

EASTERN SHORES LIBRARY SYSTEM BOARD OF TRUSTEES MEETING

Eastern Shores Library System Office

Monday, August 25, 2008 Called to Order: 4:30 p.m. Adjourned: 5:35 p.m.

Present: Marilyn Toepel, presiding; Carol Baumann, Linda Bosman, Don Dohrwardt, William Goehring, Howard Hoppe, Jim Hughes, Rob Nuernberg, Sherry Speth, Warren Stumpe, and Joann Wiesner. **Absent:** Sara Filemyr, Tom Hudson, Nancy Lewis, and Sharon Nieman-Koebert. **Also present:** David Weinhold, Director; Martha Suhfras, TAC Advisor; Paul Onufrak, Automation Librarian; and Paula Siefert, Recording Secretary designate.

1. **Called to Order:** At 4:30 p.m. a quorum was present so Toepel called the meeting to order. The meeting was posted with both counties on August 21, 2008 in compliance with the open meeting law.
2. **Welcome to New Board Member:** Jim Hughes represents the Plymouth area and is a member of the Plymouth Public Library Board. He has been appointed to a three-year term as a Participating Library Board Member.
3. **Approval of Minutes:** Stumpe moved, seconded by Baumann to approve the June 23, 2008 Minutes. Motion carried by voice vote.
4. **Approval of Expenditures:** Stumpe moved, seconded by Baumann to approve the current expenditures of July 11 to August 25, 2008. Motion carried by voice vote. January through July 2008 Actual vs Budget was received by the trustees and filed.
5. **Public Comment and Correspondence:** No report
6. **Committee Reports:**
 - a. TAC Representative Report: Suhfras reported on the August SLAC meeting.
 - b. Contracts Committee to schedule a meeting.
7. **Authorize Application for State Trust Fund Loan:** Baumann moved to approve the President and Director signatures on the Application for State Trust Fund Loan. Seconded by Stumpe. Discussion on the calculation and division of payments for the new integrated library system. Dohrwardt moved to pass by unanimous consent. Seconded by Wiesner. Motion passed.
8. **Health Insurance Option Resolution:** Stumpe moved to authorize the Director's signature on the Option Selection Resolution for the Wisconsin Public Employer's Group Health Insurance Program. Seconded by Goehring, motion passed by voice vote.
9. **2008 Budget Adjustments:**
 - a. IRS Mileage Reimbursements: Rate changed to \$0.585 per mile. ESLS to reimburse at the new IRS rate and Weinhold to check the language in the ESLS Policies for implementing the IRS rate for reimbursement.
 - b. 2008 Budget Adjustments: Wiesner moved to approve the 2008 Budget Adjustments as recommended by the Budget Committee. Seconded by Baumann, motion carried by voice vote.
 - c. Additional Technical Support Time to Implement Polaris: Baumann moved to approve

additional time for the technical support staff from 410 hours to 512 hours. Seconded by Bosman, motion carried by voice vote.

10. Proposal for Joint County Library Planning Committee: Nuernberg moved to approve the proposal for the appointment of a Joint County Library Planning Committee for the 2011 to 2015 County Library Service Plan and forward it to both counties. Seconded by Wiesner, motion passed by voice vote.

11. Applications for LSTA grants: Three grant abstracts were reviewed

- a. Wide Area Network Access 2009 in the amount of \$11,300. Moved by Dohrwardt, seconded by Bosman, motion passed by voice vote.
- b. System Accessibility in the amount of \$2,600. Moved by Baumann, seconded by Wiesner, motion passed by voice vote.
- c. Adult, Family and Early Literacy in the amount of \$7,430. Moved by Bosman, seconded by Wiesner, motion passed by voice vote.

12. Board Meeting Date Change: Moved by Stumpe, seconded by Dohrwardt to move the September meeting to September 29 instead of the 22nd. Motion passed by voice vote.

13. Status of County Library Service Requests and Bookmobile Service Referendum:
Both counties have received the 2009 County Library Service request and at this time there are no meetings scheduled. Trustees received a revised proposal for the Replacement EasiCat Hardware and Software Funding sent to Tom Meaux and Adam Payne. Trustees received the Resolution Authorizing Advisory Referendum on Bookmobile Services for both Ozaukee County and Sheboygan County. The referendum will be on the ballot only in the areas without libraries and that pay the county library tax.

14. Staff Reports:

- a. Onufrak reported on the implementation process of Polaris and where it is to date. He distributed the library to library lending statistics.
- b. Siefert reported on the youth services activities.
- c. Trustees received reports from Sue Potter on Special Needs and Publicity activities.
- d. Trustees received statistics and report from Cataloger Alison Ross.
- e. Trustees received statistics and report from Connie Meyer, Bookmobile.

15. Adjourn: At 5:35 p.m. Wiesner moved to adjourn, seconded by Stumpe. Motion carried by voice vote.