

Aging and Long Term Care Committee met in Room 118 of the Administration Center.

Present: Supervisors Geracie, Richart and Herlache. Staff: County Administrator Meaux, ADRC Director Pike, Nutrition Program Manager Ferrell, and County Clerk Winkelhorst.

Others Present: Supervisor Walerstein

Absent: Supervisors Winker and Egelhoff

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:37AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Richart, seconded by Supervisor Herlache to adopt the agenda as presented. All members present voting aye. Motion carried. (3-0)

Public Comments/Correspondence/Communications: Supervisor Walerstein commented on the County Board's decision to move forward with the Residential Care Apartment Complex (RCAC) and complimenting the committee on their presentation to the board.

Approve Minutes from the August 26 Meeting: Motion made by Supervisor Richart, seconded by Supervisor Herlache to approve the August 26 minutes as written. All members present voting aye. Motion carried. (3-0)

Veterans' Service Office:

Action Items: There were no items.

Discussion Items: There were no items.

Management/Financial/Informational Reports:

Management/Financials/Department Reports: Information included in the packet. There were no further questions.

Aging & Disability Resource Center:

Action Items: There were no action items.

Discussion Items:

Sharing of 2 Letters Received from Public Complimenting ADRC in Services and Prevention Areas: Ms. Pike wanted to share an email received from a daughter whose mother was recently placed in Family Care. The email was very complimentary on the assistance received from Program Assistant Ginger Ayres and the staff when enrolling her mom in Family Care.

Ms. Ferrell stated that she received two letters from home delivered meal participants. One had received services for only 10 days and felt that the service allowed them to recuperate appropriately. The other was from a long time participant who had received home delivered meals since 1994 but has since relocated to an assisted living home out of the area. The family was very thankful for all the years of service.

Supervisor Herlache received an email from a detective complimenting Information Assistant Specialist Lucy Bloedorn on a case they were working on together. The detective was making a comparison on quality of services in Ozaukee County compared to Milwaukee County.

Management/Financial Informational Reports:

ADRC Financial Report: Ms. Pike reported that the ADRC budget is fine. They are continuing to capture more dollars from the Federal government. It is more than anticipated, 28-30% compared to the expectation of 23%.

8:45 AM Lasata Administrator Luedtke, Lasata Assistant Administrator Fogel and Business Manager Connors joined the meeting.

Ms. Connors reviewed the budget figures.

Aging Services Financial Report: Ms. Ferrell explained the budget in Aging continues to try to recapture the some of the loss that they had. Some of that has been captured in salaries where there is a surplus. Two areas that are coming to the line are travel & training and other expenses. Ms. Ferrell stated they will be going through to be sure that “other expenses” have been captured under ADRC.

Ms. Pike reported that the interior signage for ADRC/Human Services went before Public Works Committee last week and was approved. Visible signage is one of the charges to the ADRC in the contract with the state. The exterior signage will be looked at after the parking lot is completed.

Lasata Care Facilities:

Action Items:

Approve Format for Proceeding with RCAC Design and Construction: Mr. Luedtke reviewed the two project delivery methods. Internally it was discussed with Chairperson Geracie, Mr. Meaux and Public Works Director Dreblow as to the best direction to consider going. The thought was to proceed with the Construction Manager (CM) which the county hires to act as the representative for the county. This is common practice with a lot of nursing home and larger projects. The CM is the consultant for the areas of expertise such as cost estimating, analysis, scheduling, and value engineering ect. and takes on the administrative responsibilities during actual construction. The CM does not perform any of the trade work.

The next step, if approved, would be to send out a letter of qualification, the committee then would interview and make a selection. Discussion on the differences between the two project delivery methods. Chairperson Geracie stated that the Public Works Director and the Chairperson of the Public Works Committee, along with this committee would be involved in the selection process for the Architect and Construction Manager. Public Works Committee will deal with the construction and contracts. This committee will select the Architect and Construction Manager and will be involved in the design process.

Mr. Luedtke stated that the estimated timeline would be in October the selection of the Architect and Construction Manager; October – May would be the development phase; May-June would be the bidding out on the project. At this point the PW Committee would take over.

Discussion on possible consideration of an ad-hoc committee with an advisory role of local citizens.

Motion made by Supervisor Richart, seconded by Supervisor Herlache to approve the project delivery method of Construction Manager as Advisor/Agent as the way to proceed. All members present voting aye. Motion carried. (3-0)

Consensus to have the Construction Manager interviews on October 28 after the regular meeting and to have the Architect interviews on November 5 at 1:00pm.

WACH Requested Support of Certified Public Expenditures (CPE) Statute Change: Mr. Luedtke stated that this resolution is initiated by the Wisconsin Counties Association and the Wisconsin County Home Association. Currently the state statutes read that through the Supplemental Payment Program “the total payments to county and municipal homes may not exceed \$37.1 million per year.” This would be a legislative change requiring the state to pay *at least* \$37.1 million per year to the county and municipal homes.

Motion made by Supervisor Herlache, seconded by Supervisor Richart to approve the resolution for the Supplemental Payment/Certified Public Expenditure Program for County Nursing Homes in support of the legislative change. All members present voting aye. Motion carried. (3-0)

Discussion Items: There were no discussion items.

Management/Financial/Informational Reports:

Administrator's Report: Mr. Luedtke reported that through August the average occupied apartments were 59 out of 60. Surplus was \$197,769 before transfer to care center. Punch list items for roofing and window project still working on.

Lasata Care Center through August averaged 194.3 per day. Surplus through August is \$570,576 due in part to the IGT check received. Mr. Luedtke stated that he is having difficulty in recruiting nurses. Working to correct the State Survey Violations and expecting the state surveyors to return the week of September 22 or 29.

Question on the services of the pharmacy. Mr. Luedtke is recommending resigning for one more year only to try to work through some issues.

9:40 AM Public Works Director Dreblow joined the meeting to answer any questions regarding the RCAC project delivery method.

August Financial and Census Report: This was included in the packet. There were no further questions.

Conference and Meeting Report: Conference reports submitted. There were no further questions.

Next Meeting Date: Tuesday, October 28 – 8:30AM

Adjournment: Motion made by Supervisor Richart, seconded by Supervisor Herlache to adjourn. All members present voting Aye. Motion carried (3-0).

Meeting adjourned 9:48AM.

Julianne B. Winkelhorst, County Clerk