

The Health & Human Services Board/Committee met in Room A-200 of the Administration Center.

Present: Supervisors Klemz, Bock, Dean, Hilber and Board Members Yokes and Lueders-Bolwerk. Staff: Assistant County Administrator Dzwinel, Human Services Director Haupt, Developmental Disability Program Manager Engl, Assistant Business Manager Conners and County Clerk Winkelhorst

Others Present: Carole Stuebe-Executive Director, Beth Benke-Individual Services & Program Manager and Linda Stegemeyer-Supported Employment Co-Coordinator from Portal Industries

Absent: Supervisor Callen, Board Members Bospalec and Perez

Call to Order Health & Human Services Board and Health & Human Services Committee: Meeting called to order by Chairperson Klemz at 3:32 PM.

Assurance of Proper Notice: Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst.

Approve Minutes from the December 18, 2007 Meetings: Motion made by Supervisor Dean, seconded by Supervisor Hilber to approve the minutes from the December 18, 2007 meeting as written. All members present voting aye. Motion carried. (6-0)

Public Comment: Mr. Haupt referenced the letter in the packet from Amy Smith commending the work of Economic Support Specialist Sandra Rabuck.

Human Services Department:

Action Items:

Outcomes for Additional Dollars Provided to Portal Industries: Mr. Haupt stated that the money has now been awarded and the discussion is on how we can best utilize these funds to the benefit of the clients that are being targeted and measurable outcomes. Supervisor Dean reviewed the commitment of the County Board to allocate \$30,000 to have a nurse available for two days per week. Our mutual goal is to maintain community living and relative independence versus nursing home placement. This is a cost effective way for Portal Industries to have nursing services available without requirements for licensing and additional insurance costs.

3:37 PM Supervisor Callen and Board Member Bospalec now in attendance.

Ms. Stuebe explained the reasons for the need for nursing care and the intent of the nurse. Ms. Benke identified cost savings outcomes. Mr. Haupt stated that a comparison of data in three months with the increase in nursing hours would be an acceptable measure of outcome. The contract between Portal Industries and the County would be based on monthly billing of \$2,500 and Portal Industries would provide data every three months.

Another \$15,000 has been allocated to the pilot program for Employment Maintenance. These are adults with disabilities that "graduate" from Portal to find community based employment. Funds would be used to provide safety net services for those individual with disabilities but need intermittent support in the form of consultation/job coaching to stabilize the employment situa-

tion and prevent the more costly crisis of job loss and loss of income. Ms. Stuebe stated that in the current environment, these individuals no longer have access to long term funding for job related supports, but are in great need of intermittent and minimal support to maintain their job.

Mr. Haupt and Ms. Stuebe have talked about identifying specific situations for money to help these adults become more self sufficient. Supervisor Hilber questioned Ms. Stuebe regarding employment going down if it will have an impact on getting people out in the work force. Ms. Stuebe replied that it has been difficult to keep the work center going. People will still be needed in the service industry which is growing and employers will need to recognize that.

Supervisor Dean suggested facilitating a linkage with Portal and the Economic Development Director. Ms. Stuebe does look in the three county areas of Sheboygan, Milwaukee and Washington to bring work into the center. Discussion on what the \$15,000 funding amount was based on.

Motion made by Supervisor Bock, seconded by Supervisor Hilber that the \$15,000 pilot program for Employment Maintenance will be used in the pilot program to transition people from the work center to Department of Vocational Rehab with quarterly updates. This change is based on Family Care. All members present voting aye. Motion carried. (8-0)

Mr. Haupt clarified that this is enhancing what currently exists so that we can serve more clients and achieve more of the same outcomes.

Contract to Provide Family Therapy Services to Washington County: Mr. Haupt explained that a child protective case from Ozaukee County moved to Washington County. He has a therapist working with this family and the therapist has agreed to continue therapy services. Washington County will pay for these services.

Currently Washington County does not have a Family Therapist who goes into homes and they have expressed an interest to purchase some time with the Ozaukee County Family Therapist. Discussion about selling time as we could afford and only short term goals. This is just an informational item at this time.

Authorize an Additional Type of Electronic Fund Transfer: Ms. Conners explained that the Policy and Procedure Manual lists allowable types of transactions that can be accomplished by automated money transfer techniques. The Department of Human Services would like to add "Fiscal Agent Payroll Disbursement" to that list. The department has a new vendor that provides a service by processing bimonthly payrolls for clients who employ personal care workers in their homes. Ms. Conners feels that it would be more economical for the county and has discussed it with the Treasurer, who will support this at the Administrative Committee.

Motion made by Supervisor Dean, seconded by Supervisor Bock to approve the electronic fund transfer and to look into pursuing a same day transfer. All members present voting aye. Motion carried. (8-0)

Authorization to Fill Vacant Family Care Nursing Positions: Mr. Haupt explained that these are two new positions that were approved in budget with the implementation of Family Care.

4:18 PM Board Member Lueders-Bolwerk excused.

Motion made by Supervisor Dean, seconded by Supervisor Callen to approve the request to fill two new Family Care Nursing positions. All members present voting aye. Motion carried. (7-0)

Authorize Creating a Criminal Justice Ad-Hoc: Supervisor Bock stated that County Board Chairperson Brooks and County Administrator Meaux have agreed to sign a letter inviting participants to be a part of this Criminal Justice Council. Supervisor Bock explained that this is the key players coming together to analyze and brainstorm to figure out if there is a better way of doing things.

Motion made by Supervisor Callen, seconded by Supervisor Hilber to authorize the creation of a subcommittee of the Health and Human Services Committee titled "Criminal Justice Collaborating Council" with representation from the Human Services Committee and that this committee is advisory in nature. Discussion on the mission and authority of this committee. The vote was then taken on the motion. All members present voting aye. Motion carried. (7-0)

Possible Request for Carryover of Funds: This item has been withdrawn.

Discussion/Updates:

Relocation of Human Service Programs: Mr. Haupt reported that the Public Works Committee approved the creation of six more offices between the 3rd and 4th floor. He is hoping to relocate staff at the end of February.

Status Report on Implementation of Family Care: Mr. Haupt reported that staff has been involved in a lot of training. Weekly meetings with Community Care Inc. to work through the transitions. He further stated that they will begin enrolling into Family Care in March.

Status Report on Implementing Harmony Software Program: Mr. Haupt reported that there is a go live date and he will meet with Assistant County Administrator Dzwinel, Financial Systems Analyst Brandner and representatives from the vendor to negotiate that the Database Administrator in Human Services takes the lead on this project.

Status Report of "Mobility Manager" Program: Mr. Haupt reported that they are contracting with Community Care Inc. The Highway Department will be coordinating this for the County in collaboration with Human Services.

Status Report on Seeking Grants to Strengthen Families: Mr. Haupt has identified another grant that may address the initial goal to develop a resource broker for Family Services working with non-profit agencies.

Management/Financial Report: There is nothing to report at this time.

4:50 PM Public Health Director Madlom and Administrative Services Coordinator Faye now in attendance.

Public Health Department:

Action Items:

Request for Carryover of Funds: Ms. Madlom explained that this is for four carryovers all of which are performance based grants and all the 2007 objectives have been met. These are all allowed to be carried over and must be spent by the end of 2008. 1) Prevention Grant for \$12,627.83. 2) Bioterrorism Grant for \$71,231.11. 3) Immunization Grant for \$2,081.46 and 4) CDC Cancer Grant for \$3,360.19.

Motion made by Supervisor Callen, seconded by Supervisor Dean to approve all four carryover requests. All members present voting aye. Motion carried. (7-0)

Slinger Housing Authority Request: The request is to purchase the services of Environmental Health Specialist Ziegler to do the Slinger Housing Authority inspection for their five projects. Discussion on the available amount of time.

Motion made by Supervisor Hilber, seconded by Supervisor Callen to approve the Slinger Housing Authority's request with the condition stated in the Memorandum of Understanding that the priority is Ozaukee County and the time spent will be at the discretion of the Ozaukee County Public Health Director. All members present voting aye. Motion carried. (7-0)

5:02 PM Board Member Bspalec excused.

Discussion/Updates:

Environmental Health Reports:

Bioterrorism Report: The Bioterrorism Project Manager has been asked to participate on an Expert Panel for Volunteer Management. Discussion on the tabletop exercises and the "Driving Tree" and other communication efforts.

Environmental Health Specialist Report: Ms. Madlom reported that the final EPA Sanitary Survey report has been completed and is being reviewed by the State Health Department. The Waukesha Consortium has allocated marketing funds for the Rehab/Lead Program to Ozaukee County and those funds have been used to advertise for applicants for these projects. To date there are 40 applicants.

Regional Medicine Take Back Scheduled for April 19, 9AM to 1PM: A Medication Take Back Program is scheduled for April 19. This is a regional program with Milwaukee, Waukesha, Washington and Racine counties.

Communicable Disease 2007 Annual Report: Ms. Madlom reviewed the Communicable Disease report.

Hepatitis B Outreach for High Risk Adults: Ms. Madlom stated that the Advisory Committee on Immunization Practices (ACIP) gave a grant to target the high risk adults that are in correctional institutions. The Public Health Department is partnering with the jail to provide their clientele with free Hepatitis B and A immunizations while supply lasts. Ms. Madlom also is targeting the free clinic and screening of their clientele.

General Update of Activities: Channel 4 had a baby shower and the items collected are distributed through St. Mary's Hospital. Ozaukee County does receive some of these items which are distributed through their Giving Tree project to their clientele and also coordinate with Human Services.

The annual meeting of the Wisconsin Public Health Association is being held in Madison on July 23-24.

Ms. Madlom reported that the car seat grant was received. The Volunteer Center has knitters that are going to knit car seat blankets for every car seat that is given away.

Concordia University will be presenting a workshop on Teens & Self Injury on Wednesday, February 13 at 6:00 pm.

Management/Financial Reports: There were no questions.

Chairperson Klemz suggested that future meetings should start at 3:00 PM. There were no objections.

Next Meeting Date: February 19 at 3:00 PM

Adjournment: Motion made by Supervisor Dean, seconded by Chairperson Klemz to adjourn. All members present voting aye. Motion carried. (6-0)

Meeting adjourned at 5:30 PM

Julianne B. Winkelhorst, County Clerk