

The Public Works Committee met at the Waubeka Highway Shop.

Present: Supervisors Kaul, Kletti, Rothstein, Grosklaus and Uselding. Staff: County Administrator Meaux, Public Works Director Dreblow, Planning & Parks Director Struck, Pro Shop Manager Lesar, Building Superintendent Behlen, Human Services Director Haupt, ADRC Director Pike, Highway Construction Superintendent Banton, Highway Patrol Superintendent Tackes, Steve Paulus and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 8:08 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Chairperson Kaul spoke with a citizen who complimented the Highway Department on the great job they have been doing on snow removal. Mr. Paulus thanked the committee for approving the construction of the new building.

There was no correspondence or communications at this time.

Approve Minutes of the November 19 Meeting: Motion made by Supervisor Uselding, seconded by Supervisor Kletti to approve the minutes as mailed. All members present voting aye. Motion carried. (5-0)

Facilities Management Items:

Approval of Justice Center Remodeling – 2 Jury Deliberation Restrooms for ADA Compliance: Mr. Behlen explained the proposed remodeling to create an ADA compliant unisex restroom in the Jury Deliberation area. The cost estimate is approximately \$2,000 for materials. The work would be done in house.

Motion made by Supervisor Grosklaus, seconded Supervisor Kletti to approve the remodeling request as proposed. All members present voting aye. Motion carried. (5-0)

Justice Center Electrical System Maintenance: Mr. Behlen is requesting to have the electrical system checked with infrared for loose connections. Mr. Behlen explained how this would be done. He would like to do the majority of the work now and have them come back next year when the chillers are working to have them checked out. The cost would be \$3,297 and would come out of the regular maintenance budget.

Motion made by Supervisor Uselding, seconded by Supervisor Rothstein to approve the request to have the electrical system checked with a cost of \$3,297. All members present voting aye. Motion carried. (5-0)

Mr. Behlen reported that the mud jacking at the Justice Center is complete. It will be rechecked on Monday and the discrepancies will be ground off and the floor refinished.

8:26 AM Building Superintendent Hicks now present.

Approval of Administration Building Remodeling – ADRC: Mr. Haupt explained that this request is a requirement by the state and funded by the state. There is need to expand to make office space for four people that will be hired to meet the state's expectations over the next year. Mr. Haupt further explained the alignment of services. The first step is for two ADRC offices, for positions to start on January 2. Mr. Hicks explained the project and stated that the cost would be approximately \$2,500 for supplies with the work being done in house. Discussion.

Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to approve the remodeling request to take a large office and put up a wall to make it two offices.

Further discussion on signage and record storage. Ms. Pike further explained signage requirements and the floor plan. The vote was then taken on the motion to approve the remodeling request. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Hicks reported on the budget stating that he is looking at turning back \$6,000 to the general fund.

Planning & Parks Items:

Golf Course Fees for 2008: Mr. Lesar reviewed the 2007 year on the Hawthorne Hills and Mee-Kwon golf courses stating that revenues are \$15,000 ahead of 2006, but under budget for the projected revenue amount. Mr. Lesar presented the 2008 overview for improving rounds and revenue with the intent to attract and retain golfers. Discussion. Mr. Lesar then reviewed the proposed fee schedule and the staff recommendations. Discussion on the fees and recommendations. In summary, Mr. Lesar stated that the intent for 2008 is not only to ensure our fees are competitive, but more importantly to put emphasis on increasing revenue by being more efficient, attracting new customers, encouraging existing customers to play more rounds, and by providing outstanding customer service.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the 2008 golf fees as recommended with the "student" 18 – 24 paying regular resident green fees and to increase the ID card fee for "students" 7 – 18 by \$15.00 to \$25.00 and to proceed with the marketing recommendations. All members present voting aye. Motion carried. (5-0)

Liquor License Application for Mee-Kwon Golf Course: Mr. Lesar requested to apply for a liquor license at the Mee-Kwon Golf Course only, as there is none available for Hawthorne Hills Golf Course. He further explained that the license would cost \$605 per year to include beer, wine and liquor. Currently the concessionaire is paying for a beer and wine license. The new license would be the county's license and go with the premises. The concessionaire would then be charged for use of it in their fees. Mr. Struck stated that the current concessionaire's rental rates will be increased to cover the fee.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to authorize Ozaukee County to apply for a liquor license for the Mee-Kwon Golf Course and Clubhouse. All members present voting aye. Motion carried. (5-0)

Update on NR 151 (Stormwater) Nutrient Management Plan Requirements for Golf Courses: Mr. Struck reported that he is preparing a Nutrient Management Plan for Mee-Kwon and Hawthorne Hills Golf Courses. The superintendents from both courses and Mr. Struck attended a workshop sponsored by UW Extension and Wisconsin Department of Natural Resources (WDNR). This plan will not significantly change the current nutrient practice. It will take a fair

amount of work to generate the plan and then do the documentation that is required. A Nutrient Management Plan has to be approved by the WDNR by March 10, 2008 for both courses. Informational item only.

Transfer of Funds and Approval for the Waste Bunker Construction at Mee-Kwon Golf Course:

Mr. Struck reported that drainage needs to be created at the bottom of the waste bunker and staff would also like to raise the bottom sand elevation. Mr. Dreblow stated that there has been no ponding since the heavy rain in August. As a permanent solution they are proposing a way to address those situations when there would otherwise be water ponding by providing a drain line. Mr. Dreblow described the proposed project. Mr. Struck stated that the cost would be \$8,000 for the installation of the storm sewer pipe, and approximately \$2,000 - \$3,500 for supplies and restoration for a total of approximately \$11,500. Mr. Struck is asking to transfer funds from Hawthorne Hills Land Improvement in the amount of \$13,000 to the Mee-Kwon account. Discussion on the costs to date.

Motion made by Supervisor Grosklaus, seconded by Supervisor Uselding to approve the project and the transfer of \$13,000 from Hawthorne Hills to Mee-Kwon. All members present voting aye. Motion carried. (5-0)

Update Shady Lane Property Rental: Mr. Struck updated the committee on some events that have taken place out at the property. Mr. Struck met with the tenants to clarify the rental agreement and to address the issue of “no hunting” on the property. Discussion on fencing off the five acres to delineate from the rest of the property. Mr. Struck stated that there is a pole barn on the property and a discussion with the tenant on phasing him out of the pole barn so that the county can use it for storage. Discussion on options with the house and revising the lease agreement in 2008. Mr. Struck will bring the caretaker from Waubedonia Park to the next meeting for further discussion on possible options.

Ozaukee County Snowmobile Trail Map: Mr. Struck stated that this has been an ongoing project for approximately seven years. This is not an eligible grant cost for the WDNR snowmobile grant. The current map is obsolete. Mr. Struck stated that there is a real push to get this finalized as it has been going on so long. The funds have been budgeted for printing with a cost of approximately \$4,450 for 3,000 copies. Mr. Struck estimates that it would be a two to three year run on distribution.

Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to approve the purchase of the snowmobile maps for a cost of \$4,450. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Mr. Struck stated that about half of the surveys on the hunting at Lions Den Gorge Nature Preserve have come back. There is still an issue with non-hunters and non-permitted hunters in the park. Discussion on enforcement.

Mr. Struck gave an update on Covered Bridge Park and the research that was done on the pump well. It may be impractical to redo the well pump because of elevation issues.

A Birding Guide for the Ozaukee Interurban Trail is being done and will be paid through private funds. \$13,000 has been raised to date for this project.

Mr. Struck passed around photos of the gazebo that was recently installed and the ramp that was completed at Tendick Park. The total cost for the Disc Golf Tee-Pads and Gazebo work was approximately \$19,000 including all concrete work.

At Lion's Den Gorge Nature Preserve the permit is done and approved by the WDNR to build the second bridge. Under the permit the bridge has to be in by the beginning of March. Materials have been purchased. Funds may need to be carried over to finish the project in 2008.

Mr. Struck explained that in an effort to market the golf courses and county parks, Discover Wisconsin did a session about a month ago at Mee-Kwon and Lions Den Gorge Nature Preserve. Also, AAA Living magazine will be doing a spread on the Interurban Trail which will be published in the spring of 2008.

Transit Services Items:

Additional Taxi Hours for 2007 Service: Ms. Seidl reported that currently they are not taking all passengers that call due to the lack of availability of hours in the service contract. Specialized Transport Services (STS) has been going above and beyond their service contract. At this time they are projecting going about 1022 hours over the contracted amount. The average cost is \$22.06 per hour for an approximate cost of \$22,445. Ms Seidl is recommending paying this amount even though it goes over the contracted amount as STS is servicing our customers. STS is responding to the demand. They are requesting a cushion of additional hours. Discussion. It is the consensus of the committee to not provide the request for a cushion of additional hours. Ms. Seidl will bring a fund transfer forth at the next meeting.

Approve Vehicle Purchases for Taxi Program: Ms. Seidl stated that the following bids were received: Ewald – a bid for a 2008 Ford Crown Victoria at \$25,570 and a bid for a 2008 Chevrolet Impala at \$23,925. Schmit Bros. Ford – a bid for a 2008 Ford Crown Victoria for \$20,842.

Ms. Seidl's recommendation is to purchase four vehicles from Schmit Bros. Ford. Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to authorize the purchase of four vehicles for \$20,842 each from Schmit Bros. Ford. All members present voting aye. Motion carried. (5-0)

Management/Financial Reports: Ms. Seidl reported she is in the process of receiving donations for the New Years Eve taxi service.

Highway Items:

Annual December Employee Safety Meeting: Mr. Dreblow stated that the employee safety meeting is Friday December 21. Discussion on changing the committee meeting date. Motion made by Supervisor Uselding, seconded by Supervisor Grosklaus to change the meeting date to Friday December 21 at 8:00 AM. All members present voting aye. Motion carried. (5-0)

Update on CTH W / STH 167 Access Issue: Mr. Dreblow and Mr. Meaux met with the Wisconsin Department of Transportation (WIDOT), Senator Darling, Representative Ott and others regarding the Mobil Station at the corner of CTH W and STH 176. At the request of the property owner the WIDOT has agreed to allow a right in only off of Mequon Road if headed westbound. As a result of the large group meeting a smaller task group was assigned to address the issue of turning left if headed southbound and bring back a suggestion to their next meeting on December 18. The idea was to provide a cross connection between McDonalds and Mobil. Yesterday an agreement was made with McDonalds to a one way southbound in. McDonald's architecture firm, Haag Muller, Inc., is preparing a site plan for improvements to accommodate the one way southbound in. Discussion. This is an update only.

Proposal from Northern Environmental for Additional Engineering Services for Hetzel Pit Mining Plan: Mr. Dreblow and Mr. Struck met with Northern Environmental to revise the Nonmetallic Mining Reclamation Plan. This was prepared to address the reclamation of proposed sand and gravel mining activities at the Hetzel Pit. At the time the County intended to mine below the water table but following discussions with the WDNR, the County would like to modify the proposed operations to reflect mining above the water table only. The cost for the modification of the plan will be \$3,250. If meetings with the WDNR or County Board are needed the cost will be \$275 per meeting. Discussion Motion made by Supervisor Uselding, seconded by Supervisor Rothstein to approve the agreement and the associated costs. All members present voting aye. Motion carried. (5-0)

Next Meeting Date: **FRIDAY**, December 21 at 8:00 AM

CLERKS NOTE: At the time of publication of the minutes, the Next Meeting Date has been changed to THURSDAY, DECEMBER 20 at 8:00 AM.

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (5-0).

Meeting adjourned at 12:17 PM

Julianne B. Winkelhorst, County Clerk