and a full scale exercise in May.

District Attorney:

Action Items: There were no action items.

Discussion Items: There were no items.

Management/Financial Report: Included in the packet. There were no further questions. Conference attendance sheets were reviewed.

Sheriff's Department:

Discussion Items: There were no discussion items.

Management/Financial/Informational Reports:

Monthly Financial Report: Report included in packet. There were no further questions.

Jail Population Report: Report included in the packet. Sheriff Straub reported that presently the jail is becoming full and the daily population is remaining at a high level. The Sheriff and Chairperson Nelson will be traveling to Stevens Point later this month to attend a meeting for suggestions on jail expansion planning. Discussion on double bunking of inmates, use of civilian staff and Huber prisoners.

Conference/Convention/Meeting Report: This was included in the packet. There were no questions on the report.

Sheriff's Report: Sheriff Straub reported that as part of the Homeland Security initiative he had requested a mobile command post for \$450,000 as did Washington County. Half of the grant was approved and a compromise was met with Washington County to receive 40% of the grant. Ozaukee County portion of the grant will be \$270,000.00

Sheriff Straub explained the process of finding a replacement for the vacant Dispatcher position.

Action Items:

Motion made by Supervisor Walker, seconded by Supervisor Szatkowski to enter into closed session pursuant to section 19.85(1)(c) of the WI State Statutes. Roll call vote was taken. All members present voting aye. Motion carried. (5-0)

Closed Session: Pursuant to Section 19.85(1) (c) of the WI State Statutes for the Purpose of Conducting Promotional Interviews for the Position of Sergeant: Enter into closed session at 9:42AM. Present: Nelson, Wirth, Walker, Buntrock, Szatkowski, Straub, Guss, Ebert and Secretary Lazar.

Committee entered into open session at 12:15pm.

Open Session: Certify Eligibility List for Promotion to the Position of Sergeant:  
Motion made by Supervisor Wirth, seconded by Supervisor Buntrock to certify the list of candidates as presented. All members present voting aye. Motion carried. (5-0)

The following candidates were certified with appropriate ranking:

- #1 Ron Kies
- #2 Dan Gahan
- #3 Nick Holzer
- #4 Craig Webb
- #5 Eric Lusty
- #6 Susan Jarvela
- #7 David Roth
- #8 Johathan Thomas
- #9 Ken Krueger

Next Meeting Date: Tuesday, November 18 at 9:00 AM

Adjournment: Motion made by Supervisor Wirth, seconded by Supervisor Buntrock to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 12:21PM.

*Julianne B. Winkelhorst, County Clerk*