

Radio System User Committee
Minutes
October 18, 2007

The meeting of the Radio System User Committee was called to order, by Chairman Paul D. Neumyer at 4:08 pm in Room 43 of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: Paul Neumyer (Chairman), James L. Albrinck, David Harvey and Wendy Maechtle. Absent: Bill Tackes. Others in attendance: Supv. David W. Barrow III; Duane Willborn, General Communications; Shawn Anderson, Technology Resources; and Bob Cluka, General Communications.

Per Chairman Neumyer, meeting was properly noticed. Item 7, New Business added. Motion made by Jim Albrinck, seconded by Wendy Maechtle to adopt agenda. Motion carried.

Chairman Neumyer advised he had not received any public correspondence or communications.

Agenda item 4, 'Approval of June 6, 2007 Minutes'. Jim Albrinck noted in the minutes that Duane Willborn was to provide a 'sample' agreement between agencies authorizing the programming of each others' talk groups in each others' radios. No one on the committee has received this sample agreement. Wendy Maechtle will check with Duane as to the status of this sample agreement. Motion made by Chief Harvey, seconded by Jim Albrinck to approve the June 6, 2007 minutes as submitted. Motion carried.

Agenda item 5, 'Update on the System Upgrades'. Shawn Anderson stated that we are experiencing delays on the radio system upgrade, due to the strain placed on MA-COM's resources due to the Nextel rebanding. MA-COM hasn't had the resources to have personnel on site for the upgrade as first as anticipated. Per Duane Willborn and Shawn the new radio system should be on-line or accepted by the end of November 2007.

Port Washington PD's 800-System radio installation is in progress. The mobile radios have been installed, and per Duane Willborn, next week work is to begin on the portables.

Discussion ensued on the radio replacement due to the Nextel re-banding. Per Duane Willborn, the inventory of the radios has been completed and all equipment has been received. Per Duane, on the Gen Comm side of things, they would like to start the radio replacement slow, community by community, and preferably starting with the small communities and working up to the larger communities. As one community replacement is completed, those replaced radios would be shipped to Nextel prior to starting with the next community. Chief Harvey suggested that the Radio Tech issue some type of communication via written letter, email and/or web site advising the Radio Users of the radio replacement progress, what to expect and when to expect it. This was received favorably by the Committee and Radio Tech.

1638 hrs, committee member, Chief Bill Meloy arrived, and was brought up-to-date on the discussion of the radio replacement process due to the Nextel re-banding issue.

Motion made by Chief Meloy, seconded by Chief Harvey after the City of Port Washington's 800 System radio installment is completed the re-banding replacement of radios should start at the north end County communities and continue working south community by community until the replacement is completed. Motion carried.

Motion made by Chairman Neumyer, seconded by Chief Meloy to direct the radio service personnel to distribute a time table and procedures for the re-banding radio replacement to each radio user's department head. Motion carried.

Agenda item 6, 'Update on the Ozaukee Sheriff's and Port Washington Police Department's Combined Dispatch'. Wendy Maechtle advised the committee that the Port Washington Police and Fire Commission voted to disband the Port Washington PD's Dispatch Center and have the Sheriff's Department provide dispatching services to Port Washington's police, fire and EMS agencies. This transition of dispatching services would go into effect on or about February 1, 2008.

The Sheriff's Dispatch Center will handle Port Washington's police radio traffic on the PWP DISP 800 talk group, which would be renamed to OZS PD, and the Sheriff's Dispatch Center would operate with two 'selected' talk groups. The Sheriff's Dispatch Center is in the process of hiring two additional positions, and would maintain a 2-dispatcher minimum on all three shifts to accommodate the additional workload, which was based on the consultant's recommendation after conducting a work study of both agencies, Port Washington PD and Ozaukee County Sheriff.

Agenda item 7, 'New Business.' Jim Albrinck brought up an incident, which involved Cedarburg Fire assisting Newburg Fire. Albrinck stated that Cedarburg Fire's radios did not have Newburg Fire talk groups programmed in them. Albrinck stated that other Ozaukee agencies have Newburg Fire talk groups programmed in their radios. Duane Willborn advised Albrinck that these other Ozaukee agencies paid to have Newburg Fire talk groups programmed in their radios, which was an option for Cedarburg Fire. It was also stated that a 'Patch' could always be put in place to accommodate interoperability between Cedarburg and Newburg fire agencies.

After discussion, the Committee determined that another Radio User Group meeting should be held around the first of the year (2008).

There being no further business, motion by Jim Albrinck, seconded by Chief Harvey to adjourn at 5:27 p.m. Motion carried.

Cc: County Clerk
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