

Eastern Shores Library System Board of Trustees Meeting

Eastern Shores Library System Office

Monday, January 28, 2008 Called to Order: 4:30 p.m. Adjourned: 6:15 p.m.

Present: Marilyn Toepel, presiding; Carol Baumann, Linda Bosman, Sara Filemyr, Tom Hudson, Bill Jens, Nancy Lewis, Bill Niehaus, Rob Nuernberg, Warren Stumpe, and Joann Wiesner. **Absent:** Howard Hoppe, Sharon Nieman-Koebert, and Sherry Speth. One vacancy. Also present: David Weinhold, Director; Martha Suhfras, TAC Advisor; Paul Onufrak, Automation Librarian; Alison Ross, Cataloging Librarian; and Paula Siefert, Recording Secretary designate.

1. **Called to Order:** At 4:30 p.m. a quorum was present so Toepel called the meeting to order. The meeting was posted with both counties on January 22 in compliance with the open meeting law.

2. **Introduction of New Member:** Tom Hudson has been appointed by Ozaukee County to the board for a three-year term. Hudson is a board member of the W.J. Niederkorn Library in Port Washington being appointed as a Participating Library Board member.

3. **Approval of Minutes:** Stumpe moved, seconded by Baumann to approve the November 26, 2007 Minutes. Motion carried by voice vote.

4. **Expenditures and Financial Report:** Jens reviewed the current expenditures of December 18, 2007 to January 29, 2008. Jens moved to approve, seconded by Lewis, motion carried by voice vote. Trustees received the December 31, 2007 Financial Report. Jens reviewed the financial report.

5. **Public Comments and Correspondence:**

a. Notification from the Department of Public Instruction about the approval of the 2008 annual system plan. The first state aid payment for 2008 has been made.

6. **Committee Reports:**

a. **Technical Advisory Report:** Martha Suhfras, Director Plymouth Public Library, is the new TAC Advisor. Suhfras reported on the January 15 TAC meeting.

b. **Committee Preference Forms:** Trustees were reminded to turn in to Weinhold.

7. **Library System Technology Plan 2008-2012:** Onufrak reviewed the major updates of the Technology Plan. Wiesner moved to approve the Library System Technology Plan as presented. Seconded by Jens, motion carried by voice vote.

8. **2006 Library System Audit Report:** Trustees received the report.

9. **Accept 2008 LSTA Grants:** Stumpe moved to accept the two competitive LSTA Grants, \$5,950 for "Using Wireless Access for Bookmobile Library Service" and \$19,658 for "Fighting Hate with Literacy: A Book Discussion Group Project." Seconded by Niehaus, motion carried by voice vote. Hudson move to accept the two non-competitive LSTA grants, \$12,700 for "Wide Area Network Access 2008" and \$3,500 for "Wireless Access for ESL Libraries." Seconded by Jens, motion carried by voice vote.

10. **Proposed Resolution for Advisory Referendum on Bookmobile Service:** Baumann

moved to forward this Resolution to both county boards. Seconded by Wiesner, motion carried by voice vote.

11. Proposal to Change Meeting Schedule 2008: Weinhold recommended the following months that the board must meet for ESLS required deadlines: January, February, June, August, September and November. Other meetings will be scheduled as needed. Stumpe moved accept the recommended meeting months and change by-laws to reflect the change. Seconded by Nuernberg, motion carried by voice vote.

12. County Shared Library Services Levy Proposal Update: Trustees received "Recommendation for County Shared Library Services Levy." The TAC has recommended that the Library System Board take no action on the proposal until the TAC makes a recommendation.

5:30 p.m. Jens and Niehaus left

13. Election of Officers for 2008: The Nominating Committee of Wiesner, Filemyr, and Bosman recommends the following: Filemyr move to elect Marilyn Toepel as President. Toepel asked for nominations from the floor three times; there being none the motion carried by voice vote. Filemyr moved to elect Robert Nuernberg as Vice President. Toepel asked for nominations from the floor three times; there being none the motion carried by voice vote. Filemyr moved to elect Bill Jens as Treasurer. Toepel asked three times for nominations from the floor; there being none the motion carried by voice vote.

5:35 p.m. Wiesner left

14. E-Book Readers: Amazon's Kindle; Sony. B.O.O.K: At the request of a board member the e-book reader products were demonstrated and discussed.

15. System Staff Reports:

a. Ross reported on continued success of the workflow changes made to cataloging and the streamlining of the interlibrary loan process. Trustees received 2007 Cataloging and Interlibrary Loan statistics.

b. The Bookmobile report and statistics from Connie Meyer were received.

c. 2007 Delivery statistics were received. It was noted that KMCI has contracted for one day delivery in 2008. Northern Ozaukee High School will receive delivery on Friday only.

d. The Special Needs and Public Information report for Susan Potter were received.

e. Siefert reported on the upcoming two Youth Services workshops and cooperative purchase of three Ellison dies.

f. Onufrak distributed 2007 library to library lending statistics. He updated trustees on the selection and implementation of the new integrated library system software.

g. Weinhold reported on the January 22 Library Legislative Day, IRS mileage reimbursement for 2008 is \$0.50.5 per mile, he has been appointed to the Library Technology Advisory Committee and invited to participate in the Visioning Conference.

15. Adjourn: At 6:15 p.m. Bosman moved to adjourn, seconded by Baumann, motion carried by voice vote.