

Cedarburg, Wisconsin  
October 28, 2008

Aging and Long Term Care Committee met in the Board Room at Lasata Care Center.

Present: Supervisors Egelhoff, Richart, Geracie, Winker. Staff: County Administrator Meaux, Administrator Luedtke, Asst. Administrator Fogel, ADRC Director Pike, Nutrition Program Manager Ferrell, Veterans Officer Brown, and Administrative Secretary Fenno.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:00AM. Proper notice was posted. Motion made by Supervisor Egelhoff, seconded by Supervisor Winker to adopt the agenda. All members voting aye, motion carried 5-0.

Approve Minutes from the September 23 Meeting: Motion made by Supervisor Egelhoff, seconded with corrections by Supervisor Richart. All members present voting aye. Motion carried 5-0.

Veteran's Service Office:

Action Items: there were no items.

Discussion items: there were no items.

Management/Financial/Informational Reports:

Management/Financial/Department Reports: No issues. Budget tracking as expected.

Conference meeting Report: Attended WDVA Board meetings in Appleton. Received nearly \$1,500 in donations for the Honor Flight program. Got updated on status of State Veterans Programs and outages that may occur, due to funding.

Honor Flight Update: Mr. Brown said that 82 honorees are on the first flight leaving November 19, 2008, which is paid for. There are another 340 applicants.

Vietnam Veterans Welcome Home: Mr. Brown said the dates have been set for the Veterans Welcome Home Program; May 21-23 2010 at Lambeau Field in Green Bay. They are expecting 65,000 to 100,000 participants. More discussion will be held at the February 2009 meeting.

Aging and Disability Resource Center:

Action Items: There are no items.

Discussion Items:

Executive Summary of County Aging Plan/ADRC Waiting List Policy: Ms. Pike touched on the idea of revising the ADRC waitlist. Also, the budget was mentioned and how the SE Office of Aging may be eligible for grant money to purchase supplies and maintain the common vehicle. Ms. Pike was directed to write a formal proposal of what is needed to be considered for a grant. The ADRC budget is also where it should be.

Management/Financial/Informational Reports:

All budget items are on track.

8:30 AM Supervisor Herlache joined the meeting.

Lasata Care Facilities:

Management/Financial/Informational Reports:

Administrator's Report: Mr. Luedtke reported that 59 of the 60 apartments at the Heights are full, leading to a budget surplus. Roof project is complete and paid in full, and the window project is 95% complete.

LCC census is down from September thru October leaving 15 empty beds. Many new residents are only staying short term for rehabilitation and current residents are showing signs of needing more care. Security cameras have been installed. Mr. Luedtke updated the committee about the new water and sewer line installments as well as fire hydrant replacements. We Energies were on site conducting conservation studies stating that 80% of the building is in good shape. Lasata received a letter from the State stating the facility has been cleared of all violations from State Survey.

Action Items:

Approval to Hire Temporary Maintenance Worker: Motion to approve new temporary hire of maintenance worker by Supervisor Winker, seconded by Supervisor Herlache. Approved, all members voting aye 5-0.

Discussion Items:

2009 Budget Update: Mr. Luedtke stated that the Lasata budget was decrease by \$50,000 in the Dietary department. There is the possibility of outsourcing the entire Dietary Department in 2009. Title 19 rates will increase 8% starting October 1, which is equivalent to \$7 per day.

Bonding for RCAC: The County Board will take action on the RCAC Bonding next Wednesday.

Interviews of Construction Management Companies:

There were 19 companies that requested the Statement of Qualification for Construction Management services for the development of the 60 unit RCAC. 15 of those companies did respond with information and interest. That list was reduced to 4 companies that were interviewed by the Committee along with Lasata Administrator Luedtke, Asst Admin Fogel, County Admin Meaux and Public Works Director Dreblow. After interviews and discussion the Committee chose Beyer Construction of New Berlin, WI. Motion by Herlache, second by Winker to contract with Beyer Construction for RCAC Construction Management services. Motion carried 5-0.

Motion to adjourn at 2PM by Richart, second by Herlache, Motion carried 5-0.