

October 18, 2007  
Port Washington, WI

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Kaul, Kletti, Rothstein, Grosklaus and Uselding. Staff: Public Works Director Dreblow, County Administrator Meaux, Interim Parks Director Struck, Building Superintendent Hicks, Pro Shop Manager Lesar, Highway Patrol Superintendent Tackes, Construction Superintendent Banton and County Clerk Winkelhorst.

Others Present: Supervisor Stern

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 8:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Uselding to adopt the agenda as revised. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: There was no public comment at this time.

Mr. Dreblow reported that a letter was received requesting reimbursement for six trees that were mowed down by a temporary employee. Mr. Banton is investigating and will work with the homeowner to settle the claim.

Supervisor Kletti reported on the Board of Directors of the Wisconsin County Highway Association meeting that he recently attended. There was discussion on roundabouts, funding, downsizing of County Boards, improving the Superintendent's & Foreman's conferences, local road programs and wheel taxes.

8:32 AM Bill Schanen, Ozaukee Press now in attendance.

Supervisor Grosklaus questioned a service station in Saukville where the cars in the parking lot are parked very close to the fog line on the road. Mr. Dreblow stated that the Village of Saukville can control that through their Site Plan Authority but despite complaints from the county the village has done nothing to resolve the issue.

Approve Minutes of the October 4 Meeting: Motion made by Supervisor Rothstein, seconded by Supervisor Uselding to approve the minutes as mailed. All members present voting aye. Motion carried. (5-0)

#### Parks Items:

Appointment of Planning & Parks Director: Mr. Meaux's recommendation to the committee is to appoint Mr. Struck who has been serving as the Interim Parks Director to be the full-time Planning & Parks Director. Mr. Meaux also stated that Mr. Struck would continue to maintain the planning duties as well as the parks. This would be effective immediately upon confirmation of the appointment by the County Board.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve Mr. Struck as the Planning & Parks Director and to forward to the County Board for final confirmation. Discussion on the duties of this position. All members present voting aye. Motion carried. (5-0)

Update on Status of Interurban Trail Bridge Project and Selection Process for Independent Cost Estimates: Mr. Dreblow reviewed the selection process that took place when Bloom Consultants

was selected for the bridge design and engineering and the recent proposal from Earth Tech for the independent cost estimate. DAAR Engineering and the Wisconsin Department of Transportation (WisDOT) has stated that Earth Tech cannot be used for the cost estimate as they would be involved in the oversight of the construction if the bridge is built, and therefore there would be a conflict of interest if they were to perform the independent cost estimating work. Mr. Dreblow further stated that Earth Tech has withdrawn their proposal for the independent cost estimate. In order to select a firm for the peer review the county needs to go through a selection process. Mr. Dreblow worked with DAAR Engineering and put together a request for proposals (RFP) and emailed it out to three firms recommended by WisDOT to respond with their qualifications. The three firms were URS Corporation, HNTB Corporation and Consoer Townsend Evirodyne (CTE) Engineers of which the only two to respond were CTE Engineers and URS Corporation. The selection process will involve a selection committee to review the qualifications and rank them. Once the firm is decided, then DAAR Engineering will work with the selected firm and negotiate a contract. Then the contract will be approved by this committee and by the WisDOT. WisDOT will then pay 80% of the cost of the study.

Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to appoint Mr. Struck, Mr. Dreblow and Supervisor Kletti as the selection committee with Supervisor Kletti as the Chairperson and authorize the selection committee to review the statements of qualifications and to rank them. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Lesar reported that the golf courses were doing well and that revenues were ahead at Mee-Kwon and a little behind at Hawthorne Hills compared to last year (2006). Three quarters of the aeration of the fairways at Hawthorne Hills is done. Mr. Struck commented that there is a deep tine aeration assumed in the budget for 2008, which will improve what is currently being done.

Mr. Struck reported on vandalism that occurred at Lions Den Gorge Nature Preserve. The Sheriff's Department was called by a neighbor and a report was written on the incident and their response.

Chairperson Kaul took a moment to recognize Kyle Schueller for five years of service with the county. The committee extended their congratulations and appreciation for a job well done.

Mr. Struck reported on a tour that was given at the Lions Den Gorge Nature Preserve. This tour was the result of a winning bid at the Courthouse Gala & Auction for the Courthouse Restoration Fund.

Also mentioned were the ongoing Eagle Scout projects that are occurring at the Lions Den Gorge, a boardwalk on the bluff trail over a small ravine and fences being put at the very end near the stairs to block off peninsulas to keep people from walking down the bluff instead of using stairs. Mr. Struck stated that recognition for Eagle Scout projects will be placed on the kiosk.

Mr. Struck reported that there were 14 applicants for the 10 spots for the lottery for the gun hunt at Lions Den Gorge.

Supervisor Rothstein commented on the article in the paper about the regional and sectional cross country meets that were held at Tendick Park. It was a very complimentary article from the runners themselves. Mr. Dreblow reported that he has been working with Captain Guss regarding the parking issue and potential ordinance on Hwy O near the Tendick Park area.

Mr. Struck reported that the tee boxes for disc golf are starting to be installed with 6 of the 36 concrete pads already poured.

Mr. Struck provided an update on the property to the south of Tendick Park. He also stated that the Tendick family has donated a gazebo to Tendick Park if the county can relocate it.

Mr. Meaux reviewed a staffing need in the Planning and Parks Department that could be addressed in a budget amendment. Discussion. It is the consensus of the committee to sponsor an amendment regarding this position and to have Mr. Meaux prepare the amendment to be presented for the County Board.

Chairperson Kaul moved ahead in the agenda.

Facilities Management Items:

Carpet Replacement in the Clerk's Reception Area: Mr. Hicks requested to be allowed to carpet the clerk's reception area with 2007 funds. This would be \$2500 less for the 2008 budget as the carpet replacement for the clerks entire office is included in the budget.

Motion made by Supervisor Grosklaus, seconded by Supervisor Uselding to approve \$2500 for carpet replacement. All members present voting aye. Motion carried. (5-0)

Mr. Hicks reviewed the remodeling project of installing a sink and cabinets in the Public Health Department. This project is 100% grant funding. The consensus from the committee is to move ahead with the project.

December 1, 2007 Gala at Court House: Mr. Meaux explained that this is for liability purposes. The request is for the committee to endorse the use of the courthouse for a fund raising event which will engage the liability coverage for a county sanction event.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to authorize the use of the courthouse for the December 1 Gala fundraising event. All members present voting aye. Motion carried. (5-0)

Chairperson Kaul reverted back to the order of the agenda.

Review/Approve Revised Proposal for Architectural Services for Courthouse Restoration Project: Mr. Dreblow reviewed the history of the project. Mr. Meaux and Mr. Dreblow negotiated the agreement with Kubala Washatko Architects Inc. and the bid documents are being prepared for the exterior work.

The RFP for the interior work resulted in an increase in fees after the original agreement needed to be changed due to the need being expanded to use more architectural services. A proposal has been put together that Mr. Meaux and Mr. Dreblow feel covers the services needed and the cost. Mr. Dreblow reviewed the proposal with a total project estimate at \$592,000. This estimate does not include the mural in the front of the board room.

Mr. Meaux reviewed the donations to date and the continuing fund raising efforts. The request today is for the "soft costs" which is \$43,000 for Architectural Services, \$28,500 for Engineering Services and \$46,000 for Audio/Visual Services for a total cost of \$118,000 for this phase of the work which will provide the services that the county was asking for to be able to do the bulk of the restoration work and to integrate some of the structural things into a plan that will work with the restoration.

Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to accept the proposal for \$43,000 for Architectural Services, \$28,500 for Engineering Services and \$46,000 for Audio/Visual Services for a total cost of \$118,000 with Kubala Washatko Architects Inc. All members present voting aye. Motion carried. (5-0)

Transit Services Items:

2008 Proposed Budget Adjustments: Mr. Dreblow provided an update on the budget and that after the meeting with the Administrative Committee the difference between the tax levy needs and the Executive Committee mandate was about \$180,000. The Administrative Committee recommended restoring one half of the amount and indicated that Mr. Dreblow could go into reserves for the other half. Mr. Dreblow has decided not to propose using the reserves so he modified the budget for the best use of the \$90,000. Mr. Dreblow is proposing putting the bulk of the funds into the taxi program to be able to provide evening hour service and expand some daytime hours. Mr. Dreblow would put the balance into the bus program to add stops at Costco and potentially Bayshore. This will allow the county to negotiate the lower hourly rate with Specialized Transport Services (STS) because of the additional hours. The additional service could possibly start in February or March to minimize the costs.

Highway Items:

MOU with City of Mequon Regarding CTH W and CTH C Projects: Mr. Dreblow redrafted the Memorandum of Understanding (MOU) with the City of Mequon restating the county's position. A copy of the draft was provided to City Administrator Szymborski and an invitation to attend this meeting. Mr. Szymborski's preference was to negotiate directly with staff so he would not be attending the meeting. Mr. Dreblow will meet with Mr. Szymborski and City Engineer Hoppe on Monday. Supervisor Rothstein appreciated the reference to the statutes that was included in the draft. Mr. Dreblow reviewed the changes he proposed to Exhibit A Memorandum of Understanding between the City of Mequon and Ozaukee County:

Mr. Dreblow divided in the MOU both road projects. County Trunk Highway C (Pioneer Road) from Green Bay Road to Klug Lane and County Trunk Highway W (Port Washington Road) from State Trunk Highway 167 to Glen Oaks Road. These were combined in the MOU from the city.

Under County proposal for County Trunk Highway C:

Mequon #A – County #1 – remain the same as written. Committee agreed.

Mequon #B – County #2 – Mr. Dreblow explained that his understanding of the intent of this committee was to fund the shortfall as best as the county could. Discussion. The committee concurred that was the intent and agreed with Mr. Dreblow's changes.

Mequon #C – County #3 – Mr. Dreblow explained that the county is not building in accordance with the plans developed by Donahue and Assoc. but are in fact building in accordance with County standards. The committee agreed.

Mequon #D – County #4 Mr. Dreblow changed the word "reconditioning" to "reconstruction" and followed that throughout the MOU. Added that the cost not exceed \$900,000 is based upon the county's estimate for the work which was attached. The committee agreed.

Mequon #E – The city does not describe what part of the road is being turned over. This is addressed in County #6. All in agreement.

Mequon #F - County #5 Minor change on this “to be approved by County and City”. All in agreement.

County #6 – Description of what is being turned over. Maintenance is a side agreement that the county has.

Mequon #G – County #7 – remain the same. All are in agreement.

Under County proposal of County Trunk Highway W:

Mequon #H – County #1 - Mr. Dreblow inserted the approximate amount of \$623,000 that came from the City of Mequon and was confirmed by the DOT. Committee is in agreement.

Mequon #I – County #2 – Mr. Dreblow added that the county will provide “*up to*” \$2.5 million. The committee was in agreement.

Mequon #J – County #3 – Mr. Dreblow stated that there is no shortfall on the Highway W project.

Mequon #K – this item was eliminated as the DOT controls the 2009 date.

Mr. Dreblow asked the committee if they would be willing to commit the full \$2.5 million on the Highway W project. The committee responded with a definite “no” answer with the intent being “*up to*”. Supervisor Rothstein stated that the county expects the city to put their own \$623,000 of funds on the Highway W project. The committee was in total agreement.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to endorse the concepts contained in the draft Memorandum of Understanding Exhibit A as written by Mr. Dreblow. All members present voting aye. Motion carried. (5-0)

Next meeting date: November 8 at 8:00 AM Due to the Thanksgiving holiday a possible meeting will be scheduled on Wednesday November 21 at 8:00 AM at the Waubeka Highway Shop providing there is no County Board meeting.

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 11:50 AM

*Julianne B. Winkelhorst, County Clerk*