

Eastern Shores Library System Board of Trustees Meeting

Eastern Shores Library System Office

Monday, June 23, 2008 Called to Order: 4:30 p.m. Adjourned: 6:10 p.m.

Present: Marilyn Toepel, presiding; Carol Baumann, Don Dohrwardt, Sara Filemyr, William Goehring, Tom Hudson, Nancy Lewis, Sharon Nieman-Koebert, Rob Nuernberg, Sherry Speth, Warren Stumpe, and Joann Wiesner. **Absent:** Linda Bosman and Howard Hoppe. One vacancy. **Also present:** David Weinhold, Director; Martha Suhfras, TAC Advisor; Alison Ross, Cataloging Librarian; Paul Onufrak, Automation Librarian; and Paula Siefert, Recording Secretary designate.

1. **Called to Order:** At 4:30 p.m. a quorum was present so Toepel called the meeting to order. The meeting was posted with both counties on June 18, 2008 in compliance with the open meeting law.

2. **Welcome of New Board Members:**

Don Dohrwardt represents the Fredonia area on the Ozaukee County Board. He has been appointed to complete the remaining year on the term of Bill Niehaus. Don will be the Ozaukee County Board representative on this board.

William Goehring represents the Town of Sherman on the Sheboygan County Board. He has been appointed to fill the remaining one-year term of Bill Jens. William will be the Sheboygan County Board representative on this board.

3. **Recognition of William Jens and William Niehaus:** William Niehaus could not attend this meeting. Bill Jens was recognized with a plaque stating his accomplishments while serving on this board. Bill also received the coveted Wisconsin Library Association coffee mug, given to retiring board members.

4. **Approval of Minutes:** Stumpe moved, seconded by Baumann to approve the February 25 and June 9, 2008 Minutes. Motion carried by voice vote.

5. **Approval of Expenditures:** Stumpe moved, seconded by Wiesner to approve the current expenditures of February 26 to June 23, 2007. Motion carried by voice vote. January through May 2008 Actual vs Budget and Balance Sheet was received by the trustees and filed.

6. **Public Comment and Correspondence:** A letter from the Frank L. Weyenberg Library Board was received. The second letter was from the Department of Public Instruction announcing the second state aid payment. It was suggested to enclose correspondence in the board packet if possible.

7. **Committee Reports:**

- a. Technical Advisory Report: Suhfras reported on the TAC and SLAC meetings.
- b. Committee Assignments for new board members: Dohrwardt and Goehring are both County Board Supervisors so they are automatically put on the Budget Committee.

8. **Election of Treasurer:** Nominating Committee Chair, Wiesner, moved to elect Tom Hudson to the position of Treasurer. Toepel requested three times if there were other nominations from the floor. Filemyr moved to cast an unanimous ballot, seconded by Lewis. Motion carried by voice vote.

9. **Intersystem Agreement with Winnefox Library System:** Baumann moved to authorize the

president's signature on the Agreement. Seconded by Lewis, motion carried by voice vote.

10. County Library Service Requests for 2009: Trustees discussed the Polaris ILS Cost scenario with financing sheet. Budget Committee reviewed the Requests for 2009 Appropriation from Ozaukee County and Sheboygan County. Nuernberg moved to approve the Requests for 2009 Appropriation from Ozaukee County and Sheboygan County. Seconded by Hudson. Stumpe moved to amend the motion to include Item number 8 "Polaris ILS Cost Scenario with Financing." The amendment was seconded by Nieman-Koebert, motion carried by voice vote. Amended motion carried by voice vote.

11. Financing for Polaris hardware and software for EasiCat: Financing will be requested from the Board of Commissioners of Public Lands. Hudson moved, seconded by Stumpe to approve the submission of the Municipal Application for a Trust Fund loan. Motion carried by voice vote. Weinhold discussed the possibility of seeking corporate sponsorship for the project. Baumann moved, seconded by Lewis to solicit corporate sponsorship. Motion carried by voice vote.

12. Report on Economic Contribution of Wisconsin Public Libraries: This report could be used in conjunction with the request for sponsorship. Trustees may share this report with other organizations.

13. Staff Reports:

a. Cataloger Ross reported on the continued streamlining of the interlibrary service. Ross continues to distribute information to member libraries from the State. Ross also announced that the cataloging back-log is gone.

b. Bookmobile report, statistics and summer schedule were reviewed. Delivery first quarter statistics were received.

c. Special Needs and Publicity reports were reviewed.

d. Youth Services liaison, Siefert reviewed the activities from March through May 2008.

e. Onufrak distributed library to library lending statistics, database statistics and the Polaris implementation schedule.

6:00 p.m. Speth left.

f. Legislative Audit Bureau Public Library Services Best Practice Review - The Audit Bureau recommends that municipalities use library standards in their planning for library services.

14. Adjourn: At 6:10 p.m. Baumann moved to adjourn, seconded by Wiesner. Motion carried by voice vote.