

November 19, 2007  
Port Washington, WI

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Kaul, Kletti, Rothstein, Grosklaus and Uselding. Staff: Public Works Director Dreblow, Transit Program Supervisor Seidl and County Clerk Winkelhorst.

Others Present: Steve Johnson and Suzanne Plant from Specialized Transport Services

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 9:00 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: There was no public comment or correspondence at this time.

Approve Minutes of the November 8 Meeting: Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the minutes as mailed. All members present voting aye. Motion carried. (5-0)

Transit Services Items:

New Year's Eve Taxi Service: Ms. Seidl will be looking aggressively for donations for New Year's Eve taxi service. Discussion on possible contacts.

2008 Bus Fare Increase: Ms. Seidl explained that this is for the Ozaukee Express and to keep us in line with Milwaukee County Transit we need to increase two of our fares. The first one is the cash fare with an increase of \$.25 this would be \$2.50 from the current fare of \$2.25. The second would be the premium bus fare tickets, which are sold in sheets of 10. An increase of \$.10 per ticket for a total of \$1.00. Currently at \$21.00 with increase would be \$22.00. Milwaukee County will be raising their rates so the fare structure is the same. A public hearing will need to be held. This hearing will be noticed for the December 20 meeting. Discussion. There is no action needed at this time.

8520 and 8521 Funding Application Update: Ms. Seidl stated that she is still in the process of putting together the 8520 application which is through the state for operating expenses. The 8521 application historically has been due at the end of December but the deadline has been extended through the end of January. This is a result of the delay in the state budget process. This application is for the elderly and disabled grant. A public hearing will need to be held on December 20 for 8520 and in January for 8521. Informational item only.

New Freedom Grant Status: Ms. Seidl stated that the announcement was to be made at the end of October who was awarded the grant. This is for the Mobility Manager. As of this time the grant has not been awarded. Discussion on what the Mobility Manager would do. Informational item only.

9:32 AM Supervisor Stern now in attendance.

2008 FTA Drug and Alcohol Conference: Ms. Seidl stated that the conference will be held in Florida April 30-May 1. The seminar is free but airfare and lodging would be the responsibility of the county. Discussion on the need to attend this seminar. The consensus of the committee and staff was that there was not a need to attend.

Ms. Seidl reported that there was an increase in ridership in October on the Ozaukee Express. Ms. Seidl reviewed the invoice stating that there was a revenue credit for Clear Channel Advertising. Discussion on the large increase in cancellations on the shared-ride taxi report. Ms. Plant stated that they are very challenged by the cancellations and are above contract hours already. For someone to call for a same day ride is very difficult for them to get. She feels that they are calling ahead just to book the ride even if it is not needed. Mr. Johnson stated that the demand is very strong. Mr. Johnson stated that his projection is to go 1200-1400 hours over. Ms. Seidl stated that to meet demand would be to put drivers in the vehicles that are sitting in the lot. Discussion on budget this year and the expected increase in hours in the 2008 budget.

10:10 AM Highway Patrol Superintendent Tackes and Highway Construction Superintendent Banton now present.

Chairperson Kaul acknowledged Kurt Krause and Paul Wiedert for 10 years of service with the county. The committee extended their congratulations and appreciation for a job well done.

#### Highway Items:

CTH C and CTH W MOU with City of Mequon: Supervisor Rothstein recognized Mr. Banton's efforts in suggesting that the county was capable of doing the work needed on CTH C. This effort changed what would have been a 2.5 million dollar project to \$900,000 and was instrumental in getting this project moving.

Mr. Dreblow reviewed the MOU and the two modifications that were made by the City of Mequon. The first modification in the MOU under the Highway W project #3 added "less the county's 10% of the local share". The committee was in agreement.

The second modification was adding #5 "If the reconstruction of Port Washington Road has not commenced by October 1, 2009, the city and county agree to revisit this Memorandum of Understanding." The committee was in agreement.

Chairperson Kaul stated that the important language of "transferring \$623,000" and "up to \$2.5 million" was agreed upon.

Mr. Dreblow noted that November 6 the Mequon Public Works Committee made the two modifications, November 13 the Mequon Public Works and Common Council approved the MOU.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the Memorandum of Understanding with the City of Mequon regarding the reconstruction of County Trunk Highway W (Port Washington Road) between State Trunk Highway 167 (Mequon Road) and Glen Oaks Road (Port Washington Road Project), and the reconstruction County Trunk Highway C (Pioneer Road) between Green Bay Road and Klug Lane (Pioneer Road Project). All members present voting aye. Motion carried. (5-0)

Approve Replacement of Retiring Equipment Operator: Mr. Dreblow reviewed the request and stated that the workforce has been reduced in previous years and are now at 44. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to authorize replacement of the Equipment Operator position. Discussion on the need for the position. All members present voting aye. Motion carried. (5-0)

Approval of 'No Parking' Ordinances for Portions of CTH O and CTH I: Mr. Dreblow reviewed the proposed language for the parking restrictions that was voted on at the last meeting per the Ozaukee County Traffic Safety Committee's recommendation. Mr. Dreblow and Mr. Tackes reviewed the section of CTH I near Stoney Hill School. The recommendation was both sides of CTH I beginning at a point "300" feet. After reviewing the section Mr. Dreblow changed it to "450 feet" because of a curve in the road.

Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to approve the “No Parking” ordinance for portions of CTH O and CTH I as recommended by the Ozaukee County Traffic Safety Committee with the correction. All members present voting aye. Motion carried. (5-0)

Informational items – Mr. Dreblow will be executing a form for composite rates. This is an annual election to utilize composite rates for winter maintenance equipment. Mr. Dreblow stated that Planning & Parks Director Struck has completed the application for the second bridge that will be constructed at the Lions Den Gorge Nature Preserve.

11:00 AM Supervisor Uselding excused. Recess.

11:10 AM Reconvene. County Administrator Meaux and Superintendent Hicks now in attendance.

Facilities Management Items:

Historic Courthouse Renovation Project Update with Consultants: Donna Weiss, Project Manager – Kubala Washatko Architects, Inc., Blythe Marlow, Project Manager – Affiliated Engineers, Inc. and Jeremy Kehl, Design Principal – Kehl Associates are now present to review the renovation project. Mr. Dreblow stated that in order to proceed with the development of plans for the interior space there is the need to determine the seating arrangements for the board. This decision affects the functionality of the room.

Ms. Weiss reviewed the restoration goals and objectives of the project. They are working on a survey where all the county board members will be getting the restoration goals and objectives and a list of questions for them to answer. The purpose of the survey is to obtain feedback on how the room can function effectively. The client team consists of Mr. Dreblow, Mr. Meaux, Mr. Hicks and Technology Resource Director Buhler.

Mr. Kehl reviewed the technology issues involved such as the screen, projectors, sound system and future technology needs.

Ms. Weiss explained that if this project is a “restoration” then you adhere to the Secretary of the Interior’s Standards for Restoration. If you downgrade to “rehabilitation” that allows you to do different things that were not part of the original room. In downgrading you will take away some of the funding opportunities and that will affect not only the room but the entire building.

Discussion on issues that were raised at the Executive Committee, the need for electricity at each desk, lighting and hardware vs. wireless. Ms. Weiss stated that it is important that everyone be educated on what is available, what they paid for and why.

Further discussion on furniture, floor layout and ultimate use of the room. Mr. Meaux reiterated that direction is needed from the county board on the use of the room.

12:40 PM Supervisor Stern excused.

Status of Modern Equipment Building: Mr. Dreblow stated that the company has totally vacated the building. Ms. Seidl will finalize the grant application for funding for the demolition. The request today is to determine what currently needs to be done with the building. Superintendent Leppla contacted the Fire Chief to determine what the options are. The Fire Chief told him that if you deactivate the sprinkler system then in the case of a fire they would not save the building. This would allow no storage or use of the building. Before demolition can occur the process

would be to have the grant approved, an asbestos survey done and go through the bidding procedure. Mr. Dreblow's recommendation is to turn everything off. Discussion.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to shut off the utilities and leave the building unoccupied. All members present voting aye. Motion carried. (4-0)

Next meeting date: Thursday, December 6 at 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Rothstein to adjourn. All members present voting aye. Motion carried. (4-0).

Meeting adjourned at 12:50 PM

*Julianne B. Winkelhorst, County Clerk*