

Aging and Long Term Care Committee met in Room A-200 of the Administration Center.

Present: Supervisors Geracie, Egelhoff, Leach, Schlenvogt and Brooks. Staff: Lasata Administrator Luedtke, Lasata Assistant Administrator Fogel, Assistant County Administrator Dzwinel, ADRC Director Pike, Lasata Heights Housing Manager Carstens, Nutrition Program Manager Ferrell and County Clerk Winkelhorst.

Absent: Supervisor Walerstein

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:30 AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Supervisor Leach requested that the Policy of CPR at Lasata be put on the February agenda. The agenda was adopted as presented.

Public Comments/Correspondence/Communications: There was nothing at this time.

Approve Minutes from the December 13 and 17, 2007 Meetings: Motion made by Supervisor Schlenvogt, seconded by Supervisor Egelhoff to approve the December 13 and 17 minutes as written. All members present voting aye. Motion carried. (5-0)

Chairperson Geracie moved ahead in the agenda.

Aging & Disabilities Resource Center Items:

ADRC Update:

Staff: Ms. Pike reported that an Information and Assistance Specialist and Disability Benefits Specialist started in the department. Ms. Pike is hoping to do some cross training with the other Information & Assistance Specialist in the department. The Disability Benefits Specialist is a new position and that person will be working with people who have physical and developmental disabilities, mental health issues and drug or alcohol issues for those under the age of 60.

Remodeling: The first phase to create two offices has been completed. The fourth floor will be the next area that will be worked on.

Family Care Options Counseling and Enrollment Procedures: Ms. Pike stated that the task of the ADRC is to enroll those who are currently on the long-term waiting lists into Family Care. There are 85 people on the waiting list to be funded and the state has given the county 24 months to enroll those people. Ms. Pike reviewed the template that has to be followed. Questions on the waiting list and income criteria.

Management/Financial Reports: Ms. Ferrell explained that she recently found out that the ADRC levy had been reduced by \$123,000 prior to the budget being approved. Finance will be reducing the undesignated fund balance to make up the levy. Mr. Dzwinel said that there was an over estimation in revenue and due to the grant, the expenses should have balanced out to zero. This over estimation reduced the overall levy assumption. Ms. Ferrell explained that the ADRC grant can only be used for ADRC functions not Aging.

8:45 AM Bill Schanen, Ozaukee Press joined the meeting.

Discussion as to when this happened in the budget process. Mr. Dzwinel sated that he could recreate the process as to when this occurred. The committee would like him to find that out.

Ms. Ferrell reported that the meal program is holding its own. The home delivery program was down but is starting to rise. Ms. Ferrell anticipates a rise in the home delivery program with the implementation of Family Care. The congregate meal program numbers are disappointing but it appears to be a national trend. She will continue to work with the SE Area Agency as to how to promote the programs.

Ms. Pike reviewed the Information and Assistance Report on total contacts and total people comparison between 2006 and 2007.

8:55 AM Veterans Service Officer Brown now in attendance.

Question on length of time that the department responds to calls. Ms. Pike explained the process and the difference when dealing with adults vs. children. Supervisor Brooks suggested that at a second County Board meeting Ms. Pike could provide education to the Board on calls that come in regarding adult citizens and how they are processed.

Chairperson Geracie reverted back to the order of the agenda.

Veterans' Service Office Items:

Management/Financial Reports:

Conference & Meeting Attendance Reports: There was nothing to report at this time.

Management/Financials/Department Reports: Mr. Brown stated that he came in under budget. He still has an ongoing issue with a client. Mr. Brown is looking to obtain another driver. Arthur Helm resigned from the Veterans Service Commission and so a new person will have to be appointed. Mr. Brown publicly apologized for editorializing in the newsletter.

Lasata Care Center Items:

Discussion and/or Action Items:

Request for Carry Over of Funds: Mr. Luedtke explained that the first carryover for capital outlay funds for \$232,000 is for Lasata Heights roof, windows and patio doors replacement projects that are completed except for punch list items. The second carryover request is due to the uncertainty of the Pathway Assisted Living project and unable to complete the project relating to the parking lots and water/sewer service line replacement. Also delayed were some internal facility repair work as he was hoping to extend the life of those areas. Mr. Luedtke would like to use the money for a more needed project, to develop an integrated system to tie the time clocks and security entry cards into the Great Plains Payroll System. The carryover amount is \$247,000.

Motion made by Supervisor Leach, seconded by Supervisor Egelhoff to approve the requests to carryover funds in the amount of \$232,000 and \$247,000. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports:

Family Care Contract: Mr. Luedtke provided an update to the contract with Community Care Incorporated. He has several questions on the contract regarding what Community Care will pay and what their costs are. Mr. Luedtke will be meeting with a representative on February 12. Corporation Counsel has also reviewed the contract with questions.

2007 Annual Report: Mr. Luedtke will provide the annual report at the next meeting for the committee to review.

Conference & Meeting Attendance Reports: Mr. Luedtke reported that Kathryn Rismeyer and Christine Valdez attended a seminar on WI Law re: Divestment laws and changes as related to 779, Medicare D Plans and Managed Care

Management/Financial/Department Reports: Mr. Luedtke stated that financials will not be available until the County closes out the year in February but estimates are that Lasata Heights surplus will be around \$265,000. Mr. Luedtke complimented Ms. Carstens on the job she has done in keeping the apartments full all last year. He budgeted for five vacant apartments and at year end the average was two. Mr. Luedtke further reported that Lasata Care Center will have approximately a \$600,000 deficit. He then reviewed the areas of adjustments in the budget

Discussion Regarding Assisted Living: Larry Schneider and Kim Hassell from Plunkett Raysich Architects LLP provided an update on the questionnaires that were distributed to the staff to try to get a baseline of information in understanding operational and physical limitations that they may be experiencing. This was evaluated with the staff through meetings in an attempt to understand how care is delivered. They retained engineers to walk through to do a baseline facility audit to determine where the systems are. The intent at the completion of these reports is to develop a concept and budget report that would deal with design and maintenance items. Mr. Schneider further stated that they are delaying their next steps until they get a redefined focus on where the county is headed. Mr. Schneider contacted the WIPFLI consulting firm who reviewed the study John Keefe had done back in 1996 and WIPFLI's recommendation would be to redo the study. The range of cost for this study is \$7,000 - \$13,000. Discussion on the continuum of care and possible options. Mr. Luedtke stated that nursing home consultant fees are budgeted for every year.

Motion made by Supervisor Leach, seconded by Supervisor Egelhoff to direct staff to enter into an agreement for a study for assisted living. All members present voting aye. (5-0) Mr. Schneider stated that a time study would take approximately 2-4 months. It is the consensus of the committee that a fully inclusive study is not warranted at this time.

Next Meeting Date: Monday, February 18 at 8:30 A.M.

Adjournment: Motion made by Supervisor Schlenvogt, seconded by Supervisor Leach to adjourn. All members present voting Aye. Motion carried (5-0).

Meeting adjourned 10:21 AM.

Julianne B. Winkelhorst, County Clerk