

The Health & Human Services Board/Committee met in Room 118 of the Administration Center.

Present: Supervisors Klemz, Bock, Walerstein, Hertz and Callen. Board Members Wirth, Lueders-Bolwerk and Bospalec. Staff: County Administrator Meaux, Human Services Director Haupt, Public Health Director Madlom, Tom Kopp, Anne Connors, Michael Lappen, Joan Kojis and Mary Sampont.

Absent: Board Member Perez

Call to Order/Proper Notice/Adoption of Agenda: Meeting called to order by Chairperson Klemz at 3:00 pm. Assurance that the meeting was properly noticed, so noted by Ms. Sampont.

Public Comments/Correspondence/Communications: Mr. Haupt informed the Committee/Board members that the initial budget is due in Mr. Meaux's office before the next meeting. He was looking for input on whether to have a longer meeting next month or set up a separate meeting to review the budget. Mr. Haupt announced the Frank Peterson will be retiring on August 29. Mr. Haupt is hoping to have the position filled before Mr. Peterson leaves. Mr. Haupt also commented that the Department is looking to find a new Client Rights Specialist.

Approve Minutes from the May 20 Meeting: Motion made by Supervisor Bock, seconded by Supervisor Walerstein to approve the minutes from the May 20 meeting as written. All members present voting aye. Motion carried. (8-0)

Motion to move to closed session pursuant to Section 19.85(1)(f) of the WI State Statutes, made by Supervisor Callen, seconded by Supervisor Walerstein. All members present voting aye. Motion carried. (8-0) Roll call taken. Committee went into closed session at 3:15 P.M.

Motion to return to open session made by Supervisor Walerstein, seconded by Board Member Bospalec. All members present voting aye. Motion carried. (8-0) Committee returned to open session at 4:00 P.M.

Human Services:

Action Items:

Designation of Human Service Committee to Oversee COP-Waiver and CIP II Waiver Programs: Motion made by Supervisor Bock, seconded by Supervisor Callen to approve the request to designate the Human Service Committee to oversee COP-Waiver and CIP II Waiver Programs. All members present voting aye. Motion carried. (8-0)

Discussion Items:

Status Report on Family Care Implementation: Mr. Haupt stated that there will be new job descriptions written. There will be 5-6 positions that won't be in the 2009 budget. There will be a reassignment of services within the unit.

Status Report on Criminal Justice Council: Supervisor Bock announced that Board Member Bepalec has been designated as Chairperson for this group, with Det. Jim Johnson as Vice-chair. Mr. Bepalec distributed the Project Position Paper to the Committee/Board giving them a summary and goals the Council hopes to achieve. There will be standing sub-committees that will report to the Council on a quarterly basis to keep everyone informed as to what goals are being accomplished.

Status Report on Mobility Manager Grant: Mobility Information Day will be held in Dodge County on July 16.

Status Report on Coordinated Services Team Initiative: Mr. Haupt expressed his gratitude to all the members of the Coordinated Services Team and all that they have accomplished.

Management/Financial/Informational Reports:

Management/Financial Report: Ms. Connors reported that the audit has been finalized. The fund balance for 1/1/2007 was \$617,000. The fund balance for 1/1/2008 is \$274,000. The designated amount for 2008 is \$9,000.00 with \$265,000.00 not being designated.

Public Health:

Action Items: There were no action items.

Discussion/Items:

Environmental and Preparedness Review of Written Reports: The report was included in the packet. Ms. Madlom informed the Committee/Board that Concordia University Participation in Beach Monitoring through a Citizen Based Monitoring grant for \$5,000, was not granted. However, the beach monitoring will still be done.

Intergovernmental Agreement: There was a draft of an Intergovernmental Agreement included in the packet, along with a response from Corporation Counsel Dennis Kenealy. Such an agreement would need to be between Ozaukee County and all the communities within the County. After discussion, there was a consensus by the Committee to move forward with the Intergovernmental Agreement. Mr. Meaux will meet with Ms. Madlom and Mr. Kenealy to finalize the process and report back to this committee next month.

Preparedness Booklet: Ms. Madlom distributed the preparedness booklet to all members present. This is the same booklet that was handed out at the Medication Collection day. Ms. Madlom has received a lot of positive comments regarding the booklet. It is also available in readable and printable versions on the Public Health website.

Communicable Disease Report: This was included in the packet. Ms. Madlom stated that even though there has not been any confirmed measles cases reported since April 25, the threat is always there with overseas travelers coming to the United States, and with Americans traveling worldwide.

Vaccine Storage Protocols: Ms. Madlom reported that there was a problem with the refrigeration unit and monitoring systems over the Memorial Day holiday. All of the monitoring systems are being evaluated with the Division of Public Health. A determination whether the vaccines were compromised should be decided sometime this week. To help offset any major loss of vaccinations in the future, a 3<sup>rd</sup> refrigeration unit and updated monitoring systems will be installed.

Management/Financial/Informational Reports:

Management/Financial Reports: This was included in the packet.

Next Meeting Date: Tuesday, July 15 at 3:00 pm

Adjournment: Motion made by Supervisor Bock, seconded by Supervisor Callen to adjourn. All members present voting aye. Motion carried. (8-0) Meeting adjourned at 5:00 PM

*Mary M. Sampont*  
*Secretary*